

**TEWKSBURY TOWNSHIP SCHOOL DISTRICT**  
**173 Old Turnpike Road**  
**Califon, New Jersey 07830**  
**Phone: 908-439-2010 Fax: 908-439-2655**

**REGULAR BOARD MEETING**  
**BOARD MEETING AGENDA**  
**January 26, 2022**

**7:00 PM EXECUTIVE SESSION - Closed to Public**  
**7:10 PM REGULAR BOARD MEETING - Open to Public**

**Old Turnpike School All Purpose Room**

or

[Click Here to Join Zoom Meeting](#)

or

join via telephone:

Meeting ID: 833 6574 4464

Passcode: 364911

One tap mobile

+1 646 558 8656 US (New York)

Find your local number: <https://us02web.zoom.us/j/k3ZSV78pf>

**During public comment, the in-person public participants are invited to address the Board with questions or comments.**

**I. CALL TO ORDER** Time: \_\_\_\_\_

**II. ROLL CALL**

Ms. Carrino	Mr. Davidson	Mr. Deo	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler
				Ms. Goguen

**III. EXECUTIVE SESSION**

Motion \_\_\_\_\_ 2nd \_\_\_\_\_ Enter closed session at \_\_\_\_\_ p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_ Enter open session at \_\_\_\_\_ p.m.

**IV. CALL TO ORDER** Time: \_\_\_\_\_

**V. SUNSHINE ANNOUNCEMENT**

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. [www.tewksburyschools.org](http://www.tewksburyschools.org). It is an expectation that all present will wear a mask as per the Governor’s order.

**VI. PLEDGE OF ALLEGIANCE**

**VII. ROLL CALL**

Ms. Carrino	Mr. Davidson	Mr. Deo	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler _____ Ms. Goguen

**VIII. OPPORTUNITY FOR PUBLIC COMMENT**

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments \_\_\_\_\_ Second \_\_\_\_\_

**IX. PRESENTATION**

- Ethics Training - Joseph Roselle, Esq.
- Governor’s Educator of the Year award winners:
  - Cathy Zisk - OTS Governor’s Educator of the Year
  - Kelly Cullen - OTS Governor’s Educational Services Professional of the Year
  - Kristy Schaub - TES Governor’s Educator of the Year
  - Karen Morrow - TES Governor’s Educational Services Professional of the Year
- Architect presentation on Long Range Facilities Plan and Paving Project

**X. CORRESPONDENCE**

- Thank you email from parent to Superintendent

**XI. SUPERINTENDENT’S REPORT**

- HIB Report - There were no HIB incidents for the month of January, 2022
- Enrollment Reports
- Emergency/Fire Drill Reports and Reporting Emergency Drills to Parents

School	Tewksbury Elementary School		
Month/Year	Dec.2021	Dec. 2021	Jan. 2022
Date	12/8/2021	12/10/2021	1/4/2022
Drill Description	Fire	Lockout	Fire
Duration of Drill	5 minutes	5 minutes	3 minutes
Weather Conditions	Cloudy & Cool	n/a	Sunny & Cold
Conductor of Drill	K.Lemerich	K.Lemerich	K. Lemerich, M. Verderamo
Notification Method	Fire alarm system	Voice instruction to initiate & Automated security response at reset	Fire alarm system

School	Old Turnpike School		
Month/Year	Dec. 2021	Dec. 2021	Jan. 2021
Date	12/14/21	12/16/2021	1/4/21 1:22 PM

	<b>9:00am</b>	<b>10:00 AM</b>	
<b>Drill Description</b>	<b>School Security Drill -Lock out drill</b>	<b>Fire Drill</b>	<b>Fire Drill</b>
<b>Duration of Drill</b>	<b>9 minutes</b>	<b>4 minutes</b>	<b>6 minutes</b>
<b>Weather Conditions</b>	<b>Sunny and cold</b>	<b>Cloudy and cold</b>	<b>Sunny and cold</b>
<b>Conductor of Drill</b>	<b>K.Lemerich</b>	<b>K.Lemerich</b>	<b>K. Lemerich M. Verderamo</b>
<b>Notification Method</b>	<b>Fire alarm system</b>	<b>Voice instruction to initiate &amp; Automated security response at reset</b>	<b>Fire alarm system</b>

## XII. MINUTES

### Motion to approve the following minutes:

- December 1, 2021 Committee of the Whole Meeting
- December 1, 2021 Executive Session 1
- December 1, 2021 Executive Session 2
- December 15, 2021 Regular Board Meeting
- December 15, 2021 Executive Session

**Motion:** \_\_\_\_\_ 2nd \_\_\_\_\_

**Discussion:**

Roll Call:

Ms. Carrino \_\_\_ Mr. Davidson \_\_\_ Ms. Fleming \_\_\_ Ms. Jardinella \_\_\_ Ms. Munoz \_\_\_ Ms. Niang \_\_\_ Dr. Simon \_\_\_ Ms. Stein \_\_\_ Mr. Deo \_\_\_

## XIII. COMMITTEE REPORTS

### A. Curriculum

#### Discussion

- Grade 8 Parent Workshop on Mathematics Curriculum and Courses
- After School Clubs

Motion to approve the following:

1. Approve the addition of three days to the 2021-2022 school calendar to make up for the school closures on January 7th, January 17th, and January 20th. The last day of school for students will now be June 17, 2022, and the last day of school for staff will be June 20, 2022.

**Motion:** \_\_\_\_\_ 2nd \_\_\_\_\_

**Discussion:**

Roll Call:

Ms. Carrino \_\_\_ Mr. Davidson \_\_\_ Ms. Fleming \_\_\_ Ms. Jardinella \_\_\_ Ms. Munoz \_\_\_ Ms. Niang \_\_\_ Dr. Simon \_\_\_ Ms. Stein \_\_\_ Mr. Deo \_\_\_

## **B. Policy**

Discussion

## **C. Finance**

Discussion

- 2022-2023 Budget Update

### **Motion to approve the following:**

#### 1. Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period December 17, 2021 through January 27, 2022 for a total amount of \$1,503,461.99.

#### 2. Acceptance and Approval of Board Secretary's Report for the month of December, 2021.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of December, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

#### 4. Acceptance and Approval of Treasurer's Report for the month of December, 2021.

**BE IT RESOLVED** that upon review of the Treasurer's Report for the month of December, 2021 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

#### 5. Approve the attached list of transfers.

#### 6. Approve the following workshop/travel requests for the 2021-2022 school year.

**BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;

- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Jennifer Shouffler	4/5/22	\$40	--	PM Webinar - Legal One, Human Resource Requirements, Best Practices & the Law
Jennifer Shouffler	3/8/22	\$50	--	Evening Webinar - Legal One, Staff Evaluations, Renewals and Tenure Acquisition Issues
Sharon Bednarz	2/26/22	\$20	--	School Transportation Supervisors of NJ School Bus Driver Safety Seminar-Columbus, NJ
Robin Corrado	2/26/22	\$20	--	School Transportation Supervisors of NJ School Bus Driver Safety Seminar-Columbus, NJ
Mildred Grant	2/26/22	\$20	--	School Transportation Supervisors of NJ School Bus Driver Safety Seminar-Columbus, NJ
Bob Hoffman, Jr.	2/26/22	\$20	--	School Transportation Supervisors of NJ School Bus Driver Safety Seminar-Columbus, NJ
Pam Hoy	2/26/22	\$20	--	School Transportation Supervisors of NJ School Bus Driver Safety Seminar-Columbus, NJ
Ron Jeff	2/26/22	\$20	--	School Transportation Supervisors of NJ School Bus Driver Safety Seminar-Columbus, NJ
Ben Karmondi	2/26/22	\$20	--	School Transportation Supervisors of NJ School Bus Driver Safety Seminar-Columbus, NJ
Darlene McCaffrey	2/26/22	\$20	--	School Transportation Supervisors of NJ School Bus Driver Safety Seminar-Columbus, NJ
Heidi McKee	2/26/22	\$20	--	School Transportation Supervisors of NJ School Bus Driver Safety Seminar-Columbus, NJ
Donna Poyer	2/26/22	\$20	--	School Transportation Supervisors of NJ School Bus Driver Safety Seminar-Columbus, NJ

Mileage will be reimbursed according to board policy.

7. Approve the following field trips for the 2021-2022 school year.

Grade	Destination	Date	Cost per Student (cost of attendance not paid by district)
6	Camp Mason overnight trip	April, 2022	approximately \$200
8	Washington D.C. overnight trip	June, 2022	\$600 - cost to be offset by fundraisers

8. Approve the following fundraising events for the 2021-2022 school year:

Fundraising Event	Date	Proceeds to:	Advisor	# of Chaperones Needed (in addition to Advisors)
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Pie in the Face	February, 2022	8th Grade D.C. Trip	Dee Krowl Bonnie Mendralla	0
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9. Approve the Resolution regarding Special Education Medicaid Initiative (SEMI) Program Waiver of Requirements.

**BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator approve the following resolution regarding Special Education Medicaid Initiative (SEMI) Program:

**Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for 2022-2023, and

**Whereas**, the Tewksbury Township Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students.

**Now, Therefore Be It Resolved** that the Tewksbury Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2022-2023 school year.

10. Approve entering into contact with Mindspace Psychiatry, LLC for a psychiatric evaluation for student #4557324935 for a cost not to exceed \$600.00.
11. Approve the annual tuition of \$7,500.00 for the 2022-2023 Preschool Program.
12. Approve the donation of Adirondack chairs to the district by an anonymous donor for a value of \$5,000.
13. Accept the following funds from the Tewksbury Education Foundation:
  - \$3,000.00 for 3rd grade Poetry Residency with BJ Ward
  - \$600.00 for kindergarten Science Can Dance residency.
14. Approve the revised 2022-2023 Budget Development Calendar.

**Motion:** \_\_\_\_\_ 2nd \_\_\_\_\_

**Discussion:**

Roll Call:

Ms. Carrino \_\_\_ Mr. Davidson \_\_\_ Ms. Fleming \_\_\_ Ms. Jardinella \_\_\_ Ms. Munoz \_\_\_ Ms. Niang \_\_\_ Dr. Simon \_\_\_ Ms. Stein \_\_\_ Mr. Deo \_\_\_

#### **D. Technology**

Discussion

**Motion to approve the following:**

1. Approve the recycling of outdated/obsolete technology equipment through Tech-Two.

**Motion:** \_\_\_\_\_ 2nd \_\_\_\_\_

**Discussion:**

Roll Call:

Ms. Carrino \_\_\_\_\_ Mr. Davidson \_\_\_\_\_ Ms. Fleming \_\_\_\_\_ Ms. Jardinella \_\_\_\_\_ Ms. Munoz \_\_\_\_\_ Ms. Niang \_\_\_\_\_ Dr. Simon \_\_\_\_\_ Ms. Stein \_\_\_\_\_ Mr. Deo \_\_\_\_\_

**E. Facilities**

Discussion

- Water Treatment Update
- Resolution of Heating Issue at OTS

**Motion to approve the following:**

1. Approve the proposal from LAN Architects for architectural/engineering services for the parking lot paving project at the Old Turnpike Middle School and Tewksbury Elementary School. The cost for repaving will not exceed \$515,344 and the fee for LAN Architects will not exceed \$79,330.
2. Authorize the Business Administrator/Board Secretary to solicit bids for the parking lot paving project at Old Turnpike Middle School and Tewksbury Elementary School.
3. Approve Amendment to Long Range Facility Plan Resolution Resolved, that the Tewksbury Township Board of Education, in the County of Hunterdon, New Jersey authorizes LAN Architects to submit all necessary plans and paperwork to the Department of Education concerning the parking lot paving at the Old Turnpike Middle School and the Tewksbury Elementary School to serve as an application to the Office of School Facilities and an amendment to the District’s Long Range Facility Plan; and Be it further resolved, this project shall be an “Other Capital” project and the Board of Education is NOT seeking State funding but will fund the Project through the District’s Capital Reserve Account.

**Motion:** \_\_\_\_\_ 2nd \_\_\_\_\_

**Discussion:**

Roll Call:

Ms. Carrino \_\_\_\_\_ Mr. Davidson \_\_\_\_\_ Ms. Fleming \_\_\_\_\_ Ms. Jardinella \_\_\_\_\_ Ms. Munoz \_\_\_\_\_ Ms. Niang \_\_\_\_\_ Dr. Simon \_\_\_\_\_ Ms. Stein \_\_\_\_\_ Mr. Deo \_\_\_\_\_

**F. Transportation**

Discussion

**G. Communications**

Discussion

- Parent Letters about Grade 5 Location, Pre-Kindergarten program, and Health Guidelines

**H. Other**

Discussion



**Motion to approve the following:**

1. Approve the revised LEA Plan for Safe Return to In-Person Instruction and Continuity of Service.

**Motion:** \_\_\_\_\_ 2nd \_\_\_\_\_

**Discussion:**

Roll Call:

Ms. Carrino \_\_\_\_\_ Mr. Davidson \_\_\_\_\_ Ms. Fleming \_\_\_\_\_ Ms. Jardinella \_\_\_\_\_ Ms. Munoz \_\_\_\_\_ Ms. Niang \_\_\_\_\_ Dr. Simon \_\_\_\_\_ Ms. Stein \_\_\_\_\_ Mr. Deo \_\_\_\_\_

**XIV. OPPORTUNITY FOR PUBLIC COMMENT**

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items.

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**Motion to close public comments** \_\_\_\_\_ **Second** \_\_\_\_\_

**I. Personnel**

Discussion

1. Approve the following staff member for after school one on one or small group tutoring in Math funded by the ESSER 2 (After School Salaries) Grant:

Name	Step/Guide	Hourly Salary	Hours
Cassidy Cain	Step 2 MA	\$41.86	Up to 10 hours total

2. Approve the following substitutes for the 2021-22, pending criminal history review.

- Caroline Yarton - school nurse
- Carrie Lindower - school nurse
- Khadija Niang - teacher/aide

3. At the recommendation of the Superintendent, approve Sandra Brinkhoff as a maternity leave replacement Art Teacher for Kelly Russi beginning approximately March 15, 2022 through June 30, 2022 at Step 5 MA \$62,497 (prorated). (OTS-TCH-ART-01).

4. At the recommendation of the Superintendent, approve Alexandria Piesla as a full time Special Education Teacher for the 2021-2022 school year at Step 7 BA \$61,487.00 prorated, effective approximately March 28, 2021 or sooner through June 30, 2022. (TES-TCH-SPED-05).

**Motion:** \_\_\_\_\_ 2nd \_\_\_\_\_

**Discussion:**

Roll Call:

Ms. Carrino \_\_\_\_\_ Mr. Davidson \_\_\_\_\_ Ms. Fleming \_\_\_\_\_ Ms. Jardinella \_\_\_\_\_ Ms. Munoz \_\_\_\_\_ Ms. Niang \_\_\_\_\_ Dr. Simon \_\_\_\_\_ Ms. Stein \_\_\_\_\_ Mr. Deo \_\_\_\_\_

**XV. OLD BUSINESS**

**XVI. NEW BUSINESS**

**XVII. ADJOURNMENT**

Motion \_\_\_\_\_ 2nd \_\_\_\_\_ Time of Adjournment: \_\_\_\_\_ p.m.

All in Favor:

Roll Call:

Ms. Carrino \_\_\_\_\_ Mr. Davidson \_\_\_\_\_ Ms. Fleming \_\_\_\_\_ Ms. Jardinella \_\_\_\_\_ Ms. Munoz \_\_\_\_\_ Ms. Niang \_\_\_\_\_ Dr. Simon \_\_\_\_\_ Ms. Stein \_\_\_\_\_ Mr. Deo \_\_\_\_\_