

Minutes September 26, 2018 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
September 26, 2018

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:00 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Bartels (arrived 7:02), Mrs. Frank, Mrs. Jenkins (arrived 7:04), Mrs. Johnson, Mr. Mulroony, Mr. Thorp, Mrs. Pettegrove

ABSENT: Mrs. Carrino

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Mrs. Joanne Black-Business Administrator

PRESENTATION: Zach Burns and Gianna Edmund, student council representatives, gave a brief presentation on student council activities.

CORRESPONDENCE: A thank you note from Ms. D. McCaffrey was received thanking the BOE for recognition of her 25 years of service to the District as a bus driver. Mrs. Black informed the board that she responded to Ms. A. Christian's email and updated her on the playground and the budget process for equipment.

PUBLIC COMMENT: Ms. S. Oldroyd, a choice school parent from Califon, conveyed her positive experience with the Tewksbury School District. Ms. Oldroyd inquired about the continuation of Odyssey of the Mind. She was informed that the position has been advertised and Mrs. DeStefano will be coordinating the program.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following minutes:

- August 23, 2018 Regular Board Meeting
- August 23, 2018 Executive Session

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Jillian Carrino

CURRICULUM: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following:

Approve the following field trip for the 2018-2019 school year.

Grade	Destination	Date (Approximate Month/Year)	Approximate Cost Per Student (cost of attendance not paid by district)
3	Waterloo Village	11/14/18	\$11.00

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Jillian Carrino

Dr. Humphrey informed the BOE that Ms. Lisa Schneider will present the PARCC scores at the next meeting. Dr. Humphrey also informed the board that the fifth grade textbooks are on backorder and the students have been using the online version until they arrive. Dr. Humphrey will follow up on the availability of the social studies books and if the math level meets or exceeds the required time.

POLICY: None.

FINANCE: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of July 31,2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district’s Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for July 31,2018, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending July 31, 2018.

Approve the attached list of transfers.

Approve the list of bills dated September 26, 2018 in the amount of \$1,263,315.43.

Approve the following workshops for the 2018-2019 school year.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Patricia Greeby	10/8/18	-0-	-0-	School Safety and Security Planning for Front Office Staff and Administrators, Del. Val Regional H.S.

Patricia Greeby	10/23/18	\$199.00	-0-	Microsoft Excel - Beyond the Basics
Patricia Greeby	11/7/18	-0-	-0-	How To Communicate with Tact & Professionalism
Patricia Greeby	9/24/18	\$99.00	-0-	The Indispensable Assistant Seminar
Janet Wadler	10/1/18	\$205.00	-0-	Art Educators Fall Conference - Made in NJ
Kelly Takayama	10/1/18	\$205.00	-0-	Art Educators Fall Conference - Made in NJ
Joanne Black	10/3/18	-0-	-0-	SAIF(School Alliance Insurance Fund), Hampton, NJ
LeighAnn Kimmick	10/3/18	-0-	-0-	SAIF(School Alliance Insurance Fund), Hampton, NJ

Mileage expenses will be reimbursed in accordance with school policy for above workshops.

Approve quote #121861 in the amount of \$2,258.00 from Seon System Sales, Inc. for the purchase of additional cameras for the buses.

Approve entering into contract with Nina Finkler Autism Consulting, LLC for a Psycho-Educational Evaluation for student #6343430400 at a cost not to exceed \$900.00.

Approve the payment to Ahera Consultants Incorporated for additional Indoor Air Quality Testing as follows:

OTS	3 samples	\$1,625.00
TES	4 samples	\$2,120.00

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Jillian Carrino

TECHNOLOGY: Mrs. J. Black updated the board on the status of ongoing projects. Mr. J. Belske will present an update on technology at the October 25th board meeting.

FACILITIES: Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:

Approve the following organizations to use the school facilities through November 30, 2018. Documentation is available in the Board of Education office.

- Boy Scouts of America
- Hunterdon County YMCA
- PTA
- Tewksbury Athletic Association
- Tewksbury Education Foundation
- Tewksbury Historical Society

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Jillian Carrino

COMMUNICATIONS: None.

OTHER: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Accept the donation from Telecom Pioneers for dictionaries for the third grade and atlases for the fourth grade for an approximate value of \$420.00.

Approve Walgreens Pharmacy to provide a flu clinic for staff at Old Turnpike School and Tewksbury Elementary School on October 12, 2018.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Jillian Carrino

Mr. Mulroony asked if there was an update on the Califon send/receive. Dr. Humphrey reported that Califon decided to send the first grade students to Lebanon School District. Mrs. Pettegrove stated that Tewksbury had contacted the Califon Board of Education and also sent an e-mail to the Califon Board of Education.

SUPERINTENDENT'S REPORT: There were no HIB incidents to report for the month of September. There was a RTI professional development day which was an excellent workshop. The objective was to give teachers additional tools to work with children. Different intervention models and how to use resources in the district were presented.

LEGISLATIVE REVIEW: None.

UNFINISHED BUSINESS: The climate survey team is working on the summary of the findings. Mrs. E. Johnson stated that Califon may be interested in a job share with the District. Mrs. Black stated that Mrs. Thow contacted her and will not be needing the use of the bus for the fundraiser. The BOE discussed potential goals for Mrs. Black for the 18-19 school year.

Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the use of NJ School Boards for the Superintendent search.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Jillian Carrino

NEW BUSINESS: None.

AUDIENCE: Ms. Oldroyd stated that at the board meeting at Califon School it was reported that Tewksbury is not interested in receiving Califon students and that there has been no outreach from Tewksbury and that Dr. Humphrey had cancelled a meeting. Mrs. Pettegrove stated that she would offer to go to a meeting and make a statement. Dr. Humphrey stated that they went to a feasibility meeting and the Superintendent canceled further meetings.

Ms. S. Jung commented that the Spanish program was very weak and that two days per week was not working. Math and Language Arts seems to be the focus.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to enter Executive Session. The time was 8:20 p.m.

Motion carried.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately 45 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Mr. Mulroony left the executive session meeting at 9:20 p.m.

Mrs. Black left the executive session meeting at 9:40 p.m.

Regular session resumed at 9:55 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

At the recommendation of the Interim Superintendent, approve the following substitute teachers for the 2018-2019 school year, pending criminal history review:

- Samantha Cottone
- Daniella Everhart
- Linda Searles

Rescind the following motion from the September 13, Committee of the Whole Meeting: Approve Luis Contreras as a temporary Custodian beginning approximately September 17, 2018 through November 30, 2018, at a salary of \$16.00/hour, pending criminal history review.

Approve Luis Contreras as a temporary Custodian beginning approximately September 19, 2018 through November 30, 2018, at a salary of \$16.50/hour, pending criminal history review.

Resolved that the Tewksbury Board of Education ratifies the paid administrative leave of employee #6709 effective September 20, 2018 until further notice.

Approve the following honoraria positions for the 2018-2019 school year:

Last Name	First Name	Honoraria Position	Compensation
Gasalberti	Danielle	I&RS OTS Child Study Team Representative	\$39.00/hour
Wright	Kathleen	I&RS TES Child Study Team Representative	\$39.00/hour

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Jillian Carrino, Kevin Mulroony

ADJOURNMENT: Motion was made by Mrs Pettegrove and seconded by Mrs. Jenkins to adjourn the meeting. The time was 10:00 p.m.

Motion carried.

Respectfully submitted,

Joanne Black
Board Secretary