

Minutes June 28, 2018 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
June 28, 2018

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:07 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Bartels, Mrs. Carrino, Mrs. Frank, Mr. Mulroony, Mr. Thorp

ABSENT: Mrs. Jenkins, Mrs. Johnson, Mrs. Pettegrove

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Mrs. Joanne Black-Business Administrator

PRESENTATION: Dr. Humphrey recognized Mr. Keith Csolak for his years of service and read a resolution to dedicate the Old Turnpike School music room in his honor. Mr. Csolak thanked the Board and the Administration for their support.

CORRESPONDENCE: A thank you letter was received from Hunterdon Hospice for the donation from the "Hoops for Hospice" fundraiser.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: A motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to approve the following minutes:

- May 10, 2018 Committee of the Whole Meeting
- May 10, 2018 Executive Session
- May 24, 2018 Regular Board Meeting
- May 24, 2018 Executive Session

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Kevin Mulroony, Thomas Thorp

Absent: Krista Jenkins, Erica Johnson, Cynthia Pettegrove

CURRICULUM: A motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to approve the following:

Approve the list of annual field trips for the 2018-2019 school year.

Grade	Destination	Date (Approximate Month/Year)	Approximate Cost Per Student (cost of attendance not paid by district)
Pre-K	Whittemore Wildlife Sanctuary	September, 2018	\$7.00
Pre-K	West Portal Pumpkin Patch	October, 2018	\$8.00
Pre-K	Raritan Valley College Planetarium	March, 2019	\$10.00
Pre-K	Whittemore Wildlife Sanctuary	May, 2019	\$7.00
Pre-K	Ort Farm	May, 2019	\$7.00
Pre-K	Califon Park Last Day Family Gathering	June, 2019	\$0.00
K	Melick's Town Farm	Fall 2018	\$0.00
K	Police & Rescue Squad	Spring 2019	\$0.00
K	Frelinghuysen Arboretum	Spring 2019	\$3.50
K	Fosterfield Living Farm	Spring 2019	\$9.00
1	RVCC Play/Musical	Fall 2018	\$8.25
1	RVCC Play/Musical	Spring 2019	\$8.25
1	Planetarium	March 2019	\$8.16
2	Teetertown Pond	September 2018 or May 2019	\$6.00
2	Whittemore Park	Spring 2019	unknown
2	Delaware Water Gap	September 2018 or May 2019	unknown
3	Waterloo Village	April 2019	\$11.00
3	DaVinci Science Center	January 2019	\$12.00
3	Whittemore	June 2019	\$4.00
4	Delaware River Floating Classroom, Lambertville	Fall 2018 or Spring 2019	\$25.00
4	RVCC- Curriculum Related Live Performances	Winter 2018/2019	\$7.00-\$10.00 per visit (1-2)
4	Franklin Mineral Mine	Fall 2018 or Spring 2019	\$9.00
4	Washington's Crossing	June 2019	\$10.00
5	Bronx Zoo	Fall 2018	\$60.00
6	Camp Mason	April 2019	\$200.00
6-8	Readington Middle School	March/April 2019	\$1.00
6-8	Hershey Park Music Trip	May 2019	\$
7	Philadelphia	May 2019	\$100.00
8	Michael Fowlin Presentation-Clinton Township MS	October 2019	\$1.00
8	Voorhees High School	January 2019	\$0.00

Approve the disposal of the following textbooks:

Teacher/Grade	Title of Book	Author	Publisher	Copyright	Quantity	Explanation
Ms. Cogle	The Music Connection	various	Silver Burdett Ginn	2000	75	Has not been utilized in last 5 years, does not fit current curriculum, out of date
2nd Grade	Social Studies	Boehm	Harcourt Brace	2002	20	Not appropriate for 2nd Gr., limited info on current units of study.
Ms. Moore	Adelante	Humback & Ozete	Holt, Rinehart & Winston	1999	39	Outdated and not represented in current curriculum.
Ms. Moore	En Camino	Humback &	Holt, Rinehart &	1999	42	Outdated and not represented

		Ozete	Winston			in current curriculum.
Ms. Moore	Buen Viaje	Schmitt & Woodford	Glencoe-McGraw Hill	2003	67	Outdated and not represented in current curriculum.
Ms. Schroepfer	Astronomy	Kathleen Meehan Berry	Holt, Rinehart, and Winston	2002	96	Old textbooks.
Ms. Schroepfer	Science-6th Gr.	Lucy Daniel	McGraw-Hill	2002	22	Old textbook, outdated.
Ms. Schroepfer	Science-5th Gr.	Richard Moyer	McGraw-Hill	2002	110	Outdated information. No longer follows 5th gr. curriculum.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Kevin Mulroony, Thomas Thorp

Absent: Krista Jenkins, Erica Johnson, Cynthia Pettegrove

POLICY: A motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to approve the following policies on first reading:

- 4111 Recruitment, Hiring and Selection
- 4211 Recruitment, Hiring and Selection
- 3515 Smoking Prohibition
- 5131.6 Substance Abuse

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Kevin Mulroony, Thomas Thorp

Absent: Krista Jenkins, Erica Johnson, Cynthia Pettegrove

FINANCE: Two quotes have been obtained for the playground and sidewalk repairs. A final date has not been set for the roof restoration yet but all approvals have been obtained. Ahera Environmental will conduct the indoor air sampling mid July.

A motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of April 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district’s Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for April 30, 2018, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion to approve the following:

Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending April 30, 2018.

Approve the attached list of transfers.

Approve the list of bills dated June 28, 2018 in the amount of \$ 1,633,847.93.

Approve placement of student #8648863621 at Allegro School for the 2018 Extended School Year Program beginning July 9, 2018 through August 17, 2018 at a tuition rate of \$14,340.00, aide at a cost of \$4,200.00 plus transportation.

Approve placement of student #8648863621 at Allegro School for the 2018-2019 School Year beginning September 5, 2018 through June 30, 2019 at a tuition rate of \$86,040.00, aide at a cost of \$25,200.00 plus transportation.

Approve entering into a joint transportation agreement with Califon School District to transport 10 Califon students attending Tewksbury Township School District as choice students. The district shall receive \$8,840.00 (\$884 per student) from Califon School District.

Approve the tuition payment of \$16,000 for student ID#8326287 to attend the Lebanon Township School District for the 2018-2019 school year.

Approve the attached list of 12-month employees to carry-over the specified number of unused vacation days to the 2018-2019 school year.

Approve the submission of the IDEA application for the FY 2019, and accept the grant award upon subsequent approval for the FY 2019 IDEA application.

Approve the resolution for participation in the joint agreement for coordinated transportation between the Tewksbury Township Board of Education and the Hunterdon County Educational Services Commission for the 2018-2019 school year.

Approve the lateral move for Allison Caruso for the 2017-2018 school year from \$56,793 Step 4, BA +15 to Step 4, MA \$60,093, pending receipt of final transcript.

Approve the lateral move for Samantha Wu for the 2017-2018 school year from \$63,555 Step 8, BA+30 to Step 8, MA \$65,755.

Approve the lateral move for Becky Palmer for the 2017-2018 school year from \$79,168 Step 14, BA+30 to Step 14 MA+30 \$83,568.

Approve the lateral move for Karen Morrow for the 2018-2019 school year from \$80,683 Step 12 MA+15 to Step 13, MA+30 \$81,783.00 pending receipt of final transcript.

Approve the following workshops for the 2018-2019 school year:

Staff Member	Date	Registration	Other Expenses	Event/Destination
Barbara Simcox	7/10/18	\$0.00	\$0.00	Regional Training for District Certification Staff, Morristown, NJ
Joanne Black	6/21/18	\$0.00	\$0.00	Hunterdon/Sussex/Warren FY2019 ESEA Consolidated Subgrant Application Work Session
Peter Berg	7/23/18 - 7/27/18	\$1,200.00	\$0.00	Project Lead the Way Summer Training Institute

Scott Steinman	10/26/18	\$180.00	\$0.00	51st Annual Conference on Reading & Writing - Rutgers
LeighAnn Kimmick	9/10/18	\$149.00	\$0.00	HR Law 2018 Training, Morristown, NJ

Mileage expenses will be reimbursed in accordance with school policy.

Approve the Business Administrator’s Merit Goal Attainment for the 2017-2018 school year and submission to the Executive County Superintendent for payment approval.

Quantitative Goal Description: School Business Administrator to obtain SFO (Certified Administrator of School Finance and Operations) Certificate. Dollar Value \$2,974.00

Approve the submission of the ESEA grant application for the FY 2019, and accept the grant award upon subsequent approval for the FY 2019 ESEA application.

Approve the contract renewal between the Tewksbury School District and Frontline Education for the period July 1, 2018 through June 30, 2019 in the amount of \$15,580.95 for the Absence and Substitute Management System and IEP Direct System.

Approve the contract renewal between the Tewksbury Board of Education and Water Management Services, Inc. at a monthly amount of \$1200.00 for the period July 1, 2018 through June 30, 2019 for water management services for the Tewksbury Elementary School water treatment plant.

Accept the quote in the amount of \$6346.80 from Singer Equipment Company for the purchase of a double deck commercial convection oven for the Old Turnpike School.

Accept the highest bid received for the sale of the school bus through Hunterdon County Educational Services Commission under Bid #TRANS 18-05 on June 14, 2018 as follows:

Year/Make of Bus	Vehicle ID Number	Highest Bidder	Bid amount
2002 Freightliner	4UZAAXBV12CK16794	Car Country	\$760.00
		TOTAL PROCEEDS	\$760.00
		HCESC Commission(10%)	\$76.00
		Tewksbury Proceeds	\$684.00

Rescind May 24, 2018 Finance Motion #18 to approve placement of student #9018305163 at Clinton Township School for the 2018 Extend School Year Program beginning June 26, 2018 through July 31, 2018 at a tuition rate of \$3,274.02 plus transportation.

Approve placement of student #9018305163 at Allegro School for the 2018 Extended School Year Program beginning July 9, 2018 through August 17, 2018 at a tuition rate of \$14,340.00, aide at a cost of \$4,200.00 plus transportation.

Approve placement of student #9018305163 at Allegro School for the 2018-2019 School Year beginning September 5, 2018 through June 30, 2019 at a tuition rate of \$86,040.00, aide at a cost of \$25,200.00 plus transportation.

Approve placement of student #6343430400 at Somerset Hills Learning Institute for the 2018 Extended School Year Program beginning July 5, 2018 through August 17, 2018 at a tuition rate of \$16,280.40 plus transportation.

Approve placement of student #6343430400 at Somerset Hills Learning Institute for the 2018-2019 School Year beginning September 4, 2018 through June 30, 2019 at a tuition rate of \$97,682.40 plus transportation.

Approve placement of student #8176209656 at Montgomery Academy for the 2018 Extended School Year Program beginning July 2, 2018 through July 30, 2018 at a tuition rate of \$6,771.40 plus transportation.

Approve placement of student #8176209656 at Montgomery Academy for the 2018-2019 School Year beginning September 6, 2018 through June 30, 2019 at a tuition rate of \$60,942.60 plus transportation.

Approve placement of student #8342943881 at Montgomery Academy for the 2018 Extended School Year Program beginning July 2, 2018 through July 30, 2018 at a tuition rate of \$6,771.40 plus transportation.

Approve placement of student #8342943881 at Montgomery Academy for the 2018-2019 School Year beginning September 6, 2018 through June 30, 2019 at a tuition rate of \$60,942.60 plus transportation.

Approve entering into contract with Brett DiNovi & Associates, LLC for Behavioral Consultation Services for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$125.00 per hour, not to exceed 100 hours for the school year.

Approve entering into contract with Educational Services Commission of Morris County for Learning Disabilities Teacher-Consultant for Educational Evaluations for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$418.00 per evaluation.*

Approve entering into contract with Educational Services Commission of Morris County for Learning Disabilities Teacher-Consultant for Child Study Team Meetings (Planning, Eligibility, IEP, Reevaluation, etc. for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$104.00 per hour, one hour minimum.**

Approve entering into contract with Educational Services Commission of Morris County for Psychologist for Psychological Evaluations for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$418.00 per evaluation.***

Approve entering into contract with Educational Services Commission of Morris County for Psychologist for Child Study Team Meetings (Planning, Eligibility, IEP, Reevaluation, etc. for 2018-2019 School Year beginning July 1, 2018 through June 30, 2019 at a rate of \$104.00 per hour, one hour minimum.**

Approve entering into contract with Brett DiNovi & Associates, LLD for a Functional Behavior Assessment for student #2716853684 at a cost not to exceed \$1,500.00.

**The District is currently contracted with JAS Consulting, LLC(JoAnne Scheidt) for Learning Disabilities Teacher-Consultant Services for Education Evaluations and attendance at meetings. As per Mrs. Scheidt, she may not be available to provide services for a number of days throughout the school year. Services of ESC of Morris County will be utilized when Mrs. Scheidt is not available.

***Kimberly Leonhardt, School Psychologist has resigned from her position. Services of ESC of Morris County will be utilized to bridge the gap between Ms. Leonhardt's departure and the hire of her replacement.

Approve the following resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Tewksbury Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve and/or Maintenance Reserve Account at year end, and

WHEREAS the Tewksbury Township Board of Education has determined that an amount not to exceed the following amounts is available for the purpose of such transfer:

Capital Reserve	\$1,250,000
Maintenance Reserve	\$ 250,000

NOW THEREFORE BE IT RESOLVED by the Tewksbury Township Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

BE IT RESOLVED, that the Board approve the following resolution:

Approval to Transfer Current Year Surplus to Capital Reserve Account and/or Maintenance Reserve account

Accept the quote in the amount of \$27,190.00 from Seon for the installation of new cameras for the buses.

Accept the quote in the amount of \$ 16,587.15 from Harrington & Sons, Inc. 50 Parker Rd., Chester, NJ 07930 for the playground drainage improvement and sidewalk repairs at the Tewksbury Elementary School in accordance with the specifications prepared by Gianforcaro Architects Engineers.

Accept the quote from Ahera Consultants, Inc. to provide an Indoor Microbial Assessment and perform testing and provide a consultation report as follows:

Tewksbury Elementary School	17 samples	\$ 2,605.00
Old Turnpike School	14 samples	\$ 2,470.00

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Kevin Mulroony, Thomas Thorp

Absent: Krista Jenkins, Mrs. Johnson, Cynthia Pettegrove

TECHNOLOGY: Chromebooks were collected at the end of the school year. Upgrade of the telephone system and cameras are being coordinated for completion during the summer.

FACILITIES:

Motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to approve the following:

Approve the following organizations to use the school facilities through July 31, 2018. Documentation is available in the Board of Education office.

- Boy Scouts
- Girl Scouts
- Morris County Arts Workshop
- PTA
- Tewksbury Athletic Association
- Tewksbury Education Foundation

COMMUNICATIONS: None.

OTHER: The bus cameras and GPS system for buses were discussed. The Board agreed to the tuition reimbursement payment plan for an employee that has resigned. Mrs. Frank inquired as to when the results of the climate survey will be reviewed and Dr. Humphrey responded that the survey will be discussed upon summarization by Mrs. Jenkins.

Motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to approve the following:

Approve the submission of the Assurance Statement to the NJDOE which assures compliance with Part B of the IDEA and N.J.A.C. 6A:14-1.1(b).

Approve the proclamation and wall plaque to dedicate the music room to Mr. Keith Csolak upon his retirement after twenty-five years of teaching at the Tewksbury Township School District.

Approve Nicole Dickinson, OTS Music/Vocal Teacher for a field supervision internship (requirement for her masters in Educational Leadership from Centenary College) with Old Turnpike School Principal, Pasquale Orsini, for the 2018-2019 school year.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Kevin Mulroony, Thomas Thorp

Absent: Krista Jenkins, Mrs. Johnson, Cynthia Pettegrove

SUPERINTENDENT'S REPORT: There were no HIB reports for the month of June. The staff requested one extra trigger date (closing date prior to MLK) on the 2018-2019 school calendar .

Motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to approve the following:

Approve the revision to the 2018-2019 School Calendar.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Kevin Mulroony, Thomas Thorp

Absent: Krista Jenkins, Erica Johnson, Cynthia Pettegrove

REORGANIZATION APPOINTMENTS: Motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to approve the following:

Appoint Joanne Black as Board Secretary for the 2018-19 school year and Dr. Roseann Humphrey as Acting Board Secretary in the absence of the Board Secretary.

Appoint Paula Hatch as Cash Account Reconciliation Specialist for the 2018-19 school year.

Approve the annual appointment of Hunterdon Family Medicine at Hickory Run to be the District's Medical Inspector for the 2018-19 school year.

Approve the annual appointment of Bank of America, and Peapack Gladstone Bank as the District's Official Depository for the 2018-19 school year.

Approve the annual appointment of the Courier News to be the District's official legal newspaper and the Hunterdon Review and Hunterdon Democrat to be the District's official Alternate newspaper for the 2018-19 school year.

Approve the annual appointment of Jim Miller as the District's Affirmative Action Officer for the 2018-19 school year.

Designate Cynthia Pettegrove, BOE President, Joanne Black, Board Secretary, and Dr. Roseann Humphrey, Interim Superintendent, to endorse all school warrants from July 1, 2018 through December 31, 2019.

Approve the annual appointment of Joanne Black, as Investment Officer for the district for the 2018-19 school year.

Approve all Policies contained in the Policy Manual, which is on file in the Board Office, for the 2018-19 school year.

Appoint Joanne Black as Custodian of Records for the 2018-19 school year.

Approve Brian Jesby as Integrated Pest Management Coordinator, Indoor Air Quality Designee and AHERA Coordinator for the 2018-2019 school year.

Approve Brian Jesby as the Right to Know Officer for the 2018-2019 school year.

Approve the following Tax Shelter Annuity Companies for the 2018-2019 school year: Fidelity Investments, Vanguard, VALIC, AXA Equitable, Lincoln Financial, Metropolitan Life.

Approve all current curricula for the 2018-19 school year.

Approve the following companies offering disability insurance to district employees for the 2018-2019 school year: Unum, Colonial and Prudential.

Approve School Alliance Insurance Fund as the district's insurance carrier for the 2018-19 school year.

Approve USI as the district's broker of record for health benefits and general insurance for the 2018-2019 school year.

Approve R and L Payroll Services as the service provider for payroll functions, effective July 1, 2018 through June 30, 2019.

Approve CDK Systems as the computer service provider for board office administrative and accounting functions, effective July 1, 2018 through June 30, 2019.

Approve Realtime Information Systems as the computer service provider for student record functions, effective July 1, 2018 through June 30, 2019.

Adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint board president and board secretary to act as parliamentarians for the 2018-2019 school year.

Adopt the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2018-2019 school year.

Appoint the law firm of Schenck, Price, Smith and King, LLP as the General Counsel with Marc Zitomer, Lead Counsel for the 2018-19 school year without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

Appoint Machado Law Group, LLC as Special Education Counsel for the 2018-19 school year without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

Appoint Giancorfaro Architects as Architects of Record for the 2018-19 school year without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

Appoint Ardito and Company LLP as the Tewksbury School District auditor for the audit of the 2017-2018 school year.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Kevin Mulroony, Thomas Thorp

Absent: Krista Jenkins, Erica Johnson, Cynthia Pettegrove

MISCELLANEOUS APPROVALS: Motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to approve the following:

Be it resolved that the Tewksbury Township Board of Education appoints Joanne Black, pursuant to N.J.A.C. 5:34-5.5, as temporary purchasing agent of the board of education, and as such, establishes and sets the bid threshold amount of \$40,000 for the board of education, and furthermore, the board authorizes Joanne Black to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount and to approve competitive quotations for amounts more than \$6,000.

Approve Joanne Black, School Business Administrator, to make all necessary final transfers for the 2017-2018 school year budget in order to balance the budget for June 30, 2018.

Appoint Joanne Black, School Business Administrator, as Public Agency Compliance Officer for purchasing and liaison official with the authority to recommend the appropriate corrections to the district’s contracting procedures as required by the NJ Division of Contract Compliance and Equal Opportunity Office.

Approve the bonding of Joanne Black as Board Secretary per state law.

Approve adherence to all policies and regulations adopted by the previous Board, including the petty cash funds in the amount of \$500 naming Joanne Black as custodian.

Approve the following resolution authorizing the procurement of goods and services through the New Jersey state purchasing agency:

WHEREAS, Title 18A:18A-10 provides that, “A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and,

WHEREAS, the Tewksbury Township School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and,

WHEREAS, the Tewksbury Township School Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Tewksbury Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all state contracted vendors.

Authorize the renewal of cooperative agreements between the Tewksbury Township School District and the following:

- Hunterdon Educational Services Commission
- Somerset County Cooperative Program (SOCCP)
- The Educational Services Commission of New Jersey (formerly known as the Middlesex Regional Educational Services Commission (MRESC)).

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Kevin Mulroony, Thomas Thorp

Absent: Krista Jenkins, Erica Johnson, Cynthia Pettegrove

LEGISLATIVE REVIEW: Dr. Humphrey reviewed the “Don’t Pass the Trash” law that has been passed.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Motion was made by Mrs. Bartels and seconded by Mr. Mulroony to approve and advertise for adding a Committee of the Whole meeting on July 11th.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Kevin Mulroony, Thomas Thorp

Absent: Krista Jenkins, Mrs. Johnson, Cynthia Pettegrove

AUDIENCE: None.

EXECUTIVE SESSION: Motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to enter Executive Session. The time was 7:55 p.m. Marc Zitomer, Esq, Board Attorney was present for the session.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters and matters of attorney/client privileges and grievance hearings for approximately one hour. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Regular Session resumed at 8:45 p.m. Mr. Zitomer exited the meeting.

PERSONNEL: Motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to approve the following:

Approve the following substitutes for the 2018-2019 school year:

Cynthia Allen	Donna Coyle	Ruth Kalamarides	Chris Tavaglione
Maryann Andrioli	Sharon Dec	Ben Karmondi (driver)	Kimberly Tettambel
Barbara Antonelli	Kimberly D'Angelo	Carol Kasperowitz	Shane Thomas
George Armstrong (cust.)	Jody Disanza	Natalie Kurzeja	Erin Trevena
Robin Balick	Deborah Dunne (nurse)	Tara Morash	Sally Warner
Lauren Bristow	Lisa Fenton	Cathy Pepe	Cynthia Webb (nurse)
Eileen Callahan	Isobel Gallagher	Alisha Porcello	Renee Wernicki
Mary Calo	Mildred Grant (driver)	Lori Prussack (nurse)	Barbara Witkowski
Ida Cambria	Patty Greeby	Monica Scala	Judy Wyckoff
Patricia Ciak	Heather Heithoff (nurse)	Kelly Scardelli	Michael Wolfe
Deborah Close	Frank Henderson (driver)	Nancy Stazzone	

Approve the Superintendent to hire additional personnel as needed for the 2018-2019 school year with subsequent approval at the next Board meeting.

Approve the employment contract between the Tewksbury Board of Education and Dr. Roseann Humphrey, Interim Superintendent for period July 1, 2018 through June 30, 2019, approved by the Hunterdon County Executive Superintendent.

Approve the employment contract between the Tewksbury Board of Education and Joanne Black, School Business Administrator for period July 1, 2018 through June 30, 2019, approved by the Hunterdon County Executive Superintendent.

At the recommendation of the Interim Superintendent, approve the employment contract between the Tewksbury Township Board of Education and Pasquale Orsini as Interim Principal-Old Turnpike School for the period July 1, 2018 through June 30, 2019.

Accept, with regret, the resignation of Kimberly Leonhardt, School Psychologist, effective July 31, 2018.

Approve the following honoraria positions for the 2018-2019 school year.

Last Name	First Name	Honoraria Position	Compensation
Dickinson	Nicole	8 th Gr. Play Director	\$4,680.00
Takayama	Kelly	8 th Gr. Play Assistant Director	\$1,950.00
		8 th Gr. Play Musical Director	
Krowl	Dee	8 th Gr. Play Production Manager	\$1,716.00
Krowl	Dee	8 th Grade Co-Advisor	\$487.50
Mendralla	Bonnie	8 th Grade Co-Advisor	\$487.50
Barrett	Joel	8 th Grade Trip Co-Coordinator	\$312.00
Krowl	Dee	8 th Grade Trip Co-Coordinator	\$312.00
Caruso	Allison	6 th Gr. Outdoor Education Trip Coordinator	\$624.00
		Jazz Band Director	
Dickinson	Nicole	Vocal Ensemble Director	\$1,170.00
Yakimec	Mary	Magazine Drive Coordinator	\$585.00
Palmer	Becky	Yearbook OTS (Co-Advisor)	\$1,365.00
Morrow	Karen	Yearbook TES (Co-Advisor)	\$1,365.00
Krowl	Dee	Student Council Moderator (Co-Advisor)	\$585.00
Mendralla	Bonnie	Student Council Moderator (Co-Advisor)	\$585.00
DeStefano	Regina	Odyssey of the Mind TES (Co-Advisor)	\$975.00
Lance	Donna	Odyssey of the Mind TES (Co-Advisor)	\$975.00
		Odyssey of the Mind OTS	
Greeby	Patty	OTS School Safety Coordinator	\$2,108.00
Cutri-French	Mary	I&RS OTS Guidance	\$39.00/hour
Cullen	Kelly	I&RS OTS Nurse	\$39.00/hour
		I&RS OTS Reg. Ed	
Condren	Joan	I&RS OTS Spec. Ed	\$39.00/hour
		I&RS OTS Child Study	
Piccolo-Torsky	Judy	I&RS TES Nurse	\$39.00
Morrow	Karen	I&RS TES Reg. Ed (shared)	\$39.00/hour
Bristow	Camille	I&RS TES Reg. Ed (shared)	\$39.00/hour
Kelsey	Katherine	I&RS TES Special Ed (shared)	\$39.00/hour
McCabe	Brenda	I&RS TES Special Ed (shared)	\$39.00/hour
Donovan	Sheila	I&RS TES Guidance	\$39.00/hour
		I&RS TES Child Study	
Jennings	Patty	Athletic Director	\$5,382.00

Carle	Nancy	Ski Club Advisor	\$4,630.00
Berg	Peter	Head Boys Soccer Coach	\$4,401.00
Fortino	Mike	Head Girls Soccer Coach	\$4,401.00
Jennings	Patty	Head Field Hockey Coach	\$4,401.00
Carle	Nancy	Assistant Field Hockey Coach	\$3,721.00
Preston	John	Head Cross Country Coach	\$4,401.00
Caruso	Allison	Assistant Cross Country Coach	\$2,198.00

Approve the following clubs for the 2018-2019 school year.

Last Name	First Name	Club	Supply Budget Requested	Hours	Compensation
Takayama	Kelly	Art Club	\$700.00	Every Monday	\$2,000.00
Lagomarsino Preston	Ryan John	Debate Club	-0-	Every Thursday	\$2,000.00 shared
Rose-Mason Morrow	Annie Karen	TES Reading Olympics	\$35/team, \$200 Misc., possibly 1 day transportation	2x/month Dec.-April	\$2000.00 shared (pro-rated)

Approve Katherine Kelsey as a Home Instruction Teacher for the 2018-2019 school year beginning August 30, 2018 through June 30, 2019 on an as needed basis at Step 6 MA at \$43.50 per hour plus mileage.

Approve Nancy Stazzone as a Home Instruction Teacher for the 2018-2019 school year beginning August 30, 2018 through June 30, 2019 on an as needed basis at \$39.00 per hour plus mileage.

Approve Judy Wyckoff as a Home Instruction Teacher for the 2018-2019 school year beginning August 30, 2018 through June 30, 2019 on an as needed basis at \$39.00 per hour plus mileage.

Approve Eleni Zezas, a Fairleigh Dickinson University graduate student, as a student teacher at Tewksbury Elementary School for the 2018-2019 school year.

Approve Heide McKee, Pam Hoy and Koren Baumstark as bus drivers for the Extended School Year Program and approve all district bus drivers as substitutes for Extended School Year as needed.

Rescind Personnel Motion #27 from May 10, 2018 Committee of the Whole Meeting to approve Kimberly Leonhardt as School Psychologist for up to 70 hours for summer evaluations, reports, meetings, and case management beginning July 2, 2018 through August 24, 2018 at Step 3 MA+30 at \$43.11.

Approve Kimberly Leonhardt as School Psychologist for up to 45 hours for summer evaluations, reports, meetings, and case management beginning July 2, 2018 through July 31, 2018 at Step 3 MA+30 at 43.11 per hour.

Approve the maternity leave request for Anne-Rose-Mason, TES Library/Media Specialist, effective approximately October 1, 2018 through December 17, 2018. Employee will use 12 weeks FMLA unpaid leave during this time period.

At the recommendation of the Superintendent, approve to hire Brittany Spina as a music/instrumental teacher at BA, Step 7, \$59,773.00 beginning August 27, 2018 through June 30, 2019, pending criminal history review and sexual misconduct/child abuse review per P.L. 2018, c.5.

ADJOURNMENT: Motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to adjourn the meeting. The time was 9:04 p.m.

Motion carried.

Respectfully submitted,

Joanne Black
Board Secretary