

Minutes November 28, 2018 Regular Board Meeting (meeting rescheduled from 11/15/18 due to snow)

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
November 28, 2018

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:02 p.m. in the All Purpose Room of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Bartels, Mrs. Carrino, Mrs. Frank, Mrs. Jenkins, Mrs. Johnson, Mr. Thorp, Mrs. Pettegrove

ABSENT: Mr. Mulroony

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Mrs. Joanne Black-Business Administrator

PRESENTATION: The boys and girls soccer teams were recognized for their season. Dr. Humphrey congratulated both teams. Mr. Berg and Mr. Fortino congratulated their teams and thanked the players and parents.

CORRESPONDENCE: A thank you letter was received from the Holocaust Council.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Johnson to approve the following minutes:

- October 11, 2018 Committee of the Whole Meeting
- October 11, 2018 Executive Session
- October 25, 2018 Regular Board Meeting
- October 25, 2018 Executive Session

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Kevin Mulroony

CURRICULUM: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Motion to approve the following field trips for the 2018-2019 school year.

Group/Class	Event/Destination	Date	Approximate Cost Per Student (Cost of Attendance not Paid by District)
5th Grade	Reading Olympics, Holland Township, NJ	3/25/19	\$0

Approve the readoption of the *revised Grade 5 Social Studies with Content Area Reading and Writing Curriculum* according to the 2014 NJ Student Learning Standards set forth by the NJ Department of Education.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Kevin Mulroony

POLICY: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following policies on first reading:

- 4111.2/4211.2 Domestic Violence
- 5145.7 Gender Identity and Expression
- 4119.23 REGULATION Substance Abuse

The board also discussed the new substance abuse regulation.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Kevin Mulroony

FINANCE: The board discussed the shortage of substitute teachers in the district and increasing the substitute pay rate. This will be discussed further at the next meeting.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of September 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for September 30, 2018, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending September 30, 2018.

Approve the attached list of transfers.

Approve the list of bills dated November 15, 2018 in the amount of \$843,714.42.

Approve the following workshops for the 2018-2019 school year.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Bob Hoffman, Jr.	12/7/18	-0-	-0-	School Transportation Supervisors General Meeting, Raritan, NJ
Susan Stecker	12/10/18	\$259.00	-0-	Speech Language Therapy: Facilitating Rapid Change for Children with Severe Phonological Disorders (Grades PreK-6), Newark, NJ
Susan Stecker	1/8/19	\$269.00	-0-	SLPs: Enhance Therapy Effectiveness for Auditory Processing Disorder, Memory Deficits, ADD, and Language Processing, New Brunswick, NJ
Patty Greeby	3/4/18 (replaces 11/7/18)	-0-	-0-	Communicate with Tact and Professionalism, Allentown, PA

Accept the quote from Harrington & Sons, Inc. for driveway repairs at OTS in the amount of \$5,790.00 for 1920 sq. ft. additional paving repairs.

Approve the transfer of \$75,000.00 from the maintenance reserve account to the operating account for additional repairs and maintenance needed at OTS and TES.

Approve the 2018-2019 joint transportation agreement between the Mendham Township School District and the Tewksbury Township School District.

Jointure Total for 2018-2019 \$989.58

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Kevin Mulroony

TECHNOLOGY: Mrs. Jenkins inquired about what the district is able to monitor on the chromebooks and smartboards. Go Guardian allows teachers to review what the students are working on. The program is turned off at a certain time. Additional information will be included in the technology agreement.

FACILITIES: The preschool playground should be worked on next week, weather permitting. Architect, Mr. Anthony Giancorfaro is reaching out to smaller companies regarding the valves. Two of the companies contacted are not interested. They are obtaining quotes for the drainage plans and bids due in February for controls.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following:

Approve the following organizations to use the school facilities through January 31, 2018. Documentation is available in the Board of Education office.

- Boy Scouts

- Girl Scouts
- Hunterdon County YMCA
- Morris County Arts Workshop
- Odyssey of the Mind
- PTA
- Tewksbury Athletic Association
- Tewksbury Education Foundation
- Tewksbury Historical Society

Approve the 2019 Extended School Year Program July 1, 2019 through August 1, 2019 (no class July 4, 2019) Monday through Thursday, from 8:30 am to 12:00 noon at Tewksbury Elementary School.

Approve the Comprehensive Maintenance Plan (CMP) and the Maintenance Budget Worksheet for the 19-20 school year for submission to the NJDOE County Office.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Kevin Mulroony

COMMUNICATIONS: Mrs. E. Johnson discussed the following actionable items: communicate BOE events, quarterly newsletter-include BOE letter, enhancements to the website and more marketing of the district. The BOE can update the community monthly between now and February regarding the Superintendent search. Mrs. Johnson will readdress at the next meeting. Mrs. Johnson suggests maybe using apps for alerts such as Remind Me which is free and will follow up with more information. Streamlining the email received by parents was discussed.

OTHER: Mrs. J. Black reviewed the draft of the interlocal agreement with Tewksbury Township with the Board.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve Christopher Tavaglione, a student working on his post-baccalaureate degree in education at Centenary University, to observe approximately 20 classroom hours (science and general education) between Tewksbury Elementary School and Old Turnpike School.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Kevin Mulroony

SUPERINTENDENT'S REPORT: There were no HIB cases for the month of November, 2018. Dr. Humphrey attended a meeting where a topic of discussion was how to get parents to attend a meeting on drug awareness. It is in the planning stages.

LEGISLATIVE REVIEW: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: The board reviewed drafts of the 2019-2020 school calendar. The board supports starting school the day after Labor Day. The conference dates will be reviewed and readdressed at the next meeting. Ms. L. Gentile would like the board to consider starting September 3.

AUDIENCE: None. Ms. L. Gentile would like the board to consider starting the school year September 3.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to enter Executive Session. The time was 8:43p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters and legal matters for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion carried.

Regular session resumed at 9:30 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Johnson to approve the following:

Approve Jennifer Burns as a Special Education Teacher for Parent Training for student #5344566836 for up to 8 hours (eight one hour sessions) beginning November 16, 2018 through June 7, 2019 at Step 11 BA+30 at \$50.33 per hour plus mileage.

At the recommendation of the Interim Superintendent, approve Joelle DiSessa as an Instructional Aide for 5.5 hours daily Monday through Friday beginning approximately November 12, 2018 through June 30, 2019 at Step 3 at \$15.89 per hour pending criminal history review.

Approve Joelle DiSessa as a Home Instruction Teacher beginning approximately November 12, 2018 through June 30, 2019 on an as needed basis at \$39.00 per hour plus mileage pending criminal history review.

Approve Courtney Shideler as a Home Instruction Teacher beginning November 16, 2018 through June 30, 2019 on an as needed basis at \$39.00 per hour plus mileage.

At the recommendation of the Interim Superintendent, approve the following substitutes for the 2018-2019 school year, pending criminal history review:

- Michelle Garner
- Claire Simcox
- Ed Sheehan (sub bus driver)

At the recommendation of the Interim Superintendent, approve to hire Linda Blazier as an elementary school maternity leave replacement teacher at MA+15, Step 1, \$59,693.00 (pro-rated) beginning

approximately November 19, 2018 through approximately May 15, 2019, pending criminal history review.

At the recommendation of the Interim Superintendent, approve to hire Coreen Decker as an eighth grade language arts teacher at MA, Step 11, \$74,338.00 (pro-rated) beginning approximately December 3, 2018 through June 30, 2019, pending criminal history review.

At the recommendation of the Interim Superintendent, approve all certified staff to serve on the I&RS committee. Each I&RS committee meeting should be limited to five staff members per meeting at a stipend of \$39.00/hour per attendee.

At the recommendation of the Interim Superintendent, approve to hire Charles Miles as acting Buildings and Grounds Coordinator temporary leave replacement at \$57,000 (pro-rated) beginning November 26, 2018 through approximately April 1, 2019, pending criminal history review.

At the recommendation of the Interim Superintendent, approve to hire Darcy Harp as a substitute Physical Education Teacher, for approximately two periods a week, beginning December 3, 2018 through an end date to be determined.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Kevin Mulroony

ADJOURNMENT: Motion was made by Mrs Pettegrove and seconded by Mrs. Bartels to adjourn the meeting. The time was 9:37 p.m.

Motion carried.

Respectfully submitted,

Joanne Black
Board Secretary