

Minutes September 22, 2016

TEWKSBURY TOWNSHIP BOARD OF EDUCATION

Committee of the Whole Meeting

September 22, 2016

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:07 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mrs. Geoffrion, Mrs. Jenkins, Mrs. Resnick, Mrs. Larsen

ABSENT: Mr. Regan, Dr. Schiller, Ms. Tenerelli

ALSO PRESENT: Ms. Rowland-Superintendent, Mrs. Black - Business Administrator

PRESENTATION:

- Ms. Rowland presented Strategic Plan Update and Timeline
- Ms. Rowland presented a Wellness Committee Update - Current nutrition and wellness policies were discussed. Recommendations were made to comply:
 - Eliminate food being brought to classroom
 - Limit the number of parties to 6 celebrations
 - Purchase all food through Maschio's

CORRESPONDENCE: A letter was received from the TEA asking the BOE to reconsider the previously approved rescheduled days due to the delayed opening of school.

OPEN TO THE PUBLIC: Ms Jennifer Miller commented regarding food allergies. Ms. Miller asked the Board to consider having Maschio's provide food to accommodate students with allergies.

APPROVAL OF MINUTES: Motion was made by Mrs. Larsen and seconded by Mrs. Resnick to approve the following minutes:

- Approval of Minutes - August 25, 2016 Regular Board Meeting
- Approval of Minutes - August 25, 2016 Executive Session

Motion carried.

POLICY: Ms. Krista Jenkins will be the new Policy Chairperson.

FINANCE: Motion was made by Ms. Larsen and seconded by Ms. Jenkins to approve the following:

Approve the list of bills dated September 22, 2016 in the amount of \$1,057,880.63.

Approve entering into contract with Louis A. Daly to provide Restraint Training: Strategies for Crisis Intervention and Prevention (SCIP) to staff for one (1), six (6) hour session at a cost of \$675.00.

Approve the following workshops:

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Janet Wadler	10/10/16	\$185.00	\$15.00 Membership	yes	Art Educators of NJ Fall Conference
Kristen Rinehart	10/21/16	\$235.00	-0-	yes	Tech & Learning Live
Rachel Gentile	10/5/16-10/7/16	\$700.00	-0-	yes	Introduction to PROMPT Technique
Jennifer Burns	10/27/16-10/28/16	\$500.00	\$28.00 Meals & Incidentals \$97.00 Hotel	yes	Annual Autism Conference
Joanne Black	10/18/16	\$55.00	-0-	yes	Employment Law Seminar
Cynthia Weiss	10/18/16	\$55.00	-0-	yes	Employment Law Seminar
Judi Piccolo-Torsky	10/15/16-10/16/16	\$695.00	-0-	yes	Little Flower Yoga Training-Teaching the Whole Child

Accept the quote from National Fence Systems, Inc. in the amount of \$6,140.00 for the installation of fence at the Old Turnpike School.

Approve the transfer of funds from the maintenance reserve in the amount of \$150,000.

Motion carried on a roll call.

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the following:

Approve the following workshops:

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Jeff Munsey	9/30/16	\$-0-	\$-0-	yes	PEOSH/NJADP Indoor Air Quality Training
Jeff Munsey	12/2/16	\$-0-	\$-0-	yes	School Integrated Pest Mgmt. Training

Accept the quote from Rapid Pump & Meter Service Co, Inc. for emergency repairs to pump station at the Old Turnpike School in the amount of \$2,850.00.

Motion carried on a roll call.

Motion was made by Mrs. Resnick and seconded by Mrs. Jenkins to approve the following:

Accept the quote from Rapid Pump & Meter Service Co., Inc. in the amount of \$6,975.00 for disposal of soil at Old Turnpike School for emergency septic repairs.

Accept the quote from Insight Septic Systems, Inc. to scope out the septic system at OTS for an amount not to exceed \$1,600.00.

Motion carried on a roll call.

FACILITIES: The Board was updated on the mold remediation and Ahera report. The Engineer is scheduled to come in on Monday. Mrs. Black stated that the loading dock was complete with the exception of the railings which have been ordered. The stairs should be finished next week.

OTHER: The Board discussed the TEA letter and changing the calendar. Ms. Rowland will draft something and is concerned how we will open school with so many absences.

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the school calendar change. School will be closed on November 10th and will be open on January 16th to make up one of the days missed in September due to the delayed opening.

Motion carried on a roll call.

UNFINISHED BUSINESS: Ms. Gwen Thornton from NJSBA discussed the BOE self-evaluation. She reported that there will be significant changes with several senior BOE members finishing their terms. Ms. Thornton advised that she would come back out in January to assist the new board members.

NEW BUSINESS

A motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the submission of merit goals for Mrs. Black and Ms. Rowland to the county office for approval.

Motion carried on a roll call.

EXECUTIVE SESSION

A motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to enter Executive Session. The time was 9:46 p.m.

Motion carried.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matter for approximately 20 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action will be taken.

Ms. Thornton left the room at 10:05 p.m.

PERSONNEL: Motion was made by Mrs. Bartels and seconded by Mrs. Larsen to approve the following:

Approve the lateral move for Ed Doerr from BA step 10 to BA+15 step 10, \$67,233.00 effective August 29, 2016.

Approve the lateral move for Samantha Wu from BA step 6 to BA+30 step 7, \$61,473.00 effective August 29, 2016.

Approve the following substitute teacher for the 2016-2017 school year:

- Karen Hopkins

Approve Connie Feinsod as OTS Child Study Team Representative for the I&RS Committee for the 2016-2017 School Year at \$39.00 per hour.

Approve Kimberly Leonhardt as TES Child Study Team Representative for the I&RS Committee for the 2016-2017 School Year at \$39.00 per hour.

Approve Karen Morrow as TES Regular Education Teacher (shared position) for the I&RS Committee for the 2016-2017 School Year at \$39.00 per hour.

Approve Kelly Takayama as 8th Grade Play Assistant Director for the 2016-2017 School Year at \$1,950.00.

Approve the maternity leave request for Employee I.D. #6361, Middle School Spanish Teacher, effective approximately December 1, 2016. Employee will use accumulated sick and personal days followed by a 12 week unpaid federal and state family and medical leave with district paid health benefits, then a voluntary unpaid leave without district paid health benefits.

Motion carried on a roll call.

PERSONNEL: Motion was made by Mrs. Bartels and seconded by Mrs. Jenkins to approve the following:

Approve the following after school clubs:

- Art Club - Kelly Takayama and Allison Caruso (shared position), stipend of \$2,000.00 shared.
- Debate Club - Ryan Lagomarsino, Kelly Takayama and John Preston (shared position), stipend of \$2,000.00 shared.
- Podcast Club - Emily Searle and Ed Doerr (shared position), stipend of \$2,000.00 shared.

Approve the following substitute teacher for the 2016-2017 school year pending criminal history review:

- Susan Clarke

Motion carried on a roll call.

Ms. Rowland mentioned that the district is having difficulty filling substitute positions. It was decided that Ms. Rowland would send out an email to parents to see if anyone is interested.

SUPERINTENDENT'S REPORT:

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act

Motion carried on a roll call.

ADJOURNMENT:

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to adjourn the meeting. The time was 10:38. P.m.

Motion carried.