

Minutes July 26, 2018 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
July 26, 2018

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:04 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Bartels, Mrs. Carrino, Mrs. Frank, Mrs. Jenkins (arrived at 7:08), Mrs. Johnson, Mr. Mulroony, Mr. Thorp, Mrs. Pettegrove

ABSENT: None

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Mrs. Joanne Black-Business Administrator

PRESENTATION: None.

CORRESPONDENCE: None.

PUBLIC COMMENT: None.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to enter executive session. The time was 7:06 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters, matters of attorney client privilege and grievance hearings for approximately forty five minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

The Regular Board Meeting resumed at 8:37 p.m.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following minutes:

- June 5, 2018 Board Retreat
- June 5, 2018 Committee of the Whole Meeting
- June 5, 2018 Executive Session
- June 28, 2018 Regular Board Meeting
- June 28, 2018 Executive Session

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

Abstain: Krista Jenkins

CURRICULUM: None.

POLICY: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following policies on second reading:

- 4111 Recruitment, Hiring and Selection
- 4211 Recruitment, Hiring and Selection
- 3515 Smoking Prohibition
- 5131.6 Substance Abuse

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

FINANCE: Mrs. Black stated that Maschio's was the only company to remit a proposal to the District. The Maschio proposal was reviewed and the student and staff lunch cost for the 18-19 school year was discussed.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of May 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for May 31, 2018, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending May 31, 2018.

Approve the attached list of transfers.

Approve the list of bills dated June 30, 2018 in the amount of \$124,562.30.

Approve the list of bills dated July 26, 2018 in the amount of \$699,046.48.

Approve the following workshops for the 2018-2019 school year.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Karen Morrow	9/21/18	\$235.00	-0-	NJIDA Fall Conference - Demystifying Dyslexia
Allison Caruso	10/23/18 & 10/24/18	\$295.00	-0-	42nd Annual NJ Science Convention - Science Shapes Our Changing World
Samantha Wu	10/23/18 & 10/24/18	\$295.00	-0-	42nd Annual NJ Science Convention - Science Shapes Our Changing World
Debbie Schroepfer	10/26/18	\$180.00	-0-	51st Annual Conference on Reading & Writing - Rutgers
Catherine Zisk	10/26/18	\$180.00	-0-	51st Annual Conference on Reading & Writing - Rutgers
Bob Hoffman, Jr.	7/25/18	-0-	-0-	Versa Trans User Group Meeting, Washington, NJ
Joanne Black	7/25/18	-0-	-0-	Versa Trans User Group Meeting, Washington, NJ
Joanne Black	8/21/18	\$149.00	-0-	Human Resources-Key Issues, Basic Laws
Camille Bristow	8/10/18	\$60.00	-0-	RVCC Summer Science Institute
Karen Morrow	8/21/18 - 8/23/18	\$675.00	-0-	Wilson Language Training Workshop

Mileage expenses will be reimbursed in accordance with school policy.

Approve the Business Administrator’s Merit Goal Attainment for the 2017-2018 school year and submission to the Executive County Superintendent for payment approval.

Quantitative Goal Description: Increase participation in the school lunch program by 5% as measured by the number of meals served during the 2017-2018 school year as compared to the 2016-2017 school year; 50% of the goal would be a 2.5% increase in participation.
Dollar Value \$3,962.00

Approve entering into contract with Rutgers RWJMS-Dept. of Psychiatry for a Psychiatric Evaluation for student #9595560268 at a cost not to exceed \$950.00.

Approve entering into contract with Advancing Opportunities for an Augmentative Communication Evaluation for student #5581576989 for a cost not to exceed \$1,045.00.

Approve Maschio’s Food Services, Inc. of Chester, NJ to manage the Tewksbury Township Board of Education’s food services for the 2018-2019 school year at an annual cost of \$7,137.00, as recommended by the School Business Administrator. Maschio’s Food Service, Inc. guarantees that the food service operation for the 2018-2019 school year shall operate at “no cost”.

Approve the following lunch prices:

Student Lunch: \$ 3.75
Adult Lunch: \$ 4.00

Approve the quote in the amount of \$15,699.00 from ePlus for the purchase and installation of five additional cameras at OTS cameras and one additional day of engineering time at TES to adjust/ clean existing cameras at TES. (HCESC 15/16TECH)

Approve the replacement of 32 flush valves at TES and 36 flush valves at OTS for an amount not to exceed \$18,000.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

TECHNOLOGY: Smartboards will be installed after August 7th.

FACILITIES: Mrs. Black updated the BOE on the status of the summer projects. Dr. Humphrey discussed the Voorhees reunification meeting she attended.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Approve the time change for the preschool from 9:40 a.m. - 3:00 p.m. to 9:50 a.m. - 3:10 p.m. to accommodate the bus schedule.

Approve the fifth grade cross-country team to combine with the Califon School District cross-country team, with practices split between Tewksbury Elementary School and Califon School.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

COMMUNICATIONS: None.

OTHER: The Board discussed the administrative structure and the combination of positions. Dr. Humphrey recommended keeping the structure as it is currently. Mrs. Pettegrove would like Dr. Humphrey to check with other schools as to their administrative structure. An analysis of the climate survey will be done and shared with the community.

SUPERINTENDENT'S REPORT: Dr. Humphrey discussed the potential Califon student enrollment in Tewksbury and that a negotiable tuition cost range was provided to Califon.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following:

Approve the cancellation of the August 9, 2018 Committee of the Whole Meeting.

Approve the submission to the DOE of the School Self Assessment for the Anti-Bullying Bill of Rights for the 2017-2018 school year.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

LEGISLATIVE REVIEW: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

AUDIENCE: None.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following:

At the recommendation of the Interim Superintendent, approve Danielle Gasalberti as School Psychologist for school year 2018-2019 beginning August 27, 2018 through June 30, 2019 at Step 2 MA at a salary of \$59,093. Employment contingent on pending criminal history and P.L. 2018 c.5 results.

Approve Danielle Gasalberti as School Psychologist for up to 45 hours for summer evaluations, reports, meetings, and case management beginning August 1, 2018 through August 24, 2018 at Step 2 MA at \$41.21 per hour.

Approve the following clubs for the 2018-2019 school year:

Last Name	First Name	Club	Supply Budget Requested	Hours	Compensation
Grube Amato	Gail Nicole	Mindfulness & Yoga	-0-	Wednesdays	\$2,000 shared

At the recommendation of the Interim Superintendent, approve Victoria D'Alessio to move from part time instructional aide to full time instructional aide, beginning August 27, 2018 through June 30, 2019 at Step 13 at a salary of \$19.49 per hour.

At the recommendation of the Interim Superintendent, approve to offer employment to the following non-tenured employee for the 2018-2019 school year:

Name	Date of Tenure
Bonnie Wade-Taffera	8/27/20

At the recommendation of the Interim Superintendent, approve Nicole Fuentes as a Special Education Teacher for school year 2018-2019 beginning August 27, 2018 through June 30, 2019 at Step 6 BA+15 \$59,157.

Accept, with regret, the resignation of Brittany Friedel, Fifth Grade Science and Math Teacher, effective July 25, 2018.

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to adjourn the meeting. The time was 9:55 p.m.

Motion carried.

Respectfully submitted,

Joanne Black
Board Secretary