

TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA
Date: October 27, 2016
7:00 PM

District Goals

1. To continue to monitor the progress of the implementation of the Strategic Plan initiatives outlined by the administration. The Plan will be broken into quarterly objectives for the 2016-2017 school year by the August Board meeting. Progress will be monitored quarterly beginning in October 2016 (January 2017, April 2017, and July 2017).
2. To support continued improvement in writing for students in grades 3-8 by monitoring annual growth as measured by the district approved writing rubrics.
3. To increase student performance in the area of mathematics in grades K-8 as measured by growth and growth projection data on the NWEA MAP test.

Board Goals

1. To continue and expand the staff and student recognition program to highlight the best practices, initiatives and achievements of both our students and staff.
2. To develop a mentorship program in each area of board governance to ensure continuity and the preservation of institutional memory.
3. By June 2017, develop a plan for administrative succession.

I. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

____ Mrs. Bartels, VP	____ Mrs. Geoffrion	____ Mr. Regan	____ Dr. Schiller	____ Mrs. Larsen, Pres.
	____ Mrs. Jenkins	____ Mrs. Resnick	____ Ms. Tenerelli	

IV. PRESENTATION

- Q&A with Board Vacancy Candidates
- Lisa Schneider - District PARCC/DATA Presentation
- Glenn Arbesfeld- SSP Architectural Group-review of LRF

V. CORRESPONDENCE

VI. OPEN TO THE PUBLIC

Public comment on any items on the agenda is welcome. In accordance with policy, the time limit for topics is three minutes. Please state your name and address for the record.

VII. BOARD ACTION

A. APPROVAL OF MINUTES

Motion to approve the following minutes:

- September 8, 2016 Committee of the Whole Meeting
- September 8, 2016 Executive Session
- September 22, 2016 Regular Board Meeting
- September 22, 2016 Executive Session

Motion _____ 2nd _____

B. CURRICULUM

Discussion

- Update on articulation

C. POLICY

Discussion

Motion to approve on first reading the following policies:

- 2131 Chief School Administrator
- 2224 Nondiscrimination-Affirmative Action
- 3542.1 E Local Wellness, Nutrition, Food
- 3542.1 Wellness and Nutrition
- 4111 Recruitment, Hiring and Selection
- 4111.1, 4211.1 Nondiscrimination, Affirmative Action
- 4112.4 4212.4 Employee Health
- 4113, 4213 Assignment; Transfer
- 4211 Recruitment, Selection and Hiring
- 5114 Suspension and Expulsion
- 5145.4 Equal Educational Opportunity
- 6121 Nondiscrimination, Affirmative Action
- 6164.2 Guidance Services

D. FINANCE

Discussion

Motion to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of August, 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for July 31 and August, 31, 2016 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending July 31, 2016.
2. Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending August 31, 2016.
3. Approve the attached list of transfers.
4. Approve the list of bills dated October 27, 2016 in the amount of \$1,388,669.18.
5. Approve the following workshops:

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Mary Chandler	11/10/16	\$40.00	-0-	yes	79th Annual NJ Assoc. of Administrative Office Professionals Convention
Lisa Schneider	9/28/16	\$125.00	-0-	yes	NJACE Science Education Institute
Joan Condren	10/14/16	\$230.00	-0-	yes	NJIDA Conference
Carol Moran	10/14/16 - 10/15/16	\$301.00	-0-	yes	NJIDA Conference
Joanne Black	10/19/16	-0-	-0-	yes	NJASBO School Security
Emily Searle	11/17/16 - 11/18/16	\$150.00	-0-	yes	NJ Association of School Librarians Conference

Anne Rosenthal	11/17/16 - 11/18/16	\$150.00	-0-	yes	NJ Association of School Librarians Conference
Susan Stecker	11/17/16 - 11/18/16	\$445.00	\$174.00 Lodging \$96.00 Meals & Incidentals	yes	Annual Speech Hearing Association Annual Convention, Phila. PA
*Connie Feinsod	11/14/16	\$129.00	-0-	yes	Parents & School Success Rutgers University School of Social Work

5. Approve the following allocation of 2015-2016 surplus:
Capital Reserve
Budgeted 2017-2018
6. Accept the quote from Rapid Pump & Meter Service Co., Inc. in the amount of \$6,759.74 for the installation of the temporary pump for the septic pump station repair project. This quote was awarded, as were other septic repairs, under Section 18A:18-7 Emergency Contracts.
7. Approve placement of student #9018305163 at Clinton Township School District for 2016 Extended School Year beginning June 27, 2016 through July 28, 2016 at a tuition cost of \$5,732.12 plus transportation.
8. Approve placement of student #9018305163 at Clinton Township School District for School Year 2016-2017 at a total cost of \$70,453.97. This is comprised of \$41,279.00 tuition, aide \$23,140.00, benefits \$4,705.52, and other services \$1,329.45.
9. Approve placement of student #8648863621 at Warren County Special Services School District for School Year 2016-2017 beginning September 6, 2016 through June 30, 2017 at a tuition cost of \$41,030.00.
10. *Approve to provide a full time Aide for student #8648863621 at Warren County Special Services School District for School Year 2016-2017 beginning September 6, 2016 through June 30, 2017 at an annual salary of \$39,900.00.
11. Approve SSP Architects to prepare the specifications and bid package for the re-insulation of the pipes at the Tewksbury Elementary School.
12. Approve SSP Architects to prepare the specifications and bid package for the septic pump station at the Old Turnpike School.

13. *Approve entering into contract with Brett DiNovi & Associates, LLC to conduct a Functional Behavior Assessment for student #5344566836 at a cost not to exceed \$1,875.00.
14. *Approve payment #2 to K & D Contractors in the amount of \$ 61,275.00 for the loading dock and stairs project.(Approved for payment by SSP Architects)
15. *Approve the disposal of the following buses:

Bus #	54 passenger bus
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16. *Approve the additional payment to Ahera Consultants in the amount of \$300.00 for additional air quality sampling. The contract had been awarded under Section 18A:18-7 Emergency Contracts.

Motion _____ 2nd _____

Roll Call: Mrs. Bartels___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Ms. Tenerelli___ Mrs. Larsen___

E. TECHNOLOGY

Discussion

- 1:1 roll out complete for grades 5-8

F. FACILITIES

Discussion

G. COMMUNICATIONS

Discussion

H. OTHER

Discussion

I. PERSONNEL

Motion to approve the following:

1. Approve the maternity leave request for Employee I.D. #6489, 5th Grade Social Studies Teacher, effective approximately February 13, 2017 through June 30, 2017. Employee will use accumulated sick and personal days followed by a 12 week unpaid FMLA Leave.
2. Approve the maternity leave request for Employee I.D. #6628, Elementary School Special Education Teacher, effective approximately January 30, 2017. Employee will use accumulated sick and personal days followed by a 12 week unpaid FMLA Leave. Employee’s anticipated return date is Monday, May 15, 2017.
3. Approve the following substitute teachers for the 2016-2017 school year pending criminal history review:

- Caitlin Della Salla
- Jennifer Mack

4. Approve Heather Olla as a Home Instruction Teacher for the 2016-2017 school year beginning October 28, 2016 through June 30, 2017 on an as needed basis at Step 8 MA at \$45.60 per hour plus mileage.
5. Approve Ryan Lagomarsino as an unpaid volunteer for the Boys' Basketball Team for the 2016-2017 school year.
6. Approve Patty Jennings as Head Softball Coach for the 2016-2017 school year at \$4,401.00.
7. Approve Heather Jean Olla as Assistant Softball Coach for the 2016-2017 school year at \$3,721.00.
8. Approve Ryan Lagomarsino as Head Track and Field Coach for the 2016-2017 school year at \$3,554.00.
9. Approve Peter Berg as Assistant Track and Field Coach for the 2016-2017 school year at \$3,721.00.
10. Approve Tom Lobb as Head Boys Lacrosse Coach for the 2016-2017 school year at \$4,401.00.
11. Approve Mike Fortino as Assistant Boys Lacrosse Coach for the 2016-2017 school year at \$3,046.00.
12. Approve Peter Berg as Head Boys Basketball Coach for the 2016-2017 school year at \$5,247.00.
13. Approve Heather Jean Olla as Head Girls Basketball Coach for the 2016-2017 school year at \$5,247.00.
14. Approve Darcy Harp as Cheerleading Coach (shared position) for the 2016-2017 school year at \$2,623.50.
15. Approve Nicole Dickinson as Cheerleading Coach (shared position) for the 2016-2017 school year at \$2,623.50.
16. Approve Joel Barrett as Head Baseball Coach for the 2016-2017 school year at \$4,401.00.
17. Approve John Preston as Assistant Baseball Coach for the 2016-2017 school year at \$3,721.00.
18. Approve Darcy Harp as Head Girls Lacrosse Coach for the 2016-2017 school year at \$4,401.00.

19. Approve Rachel Gentile as Assistant Girls Lacrosse Coach for the 2016-2017 school year at \$2,198.00.

Motion _____ 2nd _____

Roll Call: Mrs. Bartels___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Ms. Tenerelli___ Mrs. Larsen___

VIII. SUPERINTENDENT’S REPORT

Discussion

- *HIB - There were no incidents for the month of October
- *Motion to approve and submit the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA)
- *Motion to approve the submission of the QSAC Statement of Assurance and District Performance Review to the NJ Department of Education.
- *Motion to approve the Middle School Code of Conduct

Motion _____ 2nd _____

Roll Call: Mrs. Bartels___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Regan___ Mrs. Resnick___ Dr.Schiller___ Ms. Tenerelli___ Mrs. Larsen___

IX. LEGISLATIVE REVIEW

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. AUDIENCE

XIII. EXECUTIVE SESSION

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately ten minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action will be taken.

Motion _____ 2nd _____

XIV. OPEN SESSION

It is recommended that the Board return to Open Session.

XV. ADJOURNMENT

Motion _____ 2nd _____

*Items marked with an asterisk have been added since the Committee of the Whole Meeting.