

Minutes February 22, 2018 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION  
Regular Board Meeting  
February 22, 2018

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:05 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

**PRESENT:** Mrs. Ackerman, Mrs. Bartels, Mrs. Frank, Mrs. Jenkins (arrived 7:06), Mrs. Pettegrove

**ABSENT:** Mrs. Geoffrion, Mrs. Johnson, Mr. Mulroony, Mr. Thorp

**ALSO PRESENT:** Dr. Roseann Humphrey-Interim Superintendent, Mrs. Joanne Black-Business Administrator

**PRESENTATION:**

- Grace Blauvelt and Celena Budd - student council representatives, gave an update on class trips, sports, and student concerns.
- Mr. Jim Belske presented an update on technology.

**CORRESPONDENCE:** None.

**PUBLIC COMMENT:**

Ms. Lisa Fritz inquired as to what has changed to make E&R more meaningful for students today. Ms. Allison Christian asked how often the District evaluates adherence to policy. For example, the use of personal devices in the classroom. Ms. Roxanne DeStefano asked how moving the fifth grade to TES will affect the combination of position for the Superintendent and also technology. Dr. Humphrey stated that everything is being taken into consideration. Ms. Michelle Maroulis asked if the survey results were going to be shared and Dr. Humphrey stated that the results will be shared.

**APPROVAL OF MINUTES:**

Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following minutes:

- January 3, 2018 Committee of the Whole Meeting
- January 25, 2018 Regular Board Meeting

Note: January 3, 2018 Reorganization Meeting minutes were tabled.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Cynthia Pettegrove

Absent: Krista Geoffrion, Erica Johnson, Kevin Mulroony, Thomas Thorp

**CURRICULUM:**

Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following field trips for the 2017-2018 school year.

<b>Group/Class</b>	<b>Event/Destination</b>	<b>Date</b>	<b>Approximate Cost Per Student (Cost of Attendance not Paid by District)</b>
8th Grade	8th Gr. Play Preview at TES	3/5/18	\$0.00
3rd Grade	DaVinci Science Center, Allentown, PA	3/7/18	\$11.50
3rd Grade	Whittemore Wildlife Sanctuary, Oldwick, NJ	6/12/18	\$4.50

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Cynthia Pettegrove

Absent: Krista Geoffrion, Erica Johnson, Kevin Mulroony, Thomas Thorp

**POLICY:** Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following policies:

**Approve the following policies on first reading:**

- 6145.1, 6145.2 Intramural, Interscholastic Competition
- 2131 Chief School Administrator
- 6171.3 Title I - Improving Academic Achievement and Parent and Family Engagement
- 4115 Supervision
- 4116 Evaluation of Teaching Staff Members (policy and regulation)
- 4131/4131.1 Staff Development, Inservice Education, Visitation, Conferences

**Approve the following policies on second reading:**

- 1250 Visitors
- 2130 Principal Evaluation

Policy #5131.1HIB- will be revised and shared at the next Board Meeting.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Cynthia Pettegrove

Absent: Krista Geoffrion, Erica Johnson, Kevin Mulroony, Thomas Thorp

**FINANCE:**

Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of December 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**CERTIFICATION OF FUNDS**

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for December 31, 2017, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending December 31, 2017.

Approve the attached list of transfers.

Approve the list of bills dated February 22, 2018 in the amount of \$1,736,498.74.

Approve the following workshops for the 2017-2018 school year.

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Robert Hoffman, Jr. Koren Baumstark Robin Corrado Pamela Hoy Ronald Jeff Jairo Jimenez Heidi McKee Darlene McCaffrey Donna Poyer Cynthia Sommer Mildred Grant (sub) Frank Henderson (sub)	3/10/18	\$40 per person	0	will travel together in school bus	STS School Bus Driver Safety Seminar at Northern Burlington County Regional Middle School
Megan Verderamo	2/21/18	\$0	0	Mileage in accordance with school policy	Echo Hill Environmental Education Center Flemington NJ School Security and Gang Awareness Training
Cynthia Weiss	2/27/18	\$55	0	Mileage in accordance with school policy	Hot Topics in Employment Law

Accept the quote in the amount of \$4,003.00 for Versatrans’ Routing and Planning map and software upgrade services plus training.

Approve the following resolution:

WHEREAS, BE IT RESOLVED that the Tewksbury Board of Education has solicited and received at least three quotations on materials, supplies or equipment for which a State contract has been issued pursuant to N.J.S.A.18A:18A-10, and the lowest responsible quotation is at least 10% less than the price the board would be charged for the identical materials, supplies or equipment, in the same quantities, under the State contract. Accordingly the following will be used for the repairs of buses: Dig’s Diesel

Approve the following resolution:

### **Authorizing Disposal of Surplus Property**

WHEREAS, the Tewksbury Township School District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Tewksbury Township School District are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Tewksbury Township School District in the Township of Tewksbury, County of Hunterdon, as follows:

(A) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at [govdeals.com](http://govdeals.com) and also available from the Tewksbury Township School District.

(B) The sale will be conducted online and the address of the auction site is [govdeals.com](http://govdeals.com).

(C) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(D) A list of the surplus property to be sold is in attached spreadsheet.

(E) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(F) Tewksbury Township School District reserves the right to accept or reject any bid submitted.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Cynthia Pettegrove

Absent: Krista Geoffrion, Erica Johnson, Kevin Mulroony, Thomas Thorp

**TECHNOLOGY:** None.

### **FACILITIES:**

Mrs. Black confirmed the Office of School Preparedness at the March 22, 2018 meeting and will be sharing recommendations during closed session.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following use of school facilities through March 31, 2018:

- Boy Scouts of America
- Girl Scouts of America
- Morris County Arts Workshop
- Odyssey of the Mind
- PTA
- Readington-Tewksbury Jr. Baseball League
- Tewksbury Athletic Association
- Tewksbury Education Foundation

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Cynthia Pettegrove

Absent: Krista Geoffrion, Erica Johnson, Kevin Mulroony, Thomas Thorp

### **COMMUNICATIONS:**

Mrs. Jenkins and Dr. Humphrey will meet regarding the survey.

**OTHER:** None.

**LEGISLATIVE REVIEW:** None.

**UNFINISHED BUSINESS:**

Mrs. Pettegrove contacted the vending machine vendor regarding healthy vending machine options. Mrs. Bartels asked about parameters with students from other schools attending the dances at OTS. Mrs. Bartels stated that a local Boy Scout Troop has been given information to review about maintaining the Donald J. Miller Memorial.

**AUDIENCE:**

Mrs. A. Christian asked if the school calendar was up to date. Mrs. Bartels requested the revised calendar to be located on the homepage of the website.

**EXECUTIVE SESSION:** Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to enter Executive Session. Motion carried. The time was 8:28 p.m.

The regular meeting resumed at 9:05 p.m.

**PERSONNEL:** Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

At the recommendation of the Superintendent, approve Natalie Kurzeja as a substitute teacher for the 2017-2018 school year pending criminal history review.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Cynthia Pettegrove

Absent: Krista Geoffrion, Erica Johnson, Kevin Mulroony, Thomas Thorp

**SUPERINTENDENT'S REPORT:** Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following HIB Investigation Resolutions:

- A. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation involving SID# 8326581, 8326407, 8326205 reported on 2/20/18 for reason set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.  
Substantiated: Yes
  
- B. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation involving SMID# 56953813 reported on 2/13/18 for reason set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected party forthwith.  
Substantiated: Yes

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Paulette Frank, Krista Jenkins, Cynthia Pettegrove

Absent: Krista Geoffrion, Erica Johnson, Kevin Mulroony, Thomas Thorp

Mrs. Jenkins exited the meeting at 9:06. The Board lost its quorum at this time and continued to operate as a committee.

**ADJOURNMENT:** Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to adjourn the meeting. The time was 10:25 p.m.

Respectfully submitted,

Joanne Black  
Board Secretary