

Minutes May 24, 2018 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
May 24, 2018

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:04 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Bartels, Mrs. Frank , Mrs. Jenkins, Mrs. Johnson, Mr. Mulroony (arrived at 7:23 pm), Mr. Thorp, Mrs. Pettegrove

ABSENT: None

ALSO PRESENT: Mrs. Joanne Black-Business Administrator, Mr. Marc Zitomer-Board Attorney

PRESENTATION: None.

CORRESPONDENCE: None.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following minutes:

- April 12, 2018 Committee of the Whole Meeting
- April 12, 2018 Executive Session #1
- April 12, 2018 Executive Session #2
- April 26, 2018 Regular Board Meeting*
- April 26, 2018 Executive Session

*See clarification comment from Mrs. Pettegrove in the audience participation on May 24, 2018 minutes.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Mr. Mulroony

CURRICULUM: None.

POLICY: A discussion took place regarding the policy on vaping.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following policies on second reading:

- 5131 Conduct/Discipline
- 5131.1 Harassment, Intimidation and Bullying
- 5131.5 Violence and Vandalism
- 5131.6 Substance Abuse
- 5145.4 Equal Educational Opportunity
-

Ms. Black stated that she has reviewed the policies on vaping(Substance Abuse 5131.6) and fundraising(Policy 5136) with NJSBA and the policies are sufficient as revised by the BOE.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Mr. Mulroony

FINANCE: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of March 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for March 31, 2018, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending March 31, 2018.

Approve the attached list of transfers.

Approve the list of bills dated May 24, 2018 in the amount of \$654,659.56.

Approve the following workshops for the 2017-2018 school year:

Staff Member	Date	Registration	Other Expenses	Event/Destination
Courtney Shideler	Online Course	\$99.00	-0-	Verbal Behavior Institute - RBT Training

Mileage expenses will be reimbursed in accordance with school policy.

Approve entering into contract with JAS Educational Consulting, LLC for Learning Disabilities Teacher-Consultant Services for Educational Evaluations for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$410.00 per evaluation.

Approve entering into contract with JAS Educational Consulting, LLC for Learning Disabilities Teacher-Consultant Services for Child Study Team Meetings (Planning, Eligibility, IEP, Reevaluation, etc.) for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$75.00 per hour, one hour minimum.

Approve entering into contract with Therapeutic Intervention, Inc. for Occupational Therapy Evaluations for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$375.00 per evaluation.

Approve entering into contract with Therapeutic Intervention, Inc. for School Based Occupational Therapy Services for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$91.50 per hour.

Approve entering into contract with Therapeutic Intervention, Inc. for Home Based Occupational Therapy Services for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$105.00 per visit.

Approve entering into contract with Therapeutic Intervention, Inc. for Physical Therapy Evaluations for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$375.00 per evaluation.

Approve entering into contract with Therapeutic Intervention, Inc. for School Based Physical Therapy Services for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$91.50 per hour.

Approve entering into contract with Therapeutic Intervention, Inc. for Home Based Physical Therapy Services for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$105.00 per visit

Approve entering into contract with Audiopedics, LLC for FM system programming for student #6529852061 at a cost not to exceed \$350.00.

Approve raising the Substitute School Bus Driver pay rate from \$16.00 per hour to \$19.50 per hour effective July 1, 2018.

Approve raising the Substitute School Nurse pay rate from \$100.00 per day to \$135.00 per day effective July 1, 2018.

Approve entering into contract with Supreme Consultants for 2018-2019 School Year Beginning July 1, 2018 through June 30, 2019 for transcribing services at a rate of \$25.00 per page.

Approve entering into contract with Advancing Opportunities for Assistive Technology Services for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$925.00 per AT evaluation, at a rate of \$1,200.00 per ACC Evaluation, at a rate of \$120.00 per hour for AT Support and Training, at a rate of \$150.00 per hour for ACC Support and Training and at a rate of \$60.00 per hour for travel.

Approve placement of student #9018305163 at Clinton Township School for the 2018 Extended School Year Program beginning June 26, 2018 through July 31, 2018 at a tuition rate of \$3,274.02 plus transportation.

Approve mandatory direct deposit for all employees effective July 1, 2018 in accordance with the provisions of N.J.S.A. 52:14-15h.

Approve the Business Administrator's Merit Goal Attainment for the 2017-2018 school year and submission to the Executive County Superintendent for payment approval.

Quantitative Goal Description: Business Administrator to obtain Black Seal License
Dollar Value \$2,974.00

Approve the submission of the Employment Contract between Interim Superintendent Dr. Roseann Humphrey, and the Tewksbury Township Board of Education effective July 1, 2018 through June 30, 2019.

Accept the quote from Weatherproofing Technologies, Inc.(WTI) in the amount of \$121,726.36 for Phase 2 of the roof restoration project at the Old Turnpike School.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Thomas Thorp, Cynthia Pettegrove
Absent: Kevin Mulroony

TECHNOLOGY: Mrs. Black stated that the summer projects are all on schedule.

FACILITIES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Approve the following organizations to use the school facilities through June 30, 2018.
Documentation is available in the Board of Education office.

- Boy Scouts
- Girl Scouts
- Morris County Arts Workshop
- Odyssey of the Mind
- PTA
- Tewksbury Athletic Association
- Tewksbury Education Foundation

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Thomas Thorp, Cynthia Pettegrove
Absent: Mr. Mulroony

COMMUNICATIONS: The preliminary climate survey was discussed. The BOE discussed the confidentiality and traceability of the survey and will discuss with the IT Department. Mrs. Ackerman suggested that an estimated time to complete be included with the release of the survey. The Board reviewed the survey and made suggestions, including adding a link for each school. The goal is to release the survey to parents, staff and students prior to the end of the school year.

Mr. Mulroony entered the meeting at 7:25.

OTHER: Marc Zitomer, Esq., Board Attorney presented the annual ethics training to the BOE.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Approve the cancellation of the Thursday June 7, 2018 Committee of the Whole Meeting and Board Retreat and reschedule for Tuesday June 5, 2018. The retreat will commence at 4:00 p.m. and the COTW meeting will immediately follow.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

SUPERINTENDENT'S REPORT: None.

LEGISLATIVE REVIEW: None.

UNFINISHED BUSINESS: Mrs. Pettegrove discussed the Board Evaluation timeline. Results will be discussed at the Board Retreat.

NEW BUSINESS: Communication should be released to the community that Dr. Humphrey and Mr. Orsini will be remaining as Interim Superintendent and Interim Principal of OTS for the 2018-2019 school year.

AUDIENCE: Mrs. B. Palmer stated that she liked the ethics presentation.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to enter Executive Session. The time was 8:10 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel, safety/security and matters of attorney/client privileges for approximately forty-five minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Regular Session resumed at 9:18 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

At the recommendation of the Superintendent, approve to offer employment to the following non-tenured employee for the 2018-2019 school year:

Name	Date of Tenure
Joseph Frankosky	1/3/22

Accept, with regret, the resignation of Nancy Stazzone, Elementary School Instructional Aide, effective July 1, 2018.

Accept, with regret, the resignation of Alessandra MacFarlane, 7th Grade Science Teacher, effective July 1, 2018.

At the recommendation of the Superintendent approve to hire the following substitute teacher for the 2017-2018 school year:

- Tara Morash

Approve the following for the 2018-2019 school year:

Increase for Support Staff - 3%

Increase for Bus Drivers - 3%

Increase for Cash Account Reconciliation Specialist - 3%

At the recommendation of the Interim Superintendent, approve LeighAnn Rimmick as the Human Resource, Payroll Specialist/Assistant to the Business Administrator at an annual salary of \$52,000(pro-rated) effective on or before June 1, 2018, pending criminal history review.

Accept, with regret, the resignation of Frank Henderson, Custodian, effective June 1, 2018.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Mrs. Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

At the recommendation of the Interim Superintendent, approve to hire the following summer custodians beginning approximately June 25, 2018 through August 23, 2018 at an hourly rate of \$10.00/hour, pending criminal history review.

- Logan Bartels
- Sean Hayes
- Dalton Preece

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Paulette Frank, Krista Jenkins, Mrs. Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

Abstain: Laura Bartels

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to adjourn the meeting. The time was 9:18 p.m.

Motion carried.

Respectfully submitted,

Joanne Black
Board Secretary