

Minutes February 21, 2019 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION

Regular Board Meeting

February 21, 2019

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Ackerman at 7:00 p.m. in the Library of the Old Turnpike School.

Mrs. Ackerman read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Carrino, Dr. Deeney, Mrs. Frank, Mrs. Johnson, Mrs. Larsen, Mr. Mulroony, Mr. Thorp, Mrs. Pettegrove (arrived late)

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Ms. Lisa DeLong-Interim Business Administrator

PRESENTATION: Student Council President Zach Burns discussed upcoming events and gave an update on the frozen yogurt machine. Mr. Jim Belske presented an update on Technology.

CORRESPONDENCE: A thank you letter was received from Anderson House.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Larsen to approve the following minutes:

- January 2, 2019 Committee of the Whole Meeting
- January 2, 2019 Reorganizational Meeting
- January 2, 2019 Executive Session
- January 10, 2019 Special Board Meeting
- January 10, 2019 Executive Session
- January 15, 2019 Special Board Meeting
- January 15, 2019 Executive Session

- January 16, 2019 Special Board Meeting
- January 16, 2019 Executive Session
- January 24, 2019 Regular Board Meeting
- January 24, 2019 Executive Session
- January 30, 2019 Special Board Meeting
- January 30, 2019 Executive Session

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

CURRICULUM: The quarterly newsletter was sent out to staff and families of the district.

POLICY: None.

FINANCE: The purchase/lease of the yogurt machine was discussed. 2019-2020 Budget preparation is underway. Ms. DeLong is focusing on confirming actuals to properly project 2019-2020. The Board of Education meeting is needed for March 14th to approve the preliminary budget for submission to the Hunterdon County Department of Education.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:
Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of December 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for December 31, 2018, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending December 31, 2018.

Approve the attached list of transfers.

Approve the list of bills dated February 21, 2019 in the amount of \$1,237,890.45.

Approve the following workshops for the 2018-2019 school year.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Jodi DenBleyker	2/27/19	\$259.00	-0-	Guided Math: Practical Strategies to Differentiate Your Math Instruction Using Small Group Instruction and Math Learning Centers - Long Branch
Jodi DenBleyker	3/18/19	\$269.00	-0-	Making Best Use of Google Classroom to Strengthen Math Instruction - Newark
Coreen Decker	4/1/19	\$165.00	-0-	Making Literacy Learning Visible - Monroe Twp.
Cheryl Miller	4/1/19	\$165.00	-0-	Making Literacy Learning Visible - Monroe Twp.
Aimee Emge	3/28/19	\$45.00	-0-	Tri-County Literacy Council Spring Fling - Asbury
Jeanette Pill	3/28/19	\$45.00	-0-	Tri-County Literacy Council Spring Fling - Asbury
Nicole Fuentes	4/1/19	\$165.00	-0-	Making Literacy Learning Visible - Monroe Twp.
Joan Condren	3/15/19	\$220.00	-0-	NJSHA/NJIDA Joint Conference - Garwood
Carol Moran	3/15/19	\$195.00	-0-	NJSHA/NJIDA Joint Conference - Garwood
Sharon Bednarz	3/2/19	\$20.00	-0-	STS of NJ School Bus Driver Safety Seminar - Wayne
Robin Corrado	3/2/19	\$20.00	-0-	STS of NJ School Bus Driver Safety Seminar - Wayne
Midge Grant	3/2/19	\$20.00	-0-	STS of NJ School Bus Driver Safety Seminar - Wayne
Bob Hoffman, Jr.	3/2/19	\$20.00	-0-	STS of NJ School Bus Driver Safety Seminar - Wayne
Pam Hoy	3/2/19	\$20.00	-0-	STS of NJ School Bus Driver Safety Seminar - Wayne
Ron Jeff	3/2/19	\$20.00	-0-	STS of NJ School Bus Driver Safety Seminar - Wayne
Ben Karmondi	3/2/19	\$20.00	-0-	STS of NJ School Bus Driver Safety Seminar - Wayne
Darlene McCaffrey	3/2/19	\$20.00	-0-	STS of NJ School Bus Driver Safety Seminar - Wayne
Heidi McKee	3/2/19	\$20.00	-0-	STS of NJ School Bus Driver Safety Seminar - Wayne
Donna Poyer	3/2/19	\$20.00	-0-	STS of NJ School Bus Driver Safety Seminar - Wayne
Cindy Sommer	3/2/19	\$20.00	-0-	STS of NJ School Bus Driver Safety Seminar - Wayne

Mileage expenses will be reimbursed in accordance with school policy.

Motion to accept the bid opened on Wednesday, February 13, 2019, and award a contract for HVAC Controls to Unitemp, Inc. in the amount of \$48,000 following attorney review of the bid submission package.

Approve entering into contract with Talk Moore Speech, LLC for a PROMPT Evaluation at a cost not to exceed \$600.00 and one (1) hour of phone in meeting at a cost not to exceed \$160.00 for student #3703899509.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

TECHNOLOGY: None.

FACILITIES: Dr. Humphrey recommended that the Board take a walk through of the buildings.

Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:

Approve the following organizations to use the school facilities through April 30, 2019. Documentation is available in the Board of Education office.

- Boy Scouts
- Girl Scouts
- Hunterdon County YMCA
- Morris County Arts Workshop
- Odyssey of the Mind
- Tewksbury PTA
- Tewksbury Athletic Association
- Tewksbury Education Foundation

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

COMMUNICATIONS: None.

OTHER: None.

SUPERINTENDENT’S REPORT: There were no HIB incidents for the month of February, 2019. The Board reviewed the emergency/fire drill report. Dr. Humphrey discussed the issue with e-mails sent from Realtime and having consistency with the sender.

LEGISLATIVE REVIEW: None

UNFINISHED BUSINESS: Dr. Deeney inquired about a BOE calendar feature for Google.

NEW BUSINESS: None.

AUDIENCE: None.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to enter Executive Session. The time was 8:12 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss litigation matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Regular session resumed at 10:15 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the following substitute for the 2018-2019 school year, pending criminal history review:

- Amanda Kouzis

Rescind Personnel Motion #1 from the January 24, 2019 BOE meeting to Approve Alyssa Forsythe as a full-time ASAP teacher beginning January 9, 2019 through June 30, 2019 at Step 1 BA \$54,193.00 (pro-rated) pending criminal history review.

At the recommendation of the Interim Superintendent, Approve Joelle DiSessa as a full-time ASAP teacher beginning February 19, 2019 through June 30, 2019 at Step 1 BA \$54,193.00 (pro-rated).

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Erica Johnson, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Kevin Mulroony

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to adjourn the meeting. The time was 10:20 p.m.

Motion carried.

Respectfully submitted,

Lisa DeLong
Board Secretary