

Minutes February 23, 2017

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Board Meeting
February 23, 2017

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:02 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Geoffrion, Mrs. Jenkins, Mr. Mulroony, Mrs. Pettegrove, Mr. Thorp, Mrs. Larsen

ABSENT: Mrs. Bartels, Mrs. Resnick

ALSO PRESENT: Ms. Rowland-Superintendent, Mrs. Black-Business Administrator

PRESENTATION:

Mr. Jim Belske updated the Board on the current status and 17-18 budget of the district technology. Mr. Marc Zitomer, Board Attorney from Schenk, Price, Smith & King, LLP presented the annual Ethics Training to the Board Members.

CORRESPONDENCE:

A thank you letter was received from Hunterdon Youth Services for the Giving Tree Donations. Mrs. Larsen reported that correspondence was received from a parent regarding the school day start time and bus routes. In addition, communication was received by the Board regarding the participation of students attending outside schools in the Tewksbury School District sports. Mrs. Pettegrove suggested the BOE revisit the topic. Mrs. Larsen stated that regulation and policy would be revisited.

PRESENTATION:

Ms. Lisa Gorab, Board Bond Attorney from Wilentz, Goldman & Spitzer, P.A. reviewed the bond refunding process with the Board and the public. The transaction should result in more than a \$400,000 savings over the remaining life of the bonds to the taxpayers of Tewksbury.

OPEN TO THE PUBLIC:

Mr. & Mrs. McLean requested the Board consider the participation of Tewksbury students attending other schools to be allowed to participate in and benefit from the Tewksbury School sports. Ms. Yvonne Stecher commented that she opposes moving the start of school back. She stated that there is a difference between how K-8 students use their time over the summer vs. high school. Ms. Stecher also asked if the community was

polled on the calendar and requests that the District do so for next year because vacation plans may have already been set by families. Ms. Debra Schatzki expressed concerns about the heat in June while attending school and that it is difficult for people that work because camps are not yet open for the children to attend. Mrs. Anessa Pavlik opposes the change in the calendar and asked the Board remain unbiased, requested a survey be conducted regarding the calendar and stated that there is not enough time being allowed for the summer sports program. Mrs. Dawn Towle is in full agreement with the previously expressed comments.

APPROVAL OF MINUTES: Motion was made by Ms. Larsen and seconded by Ms. Geoffrion to approve the following minutes:

- Approval of Minutes - January 4, 2017 Committee of the Whole Meeting
- Approval of Minutes - January 4, 2017 Reorg. Meeting
- Approval of Minutes - January 25, 2017 Regular Board Meeting
- Approval of Minutes - January 25, 2017 Executive Session

Motion carried.

CURRICULUM: Motion was made by Mrs. Geoffrion and approved by Mrs. Jenkins to approve the following field trips for the 2016-2017 school year.

Group/Class	Event/Destination	Date	Approximate Cost Per Student (Cost of Attendance not Paid by District)
Kindergarten (one class each day)	Oldwick Library- Obtain Library Cards and use Library Resources	3/30/17 4/6/17 4/7/17	\$0.00

Motion carried on a roll call vote.

Ms. Rowland stated that Ms. Schneider and Ms. Donovan held a workshop for Open Circle.

POLICY:

Motion was made by Mrs. Jenkins and seconded by Mrs. Larsen to to approve the following policies on second reading:

- 4131/4131.1 Staff Development, Inservice Education, Visitation, Conferences
- 6142.12 Career and Technical Education
- 6147 Standards of Proficiency
- 3510 Operation and Maintenance of Plant
- 3515 Smoking Prohibition
- 6171.1 Remedial Instruction
- 2240 Evaluation, Planning and Research

Motion carried on a roll call vote.

Ms. Rowland exited the meeting at this time.

Motion was made by Mrs. Jenkins and seconded by Mrs. Pettegrove to approve the following policies on first reading:

- 4231/4231.1 Staff Development, Inservice Education, Visitation, Conferences (non-certified staff)
- 6146.2 Promotion and Retention
- 6171.2 Gifted and Talented
- 6142.2 English as a Second Language; Bilingual Programs
- 6172 Alternative Education Programs
- 1120 Board of Education Meetings
- 3100 Budget Planning and Preparation
- 4112.2 Certification
- 4112.6/4212.6 Personnel Records
- 5111 Admission
- 5131 Conduct and Discipline
- 5135.5 Violence and Vandalism
- 5134 Married and Pregnant Students
- 5141 Health
- 5141.4 Missing, Abused and Neglected Children
- 5118.2 Foster Care and Educational Stability (new policy and regulation)

Motion carried on a roll call vote.

Mrs. Jenkins requested that the Board review attendance and also the audience participation policy. She has requested there be flexibility regarding public participation to accommodate the public. Mrs. Jenkins requested materials be shared with the Board to allow adequate time to review material. Mrs. Larsen stated that the topics will be addressed at a future meeting.

FINANCE:

Mrs. Black provided an update on the SDA grant status and the 2017-2018 budget timeline.

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of December 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district’s Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for December 31, 2016, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending December 31, 2016.

Approve the attached list of transfers.

Approve the list of bills dated February 23, 2017 in the amount of \$1,514,119.47.

Approve the following workshops:

Staff Member	Date	Registration	Other Expenses	Travel/Mileage	Event/Destination
Nicole Amato Camille Bristow Allison Caruso Regina DeStefano Brittany Friedel Alessandra MacFarlane Lori Nichols Becky Palmer Lisa Schneider Samantha Wu	2/15/17	\$125 per person	-0-	yes	NJACE Science Institute - Constructing Explanations/Engaging in Argument from Evidence
Allison Caruso Brittany Friedel Alessandra MacFarlane Becky Palmer Lisa Schneider Samantha Wu	3/8/17	\$125 per person	-0-	yes	NJACE Science Institute - Planning NGSS - Aligned Lessons for Grades 6-12
Nicole Amato Camille Bristow Regina DeStefano Lori Nichols Lisa Schneider Steven Strange	3/15/17	\$125 per person	-0-	yes	NJACE Science Institute - Planning NGSS - Aligned Lessons for Grades K-5
Jennifer Burns	3/6/17	\$50.00	-0-	yes	Assessment & Treatment of Anxiety in Autism Spectrum Disorders
Connie Feinsod	5/1/17-5/2/17	\$525.00	-0-	yes	National Assn. of Social Workers Conference
Joan Condren	3/24/17	\$180.00	-0-	yes	NJSHA/NJIDA Spring Conference
Carol Moran	3/24/17	\$180.00	-0-	yes	NJSHA/NJIDA Spring Conference
Joanne Black	3/23/17	\$75.00	-0-	yes	NJASBO-Pensions,

Accept receipt of the following funds from the School Development Authority:

- Project Name: OTS HVAC Upgrades
 Project Number: 5180-030-14-2006 Grant G5-5234
 Total Cost: \$815,760.26
 Revised FEC: \$245,000.00
 State Share: \$98,000.00
- Project Name: TES HVAC Upgrades
 Project Number: 5180-055-14-1007 Grant G5-5235
 Total Cost: \$27,076.99
 State Share: \$10,830.80

Approve the following motion amended from the 1/25/17 Board Meeting to reflect the correct school year dates of 2017-2018:

Approve the filing of a waiver request to exempt the Tewksbury Township Board of Education's 2017-2018 participation in the Special Education Medicaid Initiative (SEMI) due to the fact that the DOE projects an enrollment of less than 40 Medicaid eligible students and the estimated revenue projection would provide no cost benefit to the district.

Approve entering into contract with Nina Finkler Autism Consulting, LLC for a Psych-Educational Evaluation for student #5581576989 at a cost of \$900.00

Authorize the School Business Administrator to advertise and post a Special Budget Meeting on Wednesday, March 15th at 7:00 p.m.

Motion carried on a roll call vote.

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the following:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF TEWKSBURY IN THE COUNTY OF HUNTERDON, NEW JERSEY APPROVING, ON FIRST READING, A REFUNDING SCHOOL BOND ORDINANCE PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS DATED DECEMBER 21, 2006

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF TEWKSBURY IN THE COUNTY OF HUNTERDON, NEW JERSEY as follows:

Section 1. The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance to be held on March 23, 2017 in the Courier News, in the form and at the time required by N.J.S.A. 18A:24-61.4.

Section 2. This resolution shall take effect immediately.
The foregoing resolution was adopted on February 23, 2017 by the following roll call vote.

Motion carried on a roll call vote.

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the following:

Approve the Memorandum of Agreement between the Board of Education of Tewksbury Township and the Tewksbury Administrator's Association for the period July 1, 2016 to June 30, 2019.

Approve the following workshop:

Staff Member	Date	Registration	Other Expenses	Travel/Mileage	Event/Destination
					NJACE Science Institute -

Debbie Schroeffer	3/8/17	\$125 per person	-0-	yes	Planning NGSS - Aligned Lessons for Grades 6-12
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Motion carried on a roll call vote.

TECHNOLOGY: None.

FACILITIES:

Mrs. Black discussed updating the Facilities Policy #1330. Mrs. Black also discussed the quotes obtained for the Tewksbury Elementary School HVAC piping insulation.

Motion was made by Mrs. Larsen and approved by Mrs. Jenkins to approve the following:

Approve 2017 Extended School Year Program July 5, 2017 through August 7, 2017, (no class July 4), Monday through Thursday, from 8:30 am to 12 noon at Tewksbury Elementary School.

Approve Brian Jesby as Integrated Pest Management Coordinator, Indoor Air Quality Designee and AHERA Coordinator.

Accept the quote of \$800.00 from Weatherproofing Technologies Incorporated (WTI) to perform an infrared survey of the Old Turnpike School roof and the Tewksbury Elementary School roof.

Accept the quote of \$19,300.00 from Jersey Firestop, Inc. (lowest responsible quote), 317 East Second Street, Bound Brook, NJ 08805, for the HVAC indoor pipe insulation at the Tewksbury Elementary School to be completed over spring break.

Motion carried on a roll call vote.

Motion was made by Mrs. Jenkins and approved by Mrs. Ackerman to propose the 2017-2018 school calendar Draft #4 for approval.

Motion carried on a roll call vote.

COMMUNICATIONS: None

OTHER: None

SUPERINTENDENT’S REPORT:

Mr. Scott Yerger, OTS Principal, reported that there were no HIB investigations or founded cases or suspensions for the month of February, 2017. Mrs. Larsen and Mrs. Bartels attended the the North Hunterdon/Voorhees Demographic Study meeting and stated that there is a STEM program. A meeting will also be held on March 6, 2017 regarding articulation and technology.

LEGISLATIVE REVIEW: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

AUDIENCE: Ms. Debra Schatzki supports that outside students be included in the Tewksbury School District sports programs. Ms. Yvonne Stecher commented that snow days could possibly be aligned.

Mr. Jim Miller, TES Principal will present the climate survey at the next meeting.

EXECUTIVE SESSION:

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to enter Executive Session. The time was 9:05 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel, negotiations and legal matters for approximately twenty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion carried.

PERSONNEL:

Motion was made by Mrs. Larsen and seconded by Mrs. Pettegrove to approve the following:

Approve Nicole Dickinson as Assistant Girls Lacrosse Coach for the 2016-2017 school year at \$2,198.00.

Approve Elizabeth Stryker as Assistant Track Coach for the 2016-2017 school year at \$2,198.00.

Approve the following substitute teachers for the 2016-2017 school year pending criminal history review:

- Kimberly D'Angelo
- Lawrence Rothweiler
- Deborah Dunne (substitute nurse)
- Melissa Bianca

Motion carried on a roll call vote.

ADJOURNMENT:

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to adjourn the meeting. The time was 9:15 p.m.

Motion carried.

Respectfully submitted,

Joanne Black/Board Secretary

EXHIBIT A

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF TEWKSBURY IN THE COUNTY OF HUNTERDON, NEW JERSEY PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS, SERIES 2006 DATED DECEMBER 21, 2006, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$8,500,000, AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,900,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS TO EFFECT SUCH REFUNDING

WHEREAS, on December 21, 2006, The Board of Education of the Township of Tewksbury in the County of Hunterdon, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$8,500,000 aggregate principal amount of tax-exempt Refunding School Bonds, Series 2006 dated December 21, 2006 (the "2006 School Bonds"); and

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the "Refunding School Bonds") to refund all or a portion of the \$4,805,000 aggregate principal amount of the outstanding 2006 School Bonds maturing on or after February 15, 2018 (the "Refunded Bonds"); and

WHEREAS, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the "Refunding Bond Ordinance") authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$4,900,000 (the "Refunding School Bonds"), in one or more series of Bonds, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms; and

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF TEWKSBURY IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board is hereby authorized to refund all or a portion of the \$4,805,000 aggregate principal amount of the outstanding 2006 School Bonds maturing on or after February 15, 2018.

Section 2. In order to finance the cost of the purposes set forth in Section 1 hereof, the Board is hereby authorized to issue not to exceed \$4,900,000 aggregate principal amount of Refunding School Bonds, all in accordance with the requirements of N.J.S.A. 18A:24-61 through 62, which Refunding School Bonds may be issued in one or more multiple series.

Section 3. An aggregate amount not exceeding \$50,000 may be allocated from the aggregate principal amount of the Refunding School Bonds to pay for the aggregate costs of issuance for the Refunding School Bonds, including, but not limited to, bond insurance premiums, underwriting fees, official statement printing fees, public advertisement expenses, refunding verification agent fees, refunding escrow agent fees, bond counsel fees and other expenses in connection therewith.

Section 4. The purpose of the issuance of the Refunding School Bonds is to realize net present value interest cost savings for property taxpayers residing in the School District ("net" meaning savings after payment of all costs of issuance of the Refunding School Bonds).

Applicable State requirements mandate that such net present value interest cost savings equal at least 3% of the principal amount of the Refunded Bonds. In addition, the issuance of the Refunding School Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within 10 days of the date of the closing on the Refunding School Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds' debt service and the Refunded Bonds' debt service, which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds; and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of Section (b) of N.J.A.C. 5:30-2.5 have been met, and (ii) a resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant to 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

Section 5. The Supplemental Debt Statement required by N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-61.4 has been duly prepared and filed in the Office of the Clerk of the Township of Tewksbury, in the County of Hunterdon, State of New Jersey (the "Township") and in the Office of the Business Administrator/Board Secretary as of the date of approval of this Refunding Bond Ordinance and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such Statement shows that the gross debt of the Township is increased by \$95,000 as a result of the authorization of the Refunding School Bonds.

Section 6. The Board covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all Refunding School Bonds issued under this Refunding Bond Ordinance.

Section 7. This Refunding Bond Ordinance shall take effect upon final adoption hereof.