

Minutes April 17, 2019 Regular Board Meeting

TEWKSBURY TOWNSHIP BOARD OF EDUCATION

Regular Board Meeting

April 17, 2019

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. DeLong at 7:00 p.m. in the Library of the Old Turnpike School.

Ms. DeLong read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Carrino, Dr. Deeney, Mrs. Frank, Mrs. Larsen (arrived 7:12), Mr. Thorp, Mrs. Pettegrove

ABSENT: Mrs. Johnson, Mr. Mulroony

ALSO PRESENT: Dr. Roseann Humphrey-Interim Superintendent, Ms. Lisa DeLong-Interim Business Administrator

PRESENTATION: Dr. Humphrey introduced Ms. Coreen Decker and Ms. Kelly Takayama who discussed graphic essays.

CORRESPONDENCE: A thank you note was received from Mrs. Camille Bristow.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following minutes:

- March 14, 2019 Committee of the Whole Meeting
- March 14, 2019 Executive Session
- March 28, 2019 Regular Board Meeting
- March 28, 2019 Executive Session

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Erica Johnson, Kevin Mulroony

CURRICULUM: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the donation and/or disposal of library books that have been weeded from the OTS library (list attached).

Approve the disposal of the following textbooks:

Teacher/Grade	Title of Book	Author	Publisher	Copyright	Quantity	Explanation
Ms. Decker 8th Gr.	Sadlier Vocabulary Workshop Enriched Edition	Jerome Shostak	Sadlier	2013	98	These books are no longer used to teach vocabulary

Approve the following class trips for the 2018-2019 school year.

Grade	Destination	Date (Approximate Month/Year)	Approximate Cost Per Student (cost of attendance not paid by district)
5	TES 5th Grade Students travel to OTS for transition info meeting	5/22/19	\$0.00

Accept the donation of forty (40) Dr. Seuss books from the Woman's Club of Tewksbury Township to the Tewksbury Elementary School. Books will be delivered during the month of May, 2019.

Approve the donation of random books no longer used (list attached) from Old Turnpike School to New Legacy Books, Hackettstown, NJ for reuse/repurpose.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Erica Johnson, Kevin Mulroony

POLICY: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following policies on first reading:

- 5141.4 Missing, Abused and Neglected Children
- 5141.4 Missing, Abused and Neglected Children (Regulation)

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Erica Johnson, Kevin Mulroony

Ms. Megan Verderamo, Supervisor of the Child Study Team, is the law enforcement liaison and school safety specialist.

FINANCE: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of February 28, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for February 28, 2019, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion to approve the following:

Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending February 28, 2019.

Approve the attached list of transfers.

Approve the list of bills dated April 17, 2019 in the amount of \$1,151,978.95.

Rescind finance motion #5 from March 14, 2019 BOE meeting to approve entering into contract with Rutgers RWJMS-Dept. of Psychiatry for a Psychiatric Evaluation for student #8176209656 at a cost not to exceed \$950.00.

Approve entering into contract with JAS Educational Consulting, LLC for Learning Disabilities Teacher-Consultant Services for Educational Evaluations for 2019-2020 School Year beginning July 1, 2019 through June 30, 2020 at a rate of \$410.00 per evaluation.

Approve entering into contract with JAS Educational Consulting, LLC for Learning Disabilities Teacher-Consultant Services for Child Study Team Meetings (Planning, Eligibility, IEP, Reevaluation, etc.) for 2019-2020 School Year beginning July 1, 2019 through June 30, 2020. At a rate of \$75.00 per hour, one hour minimum.

Approve entering into contract with Scott Bagish Educational Services, LLC for Learning Disabilities Teacher-Consultant Services for Educational Evaluations for 2019-2020 School Year beginning July 1, 2019 through June 30, 2020 at a rate of \$410.00 per evaluation.

Approve entering into contract with Scott Bagish Educational Services, LLC for Learning Disabilities Teacher-Consultant Services for Child Study Team Meetings (Planning, Eligibility, IEP, Reevaluation, etc.) for 2019-2020 School Year beginning July 1, 2019 through June 30, 2020. At a rate of \$75.00 per hour, one hour minimum.

Approve entering into contract with Glasberg Behavioral Consulting Services, LLC for Board Certified Behavior Analyst services for 2019-2020 School Year beginning September 1, 2019 through June 30, 2020 for up to five (5) hours per week at a rate of \$150.00 per hour.

Approve entering into contract with Therapeutic Intervention, Inc. for Occupational Therapy Evaluations for 2019-2020 School Year beginning July 1, 2019 through June 30, 2020 at a rate of \$382.50 per evaluation.

Approve entering into contract with Therapeutic Intervention, Inc. for School Based Occupational Therapy Services for 2019-2020 School Year beginning July 1, 2019 through June 30, 2020 at a rate of \$93.25 per hour.

Approve entering into contract with Therapeutic Intervention, Inc. for Physical Therapy Evaluations for 2019-2020 School Year beginning July 1, 2019 through June 30, 2020 at a rate of \$382.50 per evaluation.

Approve entering into contract with Therapeutic Intervention, Inc. for School Based Physical Therapy Services for 2019-2020 School Year beginning July 1, 2019 through June 30, 2020 at a rate of \$93.25 per hour.

Approve the following workshops for the 2018-2019 school year.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Eileen Callahan	5/30/19	\$0.00	-0-	Realtime User Experience RXP 2019, Rockaway
Amy Allen	5/20 - 5/21/19	\$409.99	-0-	WEBCAST - Treating Anxiety Disorders in Children

Mileage expenses will be reimbursed in accordance with school policy.

Approve the School Business Administrator to submit the REAP-Flex grant application and the Alternative Fund use Authority Statement (AFUA) for the use of funds for 2019-20.

Approve the Hunterdon County YMCA Before and After School Child Care Program for 2019-20.

Approve Phoenix Advisors, LLC as continuing Disclosure Agent for municipal bonds for the 2019-20 SY at the annual fee of \$1,000.

Approve AccuScan to sort district records and make application through the NJ Records retention and disposal system in the amount of \$5,490.00; and to approve Access Corp. to shred those records approved for disposal in the amount of \$2,000.

Approve the purchase of a 2020 Chevrolet 24 Passenger Bus from ESCNJ Co-Op Bid 18/19-37 in the amount of \$65,511.10.

Approve the 2019-20 Health Care Adjustment in the amount of \$112,051 to be banked for 3 years.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Erica Johnson, Kevin Mulroony

TECHNOLOGY: The Board was updated on the website design.

FACILITIES: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the following organizations to use the school facilities through June 30, 2019. Documentation is available in the Board of Education office.

- Boy Scouts
- Girl Scouts
- Hunterdon County YMCA
- Morris County Arts Workshop
- Odyssey of the Mind
- PTA
- Readington-Tewksbury Jr. Baseball League
- TAA
- Tewksbury Education Foundation

(Revised) Approve the listed disposal of Furniture and Equipment in disrepair and no longer useful to the district.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Erica Johnson, Kevin Mulroony

COMMUNICATIONS: Mrs. Ackerman gave an update on the Survey Monkey survey.

OTHER: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the attached School Bus Emergency Evacuation Drill Report. Details are below:

Date of Drill	April 11, 2019	April 11, 2019
Time	7:30 a.m.	8:30 a.m.
School Name	Old Turnpike School	Tewksbury Elementary School
Location of the Drill	In front of school	In front of school
Route Numbers included	1,2,4,5,7,9,12,14,3300,10	1,2,4,5,7,9,12,14
Name of Person(s) overseeing drill	B. Hoffman, Jr., P. Jennings, M. Fortino	B Hoffman, Jr., J. Miller

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Erica Johnson, Kevin Mulroony

SUPERINTENDENT’S REPORT: There was one unsubstantiated HIB report for the month of April. Dr. Humphrey discussed the following: Emergency/Fire Drill Report, announcement of Lisa Schneider receiving her doctorate degree, Dr. Timothy Frederiks was interviewed for OTS Acting Principal in Mr. Orsini’s absence, Arbor Day assembly, update on the Zen Den at Old Turnpike School, quarterly newsletter will go out on May 17th (5/10 deadline).

LEGISLATIVE REVIEW: None

UNFINISHED BUSINESS: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the date change of the Board Retreat from June 5, 2019 to June 12, 2019.

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Erica Johnson, Kevin Mulroony

NEW BUSINESS: Information on the annual school elections will be posted to the website. Board evaluations are due in May.

AUDIENCE: None.

EXECUTIVE SESSION: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to enter Executive Session. The time was 7:45 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss school security, personnel, negotiations for approximately 60 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Regular session resumed at 9:02 p.m.

PERSONNEL: Motion was made by Mrs. Pettegrove and seconded by Mrs. Ackerman to approve the following:

Approve the resignation of Dr. Roseann Humphrey effective June 1, 2019.

Approve the Interim Superintendent Contract for Dr. Johanna Ruberto effective two days per week from June 3, 2019 through June 30, 2019 as approved by the Hunterdon County Superintendent of Schools at the per diem rate of \$568 per day.

Approve Dr. Timothy J. Frederiks as acting principal for Old Turnpike School on an as-needed basis from May 1, 2019 - June 30, 2019 at the per diem rate of \$500 per day.

**THE FOLLOWING MOTIONS HAVE BEEN AMENDED TO REFLECT THE STEP AND SALARY GUIDES FROM THE TEA CONTRACT DATED JULY 1, 2019 THROUGH JUNE 30, 2022:
2019 EXTENDED SCHOOL YEAR & SUMMER PERSONNEL MOTIONS:**

Approve **Krista Kovalsky** as a Special Education Teacher for Extended School Year Preschool Disabled Program for up to 4.25 hours per day, beginning July 1, 2019, through August 1, 2019, Monday through Thursday at Step 15 MA + 15, \$62.35/hour.

Approve **Jennifer Burns** as a Special Education Teacher for Extended School Year for Multiple Disabled Program for up to 4.25 hours per day beginning July 1, 2019, through August 1, 2019, Monday through Thursday at Step 12 BA + 30, \$52.62/hour.

Approve **Juliean Picardo** as a Special Education Teacher for Extended School Year Elementary/Middle School Program for up to 4.25 hours per day beginning July 1, 2019, through August 1, 2019 Monday through Thursday at Step 5 BA 39.68/hour.

Approve **Kelly Scardelli** as a Special Education Teacher for Extended School Year Elementary/Middle School Program for up to 4.25 hours per day beginning July 1, 2019, through August 1, 2019, Monday through Thursday at Step 6 BA \$40.83/hour.

Approve **Courtney Shideler** as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 1, 2019, through August 1, 2019, Monday through Thursday at Step 6, \$16.86/hour.

Approve **Monica Scala** as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 1, 2019, through August 1, 2019, Monday through Thursday, at Step 3, \$16.23/hour.

Approve **Carolyn Scheper** as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 1, 2019, through August 1, 2019, Monday through Thursday, at Step 11, \$19.01/hour.

Approve **Shane Thomas** as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 1, 2019, through August 1, 2019, Monday through Thursday at Step 4, \$16.56/hour.

Approve **Susan Stecker** as a Speech Language Specialist for Extended School Year Program for up to 4.25 hours per day beginning July 1, 2019, through August 1, 2019, Monday through Thursday, at Step 12 MA + 15, \$54.92/hour.

Approve **Kelly Cullen** as a School Nurse for Extended School Year Program for up to 4 hours per day beginning July 1, 2019, through August 1, 2019, Monday through Thursday, at Step 15 MA + 30, \$63.12/hour.

Approve **Deborah Dunne** as a School Nurse for Extended School Year Program for up to 4 hours per day beginning July 1, 2019, through August 1, 2019, Monday through Thursday, at Step 1 MA \$41.20/hour.

NOTE: 76 hours for ESY School Nurse to be shared between two nurses and one substitute nurse.

Approve **Barbara Antonelli** as a substitute for Extended School Year Program beginning July 1, 2019, through August 1, 2019, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Sharon Dec** as a substitute for Extended School Year Program beginning July 1, 2019, through August 1, 2019, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Daniella Everhart** as a substitute for Extended School Year Program beginning July 1, 2019, through August 1, 2019, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Sally Warner** as a substitute for Extended School Year Program beginning July 1, 2019, through August 1, 2019, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Lori Prussack** as a **Nurse** substitute for Extended School Year Program beginning July 1, 2019, through August 1, 2019, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve **Michael Fortino** as a substitute for Extended School Year Program beginning July 1, 2019, through August 1, 2019, Monday through Thursday, on an as needed basis, at Step 5 BA, \$39.68/hour.

Approve **Katherine Kelsey** as a substitute for Extended School Year Program beginning July 1, 2019, through August 1, 2019, Monday through Thursday, on an as needed basis, at Step 7 MA, \$45.12/hour.

Approve **Courtney Shideler** as a substitute for Extended School Year Program beginning July 1, 2019, through August 1, 2019, Monday through Thursday, on an as needed basis at Step 5 BA, \$39.68/hour.

Approve **Kathleen Wright** as School Social Worker for up to 70 hours for summer evaluations, reports, meetings, and case management beginning July 1, 2019 through August 23, 2019 at Step 4 MA, \$42.27/hour.

Approve **Amanda Thomas** as Speech Language Specialist for summer evaluations, reports, meetings, and case management beginning July 1, 2019 through August 23, 2019 at Step 6 MA, \$43.90/hour.

Approve the following **Special Education Teachers** for a cumulative 15 hours to attend summer IEP meetings as needed beginning July 1, 2019, through August 23, 2019 at a rate of \$40/hour.

- **Allison Caruso**
- **Michael Fortino**
- **Nicole Fuentes**
- **Katherine Kelsey**
- **Krista Kovalsky**
- **Juliean Picardo**

Approve the following **General Education Teachers** for a cumulative 15 hours to attend summer IEP meetings as needed beginning July 1, 2019, through August 23, 2019 at a rate of \$40/hour.

- **Camille Bristow**
- **Allison Caruso**
- **Rebecca Chapman**
- **Michael Fortino**
- **Nicole Fuentes**
- **Emma Hedlund**
- **Katherine Kelsey**
- **Krista Kovalsky**
- **Karen Morrow**
- **Juliean Picardo**

Final Resolution: Motion carried on a roll call vote.

Yes: Leslie Ackerman, Jillian Carrino, Angela Deeney, Paulette Frank, Lori Larsen, Thomas Thorp, Cynthia Pettegrove

Absent: Erica Johnson, Kevin Mulroony

The Patch article on Path to Program Plan K-12 Regionalization was discussed.

ADJOURNMENT: Motion was made by Mrs. Pettegrove and seconded by Mr. Mulroony to adjourn the meeting. The time was 9:13 p.m.

Motion carried.

Respectfully submitted,

Lisa DeLong
Board Secretary