

Minutes August 23, 2018 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION  
Regular Board Meeting  
August 23, 2018

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:04 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Bartels, Mrs. Carrino, Mrs. Frank, Mrs. Jenkins , Mrs. Johnson, Mr. Mulroony (arrived at 7:07), Mr. Thorp, Mrs. Pettegrove

ABSENT: None

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Mrs. Joanne Black-Business Administrator

PRESENTATION: None.

CORRESPONDENCE: None.

PUBLIC COMMENT: Ms. Denise Bumb and Mr. Jeffrey Aunger requested payment for aid in lieu for the second semester of 2018. Mr. Joel Barrett thanked the Tewksbury community for support during his years of teaching at the Tewksbury School District. Ms. Beth Charleston voiced concern that there was no accelerated Honors English at OTS. Dr. Humphrey stated that the district is moving toward a differentiated model with small group instruction that will address the needs of all students.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following minutes:

- July 11, 2018 Committee of the Whole Meeting
- July 11, 2018 Executive Session
- July 26, 2018 Regular Board Meeting
- July 26, 2018 Executive Session

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

**CURRICULUM:** There was discussion about the distribution of students in the classes. Dr. Humphrey stated that primarily grades determined the groupings. Co-teaching and small group instruction will be implemented.

**POLICY:** None.

**FINANCE:** Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of June 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**CERTIFICATION OF FUNDS**

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for June 30, 2018, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending June 30, 2018.

Approve the attached list of transfers.

Approve the list of bills dated August 23, 2018 in the amount of \$724,168.71.

Approve the following workshops for the 2018-2019 school year:

<b>Staff Member</b>	<b>Date</b>	<b>Registration</b>	<b>Other Expenses</b>	<b>Event/Destination</b>
Joan Condren	9/21/18	\$235.00		NJIDA Fall Conference - Demystifying Dyslexia
Joseph Frankosky	9/21/18	\$235.00		NJIDA Fall Conference - Demystifying Dyslexia
Carol Moran	9/21/18	\$195.00		NJIDA Fall Conference - Demystifying Dyslexia
Katherine Kelsey	9/21/18	\$235.00		NJIDA Fall Conference - Demystifying Dyslexia
Jennifer Burns	10/18/18 - 10/19/18	\$500.00	Hotel, Meals, Parking	36th Annual Autism Conference
Dorothy Palmer	10/18/18 - 10/19/18	\$500.00	Hotel, Meals, Parking	36th Annual Autism Conference
Donna Lance	9/21/18	\$195.00		NJIDA Fall Conference - Demystifying Dyslexia
Debbie Schroepfer	10/23/18	\$175.00		42nd Annual NJ Science Convention - Science Shapes Our Changing World
Joanne Black	8/21/18	\$149.00		Career Track - Human Resources Seminar Morristown, NJ
Joanne Black	9/19/18,10/7/18, 11/27/18,12/19/18, 1/16/19,2/20/19, 3/20/19, 4/17/19, 5 15/19	\$195.00	Mileage in accordance with BOE policy	Hunterdon Warren Association of School Business Officials
Joanne Black	10/22/18-10/25/18	\$300.00	Mileage in accordance with BOE policy	NJSBA Conference Atlantic City, NJ

			Lodging in accordance with the accountability regulations and BOE policy.	
Joanne Black	9/27/18,11/1/18, 11/29/18,12/6/18, 1/15/19,2/5/19, 3/21/19	\$630.00	Mileage in accordance with BOE policy	NJ Association of School Business Officials

Approve placement of student #3360013883 at The Hunterdon Preparatory School for the 2018-2019 school year beginning September 4, 2018 through June 30, 2019 at a tuition rate of \$47,124.00 plus transportation.

Approve placement of student #2939084202 at The Arc of Essex County Stepping Stones School for school year 2018-2019 beginning September 6, 2018 through June 30, 2019 at a tuition rate of \$55,800.00 plus transportation.

Approve entering into contract with Advancing Opportunities for Augmentative Communication Training for student #5581576989 at a cost not to exceed \$1,440.00.

Rescind Finance Motion #27 from June 28, 2018 BOE Meeting to approve placement of student #8176209656 at Montgomery Academy for the 2018 Extended School Year Program beginning July 2, 2018 through July 30, 2018 at a tuition rate of \$6,711.40 plus transportation.

Approve entering into contract with Scott Bagish Educational Services, LLC for Learning Disabilities Teacher-Consultant Services for Educational Evaluations for 2018-2019 School Year beginning September 4, 2018 through June 30, 2019 at a rate of \$410.00 per evaluation.\*

Approve entering into contract with Scott Bagish Educational Services, LLC for Learning Disabilities Teacher-Consultant Services for Child Study Team Meetings (Planning, Eligibility, IEP, Reevaluation, etc.) for 2018-2019 School Year beginning September 4, 2018 through June 30, 2019 at a rate of \$75.00 per hour, one hour minimum.\*

\*The District is currently contracted with JAS Consulting, LLC (JoAnne Scheidt) and ESC of Morris County for Learning Disabilities Teacher-Consultant Services for Educational Evaluations and attendance at meetings. Services of Scott Bagish Educational Services will be utilized when Mrs. Scheidt and ESC of Morris County are not available.

Approve entering into contract with Louis A. Daly to provide Restraint Training: Strategies for Crisis Intervention and Prevention (SCIP) to staff for one (1) six (6) hour session and one (1) four (4) hour session at a cost of \$1,275.00.

Approve the Bulk Service Agreement(“BSA”) between the Tewksbury Township School District and ePlus Technology, Inc. to provide information technology consulting services and resources on a time and material basis when needed for on-site engineering design and support for an amount not to exceed \$5,000.00. The ePLus engineering rates are listed on the Statement of Works.

Approve the adjustment billing payment based on the 2014-2015 audited certified tuition rates for student # 8326026 from East Mountain School in the amount of \$2,617.00.

Accept the Reimbursement of Nonpublic School Transportation Costs from the NJDOE Office of School Finance based on the October 13, 2017 DRTRS in the amount of \$25,520.00.

Accept the receipt of the FY18 Extraordinary Aid (EXAID) in the amount of \$61,696.00.

Accept the quote in the amount of \$4,620.00 from Harrington & Sons, Inc. for the repairs to the OTS entrance driveway. Quote includes the removal and disposal of existing top course of asphalt and installation of 2" I-5 asphalt.

Accept the quote in the amount of \$4,778.26 from Harrington & Sons, Inc. to replace the access road to the lower field at OTS. Quote includes removal and disposal of asphalt, subgrading the access road, installation of quarry process and installation of 3" I-5 asphalt.

Accept the quote in the amount of \$4,500.00 from Harrington & Sons, Inc. to remove and replace an additional 2,695 sq ft of sidewalk at TES.

Approve the following workshops for the 2018-2019 school year:

Staff Member	Date	Registration	Other Expenses	Event/Destination
Roseann Humphrey	9/18/18 11/15/18	\$50.00	*	NJPSA/FEA Learning Partnership for Mentoring Conference

\*Mileage Reimbursement in accordance with Board policy.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

TECHNOLOGY: The cameras and phone systems projects are underway. The cutover to the new phone system was a success.

FACILITIES: The Ahera Environmental Indoor Air Quality Report results were good, the humidity is being addressed. Mrs. Black reviewed the summer projects including the roof and playground drainage issues.

Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:

- Boy Scouts of America
- PTA
- TEF

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

COMMUNICATIONS: None.

OTHER: The offering of a breakfast program in the future was discussed.

Motion was made by Mrs. Pettegrove and seconded by Mrs. Jenkins to approve the aide in lieu of eligible transportation payment requests submitted to the business office for the 17-18 school year.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

**SUPERINTENDENT'S REPORT:** The annual HIB report was sent in to the County. The Califon Board of Education approved sending their first grade students to Lebanon Township. There is a new law requiring mandatory recess for grades K-5. Dr. Humphrey stated that the new teacher orientation was held last Thursday. Dr. Humphrey will have information on the administrative structure for the next Committee of the Whole Meeting.

**LEGISLATIVE REVIEW:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**AUDIENCE:** None.

**EXECUTIVE SESSION:** Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to enter Executive Session. The time was 8:07 p.m.

Motion carried.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately 45 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Regular session resumed at 9:54 p.m.

**PERSONNEL:** Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to approve the following:

At the recommendation of the Interim Superintendent, approve Sharon Bednarz as School Bus Driver for school year 2018-2019 beginning August 30, 2018 through June 30, 2019 at an hourly salary of \$17.50/hour. Hours to be determined. Employment contingent on pending criminal history and P.L. 2018 c.5 results.

Rescind the following motion from the June 28, 2018 meeting: Approve the maternity leave request for Anne-Rose-Mason, TES Library/Media Specialist, effective approximately October 1, 2018 through December 17, 2018. Employee will use 12 weeks FMLA unpaid leave during this time period.

Approve the maternity leave request for Anne Rose-Mason, TES Library/Media Specialist, effective approximately October 8, 2018 through January 28, 2019. Employee will use accumulated sick days followed by 12 weeks FMLA unpaid leave.

Approve the maternity leave request for Yahna Fiscarelli, ASAP Teacher effective approximately

November 1, 2018 through April 1, 2019. Employee will use accumulated sick and personal days followed by 12 weeks FMLA unpaid leave and then Child Rearing Leave in accordance with contract.

Approve Sally Warner as a part-time Instructional Aide for 5.5 hours per day for school year 2018-2019 beginning August 30, 2018 through June 30, 2019 at Step 2 \$15.60 per hour.

Approve increase of hours for Kathleen Wright, School Social Worker, from 50 hours to 70 hours for summer evaluations, reports, meetings, and case management beginning July 2, 2018 through August 24, 2018 at Step 3 MA at \$41.58 per hour.

Accept, with regret, the resignation of Joel Barrett, 8th grade Social Studies Teacher. Mr. Barrett is requesting his final day to be September 30, 2018, if possible.

Approve Kelly Scardelli as a Special Education Teacher (Medical Leave Replacement) for School Year 2018-2019 beginning August 27, 2018 to October 19, 2018 at Step 5 BA at a prorated salary of \$56,372.00.

At the recommendation of the Interim Superintendent, approve the following substitute teachers for the 2018-2019 school year. Employment contingent on pending criminal history and P.L. 2018 c.5 results.

- Kimberly Ann Borin
- Jane Hruza

At the recommendation of the Interim Superintendent, approve Elizabeth Stryker as a fifth grade Social Studies Teacher for school year 2018-2019 beginning August 27, 2018 through June 30, 2019 at Step 2 BA at a salary of \$54,693. Employment contingent on pending criminal history and P.L. 2018 c.5 results.

Approve the medical leave request from Heather Olla from approximately September 4, 2018 through October 16, 2018.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Laura Bartels, Jillian Carrino, Paulette Frank, Krista Jenkins, Erica Johnson, Kevin Mulroony, Thomas Thorp, Cynthia Pettegrove

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mrs. Bartels to adjourn the meeting. The time was 9:56 p.m.

Motion carried.

Respectfully submitted,

Joanne Black  
Board Secretary