

Minutes August 25, 2016

TEWKSBURY TOWNSHIP BOARD OF EDUCATION

Board Meeting

August 25, 2016

The Regular Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:08 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Bartels, Mrs. Geoffrion, Mrs. Jenkins, Mrs. Resnick, Dr. Schiller, Ms. Tenerelli

ABSENT: Ms. Delventhal, Mr. Regan, Mrs. Larsen

ALSO PRESENT: Joanne Black-Business Administrator

PRESENTATION:

- Mr. Jim Belske updated the Board on the district technology summer projects.
- Ms. Judi Piccolo-Torski gave an update on the Wellness Committee and its proposal. Discussion ensued regarding the Wellness Committee proposal and the general consensus was that a letter could be sent to parents using Maschio's for the purchase of food brought from the outside. There would also be a set number of days established for parties and the teachers should weigh in on the number of classroom parties per year.
- Ms. Lisa Schneider reviewed the 5th through the 8th grade Science Curriculum.

CORRESPONDENCE: None.

OPEN TO THE PUBLIC: Mr. Matt Miller(public) voiced concern that the Board needs to address the wellness and safety of children in school, particularly as it relates to allergies of its students. Mr. Robert Becker(public) expressed concern that the proposed Wellness Committee policy extends past the school day. Mr. Becker also stated that Voorhees High School is conducting a survey and is requesting Tewksbury School District assist in the coordination of the survey. In addition, Mr. Becker requested support with the Voorhees High School referendum. A demographics study is being conducted and will be shared with Tewksbury.

APPROVAL OF MINUTES: Motion was made by Mrs. Bartels and seconded by Ms. Tenerelli to approve the following minutes:

- July 28, 2016 Regular Board Meeting
- July 28, 2016 Executive Session

Motion carried.

CURRICULUM: Motion was made by Mrs. Bartels and seconded by Mrs. Jenkins to approve the following:

Motion to approve the 5th through 8th grade Science Curriculum according to the NJ Student Learning Standards/Next Generation Science Standards as set forth by the NJ Department of Ed.

Motion carried on a roll call vote.

POLICY: None

FINANCE:

Mrs. Black stated that SDA Grant G5-0353 funds were received on 8/18/16 in the amount of \$178,848.00.

Motion was made by Mrs. Bartels and seconded by Mrs. Geoffrion to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of June 30, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for June 30, 2016, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending June 30, 2016.

Approve the attached list of transfers.

Approve the list of bills dated August 25, 2016 in the amount of \$947,296.03.

Approve the following workshops:

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Megan Verderamo	10/14/16	\$230.00	\$0.00	yes	Annual NJIDA Conference-Identifying Struggling Readers
Katherine Kelsey	10/14/16	\$230.00	\$0.00	yes	Annual NJIDA Conference-Identifying Struggling Readers
Mary Cutri-French	10/3/16 10/4/16	\$150.00	\$0.00	yes	Healing in the Classroom- Joseph T. Quinlan Bereavement Center
Debbie Schroepfer	12/14/16	\$125.00	\$0.00	yes	RVCC-NJACE Science Education Institute
Debbie Schroepfer	2/15/17	\$125.00	\$0.00	yes	RVCC-NJACE Science Education Institute

Approve the contract agreement between the Tewksbury Township Board of Education and the Hunterdon County Educational Services Commission for the provision of CST services from July 1, 2016 through June 30, 2017 as per the 2016-2017 rate sheet.

Approve entering into contact with Califon School district to provide busing to 12 Califon School Choice Students for the 2016-2017 School Year at a cost of \$884.00 per student.

Accept the following quotes obtained to purchase new buses as follows:

Two 54 passenger buses \$103,083.10 per bus HCESC
 One 24 passenger bus \$ 63,354.40 per bus MRESC

Authorize the School Business Administrator to request Hunterdon County Educational Services Commission(HCESC) to conduct a request for quotes for a lease purchase finance on behalf of the Tewksbury Board of Education for the purchase of the 54 passenger buses noted above.

Motion carried on a roll call vote.

FACILITIES: Mrs Black reviewed the status of the following facilities items:

- Loading Dock - use up to \$20,000 of the allowance for additional sidewalk repairs.
- Wastewater treatment plant repairs underway.
- Food service update - improved quality, organic choices, local produce purchased, new Maschio employees at the Old Turnpike School.

Motion was made by Mrs. Bartels and seconded by Mrs. Jenkins to approve the following:

Approve Atlantic Engineering Laboratories of Rahway, NJ to perform third party testing of soil, concrete and rebar for the loading dock and sidewalk project at Tewksbury Elementary School for an amount not to exceed \$2,500.00.

Accept the quote from ACT in the amount of \$1,945.00 for security software and related charges.

Motion carried.

PERSONNEL: Motion made by Mrs. Bartels and seconded by Mrs. Jenkins to approve the following:

Approve Kimberly Leonhardt as TES Child Study Team Representative for the I&RS Committee for the 2016-2017 school year at \$39.00 per hour.

Approve the following substitute teachers for the 2016-2017 school year:

- Alisha Porcello
- Karen Hopkins

Approve Jennifer Burns as a Special Education Teacher for Parent Training for student #9018305163 for up to 6 hours per month (September through June) for school year 2016-2017 at Step 9 BA+30 at \$46.02 per hour plus mileage.*

Approve Charity Dilts as a Special Education Teacher for Parent Training for student #9018305163 for up to 6 hours per month (September through June) for school year 2016-2017 at Step 1 BA at \$37.79 per hour plus mileage.*

*Note: Hours not to exceed a combined total of 60 hours for Special Education Teacher for Parent Training for student #9018305163 to be shared between two teachers, Jennifer Burns and Charity Dilts.

Approve Jennifer Burns as a Special Education Teacher for Parent Training for student #8648863621 for up to 6 hours per month (September through June) for school year 2016-2017 at Step 9 BA+30 at \$46.02 per hour plus mileage.**

Approve Charity Dilts as a Special Education Teacher for Parent Training for student #8648863621 for up to 6 hours per month (September through June) for school year 2016-2017 at Step 1 BA at \$37.79 per hour plus mileage.**

**Note: Hours not to exceed a combined total of 60 hours for Special Education Teacher for Parent Training for student #8648863621 to be shared between two teachers, Jennifer Burns and Charity Dilts.

Approve Jennifer Burns as a Special Education Teacher for Parent Training for student #5344566836 for up to 10 hours for school year 2016-2017 at Step 9 BA+30 at \$46.02 per hour plus mileage.

Approve Jennifer Burns as a Special Education Teacher for Parent Training for student #3360013883 for up to 6 hours for school year 2016-2017 at Step 9 BA+30 at \$46.02 per hour plus mileage.

Approve Jennifer Burns as a Special Education Teacher for Parent Training for student #6233629258 for up to 2 hours for school year 2016-2017 at Step 9 BA+30 at \$46.02 per hour plus mileage.

Approve Rebecca Chapman as a Home Instruction Teacher for the 2016-2017 school year beginning September 1, 2016 through June 30, 2017 on an as needed basis at Step 9 MA+15 at \$48.32 per hour plus mileage.

Approve Judy Wyckoff as a Home Instruction Teacher for the 2016-2017 school year beginning September 1, 2016 through June 30, 2017 on an as needed basis at \$39.00 per hour plus mileage.

Approve Mary Yakimec as a Home Instruction Teacher for the 2016-2017 school year beginning September 1, 2016 through June 30, 2017 on an as needed basis at Step 15 BA+15 at \$55.80 per hour plus mileage.

Approve Patty Jennings as Athletic Director for the 2016-2017 school year at \$5,648.00.

Approve the lateral move for Susan Stecker from MA Step 8 to MA+15 Step 9 at \$69,258.00 effective August 29, 2016.

Approve Joelle DiSessa as a middle school science maternity leave replacement beginning August 29, 2016 through approximately January 30, 2017 at an annual salary of \$54,193 pro-rated (Step 1 BA).

Motion carried on a roll call vote.

SUPERINTENDENT'S REPORT:(Monica Rowland Superintendent absent)

There were no HIB Reports for August. The approval of bus routes was tabled for the next meeting.

UNFINISHED BUSINESS: Discussion took place regarding the school calendar and the NJ teacher's convention and conferences being scheduled for the same week.

EXECUTIVE SESSION

Motion was made by Mrs. Bartels and seconded by Mrs. Tenerelli to enter Executive Session. The time was 9:40 p.m. Mrs. Black read the following statement:

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss matters concerning school safety and security for approximately 5 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

OPEN SESSION

Motion was made by Mrs. Bartels and seconded by Mrs. Geoffrion to return to Open Session. The time was 10:12 p.m.

ADJOURNMENT

Motion was made by Mrs. Bartels and seconded by Mrs. Geoffrion to adjourn. The time was 10:12 p.m.

