

Minutes October 25, 2018 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION  
Regular Board Meeting  
October 25, 2018

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:04 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Bartels, Mrs. Carrino, Mrs. Frank, Mrs. Jenkins, Mrs. Johnson, Mr. Mulroony, Mr. Thorp (arrived 7:06), Mrs. Pettegrove

ABSENT: None.

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Mrs. Joanne Black-Business Administrator

PRESENTATION: Zach Burns and Gianna Edmund, student council representatives, gave a presentation on student council activities. Mr. Jim Belske presented an update on the District's technology. Mr. Anthony Gianforcaro, Gianforcaro Architects and Engineers, reviewed the playground drainage at TES. He recommended a "fingers" drain system to dry the water pockets out. In the future, he recommended to remove some of the mulch and scrape out the area more routinely. The HVAC equipment in the atrium at OTS was reviewed as well as the system at TES.

CORRESPONDENCE: An email was received regarding allowable snacks. Dr. Humphrey will contact the wellness committee.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following minutes:

- September 13, 2018 Committee of the Whole Meeting
- September 13, 2018 Executive Session
- September 26, 2018 Regular Board Meeting
- September 26, 2018 Executive Session

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

**CURRICULUM:** Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the following field trips for the 2018-2019 school year.

<b>Grade</b>	<b>Destination</b>	<b>Date (Approximate Month/Year)</b>	<b>Approximate Cost Per Student (cost of attendance not paid by district)</b>
3	Hunterdon County Division of Parks and Recreation, Lebanon, NJ	6/3/19	\$4.75
8	Peer Leadership Conference, Ocean Resort & Spa, Long Branch, NJ	1/31/19	Cost is \$50 per student. PTA is donating \$1,000. Requesting \$2,256.00 from the Board of Education to make cost \$0 to student
6-8 Music/ Vocal Ensemble	Women's Club Silver Tea, Oldwick, NJ to perform winter concert program	12/4/18	\$0.00
6-8 Music/ Vocal Ensemble	Oldwick Tree Lighting, Oldwick, NJ to perform winter concert during ceremony	12/9/18	\$0.00
6-8 Jazz, Chorus and Strings	Voorhees H.S. Music Workshop, Glen Gardner, NJ to work with high school students and view high school offerings	12/18/18	\$0.00

Approve the disposal of the following textbooks:

<b>Teacher/Grade</b>	<b>Title of Book</b>	<b>Author</b>	<b>Publisher</b>	<b>Copyright</b>	<b>Quantity</b>	<b>Explanation</b>
Ms. Miller	The Boy in the Striped Pajamas	John Boyne	Ember	2006	20	Books are in poor condition due to many years of usage

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

**POLICY:** None.

**FINANCE:** Motion was made by Mrs. Pettegrove and seconded by Mr. Mulrooney to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of August 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

## CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for August 31, 2018, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending August 31, 2018.

Approve the attached list of transfers.

Approve the list of bills dated October 25, 2018 in the amount of \$ 1,487,178.97.

Approve the following workshops for the 2018-2019 school year.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Nancy Carle	11/28/18	\$259.00	-0-	Innovative, New Activities for Strengthening Your Physical Education Program
Cheryl Miller	12/3/18	\$249.00	-0-	Everyday Practices that Engage & Empower Readers & Writers - Heinemann Workshop
Emily Searle	12/2-12/4/18	\$240.00	-0-	NJASL Fall Conference
Patty Jennings	11/15/18	\$259.00	-0-	Best, Powerful Strategies for Teaching Math

Mileage expenses will be reimbursed in accordance with school policy.

*Rescind finance motion #11 from August 23, 2018 BOE meeting to approve entering into contract with Louis A. Daly to provide Restraint Training: Strategies for Crisis Intervention and Prevention (SCIP) to staff for one (1) six (6) hour session and one (1) four (4) hour session at a cost of \$1,275.00.*

Approve entering into contract with Louis A. Daly to provide Restraint Training: Strategies for Crisis Intervention and Prevention (SCIP) to staff for one (1) six (6) hour session and two (2) three (3) hour sessions at a cost of \$1,475.00.

Approve entering into contract with Rutgers RWJMS-Dept. of Psychiatry for a Psychiatric Evaluation for student #2241698407 at a cost not to exceed \$950.00.

Accept the quote from Harrington & Sons, Inc. for the installation of the preschool playground at OTS in the amount of \$4,140.00.

Accept the quote from EPlus for the installation of six additional cameras at OTS in the amount of \$10,698.00

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

TECHNOLOGY: None.

FACILITIES: None.

COMMUNICATIONS: None.

OTHER: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the field assignment for Tara Morash, a student at Fairleigh Dickinson University. Ms. Morash will spend 10 days with math teacher Patty Jennings at Old Turnpike School between January 2 and January 18, 2019.

Approve the Nursing Services Plan for the 2018-2019 school year.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

The summary of the climate survey was discussed. Ms. Johnson is working on the report and submitting to the board for review. It will then be posted to the website under the BOE tab and e-mailed to the district families.

SUPERINTENDENT'S REPORT: There were no HIB incidents for the month of October, 2018. There will be a second set of newsletters going out to the district. An upcoming meeting will recognize the sports teams and their excellent performance. Dr. Humphrey spoke to Mr. Preston about including the fifth grade students on the cross country team next year. Practice will be at TES for the fifth grade and then all of the students can get together for the meets. Dr. Humphrey attended a presentation given by the new NJDOE Commissioner. Dr. Humphrey went to a workshop at Fairleigh Dickinson University regarding the mentoring program for teachers. A workshop was held for the support staff demonstrating the new phone system. The job opening for a Superintendent was posted at the NJSBA workshop in October 2018. The employment opportunity has also been posted on the school website and posted in other public places. The announcement and search survey is posted on the website.

LEGISLATIVE REVIEW: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: The water treatment plant was discussed. Four pumps need to be ordered.

AUDIENCE: No comments.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to enter Executive Session. The time was 9:00 p.m.

Motion carried.

Regular session resumed at 10:30 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Approve the following honoraria positions for the 2018-2019 school year:

Last Name	First Name	Honoraria Position	Compensation
DeStefano	Regina	Odyssey of the Mind OTS Co-Advisor	\$975.00
Lance	Donna	Odyssey of the Mind OTS Co-Advisor	\$975.00
Berg	Peter	Boys Basketball Head Coach	\$5,247.00
Jennings	Patty	Girls Basketball Head Coach	\$5,247.00
Harp	Darcy	Cheerleading Head Coach	\$5,247.00

Approve the maternity leave request for Jaime Levy, Third grade Teacher effective approximately October 17, 2018 through approximately May 15, 2019. Employee will use accumulated sick and personal days followed by 12 weeks FMLA unpaid leave with benefits and then Child Rearing Leave in accordance with contract.

Motion to approve the following substitute teachers for the 2018-2019 school year pending criminal history review:

- Sheri Oshins
- 

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

ADJOURNMENT: Motion was made by Mrs Pettegrove and seconded by Mrs. Jenkins to adjourn the meeting. The time was 10:32 p.m.

Motion carried.

Respectfully submitted,

Joanne Black  
Board Secretary