

Minutes December 20, 2018 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
December 20, 2018

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:03 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman (arrived 7:06), Mrs. Bartels (arrived 7:12), Mrs. Carrino, Mrs. Frank, Mrs. Jenkins, Mrs. Johnson, Mr. Mulroony, Mr. Thorp, Mrs. Pettegrove

ABSENT: Mrs. Frank, Mrs. Johnson

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Mrs. Joanne Black-Business Administrator

PRESENTATION: Ms. Lisa Schneider updated the Board on curriculum.

CORRESPONDENCE: An e-mail was received from the TEF regarding an after school program at TES.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following minutes:

- November 28, 2018 Regular Board Meeting
- November 28, 2018 Executive Session

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Mr. Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Mrs. Frank, Mrs. Johnson

CURRICULUM: None.

POLICY: Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following policies on second reading:

- 4111.2/4211.2 Domestic Violence

- 5145.7 Gender Identity and Expression
- 4119.23 REGULATION Substance Abuse

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Mr. Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Mrs. Frank, Mrs. Johnson

FINANCE: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of October 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for October 31, 2018, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion to approve the following:

Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending October 31, 2018.

Approve the attached list of transfers.

Approve the following workshops for the 2018-2019 school year.

| Staff Member | Date | Registration | Other Expenses | Event/Destination |
|-------------------|----------|--------------|----------------|--|
| John Preston | 1/14/19 | \$269.00 | -0- | Do More for Students by Doing Less for Students (Grades 3-12), New Brunswick, NJ |
| Liz Gentile | 1/29/19 | \$249.94 | -0- | Yoga and Mindfulness in the Classroom: Tools to Improve Self-Regulation, Learning and Classroom Climate - Edison, NJ |
| Kristy Schaub | 1/29/19 | \$249.94 | -0- | Yoga and Mindfulness in the Classroom: Tools to Improve Self-Regulation, Learning and Classroom Climate - Edison, NJ |
| Joelle DiSessa | 11/28/18 | \$115.00 | -0- | Restraint Training - New Providence, NJ |
| Patricia Greeby | 1/10/19 | -0- | -0- | How to Deliver Exceptional Customer Service - Allentown, PA |
| LeighAnn Kimmick | 1/17/19 | -0- | -0- | Payroll/Personnel Coordinator's Mtg, Hunterdon County ESC |
| Mary Cutri-French | 2/22/19 | \$224.98 | -0- | Section 504 in New Jersey - Parsippany, NJ |
| Emily Searle | 2/21/19 | \$45.00 | -0- | Hunterdon County Librarians Association Winter Workshop - Flemington, NJ |

Mileage expenses will be reimbursed in accordance with school policy.

Approve entering into contract with Advancing Opportunities for Augmentative Communication Training for student #3703899509 at a cost not to exceed \$1,440.00.

Approve entering into contract with Rutgers RWJMS-Dept. of Psychiatry for a Psychiatric Evaluation for student #3718028825 at a cost not to exceed \$950.00.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Mr. Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Mrs. Frank, Mrs. Johnson

TECHNOLOGY: Dr. Humphrey spoke about the Blackboard communication app. and will look into the cost. The technology department is currently having issues with IBOSS. Mrs. Pettegrove stated that Mrs. Johnson is getting quotes to update the website.

FACILITIES: Mrs. Black updated the Board on HVAC projects. Mr. Anthony Giancarfaro will be at the school on December 27, 2018 for field review..

Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Accept the quote from Ahera Consultants Incorporated for the microbial testing of the Tewksbury Elementary School and the Old Turnpike School as follows:

| | | |
|-----|------------|-------------|
| TES | 17 samples | \$2, 605.00 |
| OTS | 14 samples | \$2,470.00 |

Note: This is the semi annual IAQ testing for each building

Accept the quote from Rullo and Juillet Associates, Inc. for the completion of the Right to Know survey of both OTS and TES and one time training on premises as follows:

| | |
|----------|------------|
| Survey | \$2,250.00 |
| Training | \$650.00 |

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Mr. Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Mrs. Frank, Mrs. Johnson

Mrs. Ackerman would like to continue with the samples due to the wet summer. The Board would like to continue testing twice per year.

COMMUNICATIONS: None.

OTHER: Mrs. Pettegrove and Dr. Humphrey thanked Krista Jenkins and Laura Bartels for their years of service on the Board.

SUPERINTENDENT’S REPORT: There were no HIB cases for the month of December, 2018. Dr. Humphrey informed the Board of the Governor’s Educator of the Year Award winners: Camille Bristow, Tom Lobb, Geralyn Ambrosky and Darcy Harp.

LEGISLATIVE REVIEW: None.

UNFINISHED BUSINESS: Leasing a frozen yogurt machine at the middle school was discussed. Student Council President, Z. Burns will survey to determine the student interest and ask the staff as well.

Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:

Approve the 2019-2020 school calendar.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Mr. Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Mrs. Frank, Mrs. Johnson

NEW BUSINESS: The Board discussed an after school program for grades 3-5 at TES. The program will be readdressed at the January Committee of the Whole Meeting.

AUDIENCE: None.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to enter Executive Session. The time was 8:10 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Regular session resumed at 8:50 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the unpaid FMLA compliant leave of absence request for Scott Sipos, ELA/Enrichment Teacher, effective January 2, 2019 with a return date of 3/27/19.

Accept, with regret, the resignation of Joanne Black, School Business Administrator, effective approximately February 15, 2019.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Mr. Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Mrs. Frank, Mrs. Johnson

CURRICULUM: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the following field trip for the 2018-2019 school year:

| Grade | Destination | Date | Approximate Cost Per Student (cost of attendance not paid by district) |
|-------|--|-------------------|---|
| 6-8 | Tewksbury Elementary School - holiday caroling | December 21, 2018 | -0- |

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Mr. Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Mrs. Frank, Mrs. Johnson

FINANCE: Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:

Approve entering into contract with Hunterdon County Educational Services Commission for Speech Language services for student #8327012 for up to 2 hours per week at a rate of \$95.00 per hour beginning January 2, 2019 through June 30, 2019.

Approve the list of bills dated December 20, 2018 in the amount of \$1,252,393.32.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Mr. Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Mrs. Frank, Mrs. Johnson

OTHER: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve Emma Hedlund, Tewksbury Elementary School Music Teacher, to complete a field supervision internship during the Spring 2018 semester (requirement for Centenary University Field Supervision Internship II). Ms. Hedlund will be mentored by Jim Miller, TES Principal.

Approve the disposal of obsolete/broken electronics including TVs, VCRs, projectors, Smartboards, telephones. There will be no charge for the disposal of these items.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Krista Jenkins, Mr. Mulroony, Thomas Thorp, Cynthia Pettegrove

Absent: Mrs. Frank, Mrs. Johnson

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to adjourn the meeting. The time was 8:57 p.m.

Motion carried.

Respectfully submitted,

Joanne Black
Board Secretary