

Minutes July 25, 2019 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION

Regular Board Meeting

July 25, 2019

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. DeCasas at 7:00 p.m. in the Library of the Old Turnpike School.

Ms. DeCasas read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman (arrived at 7:55), Dr. Deeney, Mrs. Frank, Mrs. Johnson, Mrs. Larsen (arrived at 7:25), Mr. Thorp, Mrs. Pettegrove

ABSENT: Mrs. Carrino, Mr. Mulroony

ALSO PRESENT: Ms. Steff-Jo DeCasas - Interim Business Administrator, Dr. Jennifer Shouffler - Superintendent

PRESENTATION: None.

CORRESPONDENCE:

- NJSBA Notice of Resolutions cut-off.
- Deadline for additional ballot questions. Discussion took place regarding possible change in the number of board members from 9 to 7. One person has filed thus far.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Johnson to approve the following minutes:

- June 6, 2019 Committee of the Whole Meeting
- June 6, 2019 Executive Session
- June 27, 2019 Regular Board Meeting
- June 27, 2019 Executive Session

Final Resolution: Motion carried on a roll call vote.

Yes: Angela Deeney, Paulette Frank, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Leslie Ackerman, Jillian Carrino, Lori Larsen, Kevin Mulroony

CURRICULUM: Financial literacy standards were discussed.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Johnson to approve the following:

Approve the following workshops for the 2019-2020 school year.

Staff Member	Date	Registration	Other Expenses	Event/Destination
LeighAnn Kimmick	7/31/19	\$100.00	-0-	NJASBO FMLA/FLA and Other Leaves of Absences

Mileage expenses will be reimbursed in accordance with school policy.

Final Resolution: Motion carried on a roll call vote.

Yes: Angela Deeney, Paulette Frank, Erica Johnson, Thomas Thorp, Cynthia Pettegrove

Absent: Leslie Ackerman, Jillian Carrino, Lori Larsen, Kevin Mulroony

POLICY: Motion was made by Mrs. Pettegrove and seconded by Mrs. Johnson to approve the following policies on first reading:

- 5141.21 Administering Medication
- 5141.21R Administering Medication REGULATION

Final Resolution: Motion carried on a roll call vote.

Yes: Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Leslie Ackerman, Jillian Carrino, Kevin Mulroony

FINANCE: The cafeteria account and extraordinary and non-public aid were discussed.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Frank to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of May 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for May 31, 2019, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending May 31, 2019.

Approve the attached list of transfers.

Approve the list of bills dated June 30, 2019 in the amount of \$79,629.22 and July 25, 2019 in the amount of \$578,543.67.

Final Resolution: Motion carried on a roll call vote.

Yes: Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Leslie Ackerman, Jillian Carrino, Kevin Mulroony

TECHNOLOGY: None.

FACILITIES: Water testing was discussed.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Frank to approve the following:

Approve the following organizations to use the school facilities through August 31, 2019. Documentation is available in the Board of Education office.

- Hunterdon County YMCA

Reject the Pole Barn construction in accordance with bids received on July 24, 2019.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Jillian Carrino, Kevin Mulroony

COMMUNICATIONS: None.

OTHER: None.

SUPERINTENDENT'S REPORT: There were no HIB incidents to report. The Emergency/Fire Drill Report was reviewed and school schedules were discussed.

LEGISLATIVE REVIEW: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: The August 22, 2019 board meeting location will be changed to Tewksbury Elementary School. The change of location will need to be advertised.

AUDIENCE: None.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to enter executive session. The time was 8:24 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss the administrator contract for approximately 5 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Regular session resumed at 8:32 p.m.

PERSONNEL: Motion was made by Mrs. Pettegove and seconded by Mr. Thorp to approve the following:

Approval of up to ten additional central office clerical service days for Patty Greeby at the contractual per diem rate.

Approve Bonnie Mendralla and Nicole Pollinger to assist in the OTS schedule development at the hourly rate of \$40 per hour, not to exceed 30 hours total.

Approve Katherine Kelsey as a Charlotte Danielson Framework turn-key trainer at the hourly rate of \$40 per hour up to three hours.

Approve the negotiated agreement with district administrators for the period July 1, 2019 through June 30, 2022.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Jillian Carrino, Kevin Mulroony

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mr. Thorp to adjourn the meeting. The time was 8:38 p.m.

Motion carried.

Respectfully submitted,

Steffi-Jo DeCasas

Interim Board Secretary