

Minutes May 25, 2017  
TEWKSBURY TOWNSHIP BOARD OF EDUCATION  
Board Meeting  
May 25, 2017

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:03 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

**PRESENT:** Mrs. Ackerman, Mrs. Bartels, Mrs. Geoffrion, Mrs. Jenkins, Mr. Mulroony, Mrs. Pettegrove, Mrs. Larsen

**ABSENT:** Mrs. Frank, Mr. Thorp

**ALSO PRESENT:** Ms. Rowland-Superintendent, Mrs. Black-Business Administrator

**PRESENTATION:** Students Adeline Jung and Emma Pettegrove presented a proposal on renting a vending machine for student use outside the normal school day.

**CORRESPONDENCE:** A letter to the BOE from Regina DeStefano, Odyssey of the Mind TES Advisor, was received requesting a donation from the BOE to offset the costs incurred by the students traveling to the competition in Michigan.

**OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS:** None.

**APPROVAL OF MINUTES:** Motion was made by Mrs. Larsen and seconded by Mrs. Geoffrion to approve the following:

- Approval of Minutes - April 12, 2017 Committee of the Whole Meeting
- Approval of Minutes - April 12, 2017 Executive Session
- Approval of Minutes - April 27, 2017 Regular Board Meeting
- Approval of Minutes - April 27, 2017 Executive Session

Motion carried.

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the following:

Approve the employment of Dr. Roseann Humphrey as the Interim Superintendent for the period July 1, 2017 through June 30, 2018 pending approval by the Executive County Superintendent and a criminal background check.

Motion carried on a roll call vote.

Dr. Humphrey gave a brief presentation on herself and her background and stated that she is looking forward to being part of the Tewksbury School District.

**CURRICULUM:**

Motion was made by Mrs. Geoffrion and seconded by Mrs. Jenkins to approve the following field trip:

Group/Class	Event/Destination	Date	Approximate Cost Per Student (Cost of Attendance not Paid by District)
4th Grade	Move Up Transition - Bus to OTS	5/30/17	\$0.00

Motion carried on a roll call vote.

Ms. Rowland stated that she and Ms. Schneider will give a presentation in June regarding schedule updates and other end of the year items.

**POLICY:** Ms. Rowland requested to table the policy motions so that she could meet with the policy chair since she was not in attendance at the last meeting. Policy motions were tabled for discussion at next meeting.

**FINANCE:**

Motion was made by Mrs. Larsen and seconded by Mrs. Ackerman to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of March 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district’s Board of Education.

\_\_\_\_\_

Board Secretary
Date

**CERTIFICATION OF FUNDS**

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for March 31, 2017, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion to approve the following:

Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending March 31, 2017.

Approve the attached list of transfers.

Approve the list of bills dated May 25, 2017 in the amount of \$994,867.72.

Approve the following lateral moves for the 2017-2018 school year:

- Brittany Friedel BA Step 7 \$59,273 to BA+15 Step 8 \$62,455
- Pam Nugent BA Step 15 \$79,974 + \$750 longevity to BA+15 Step 15 \$82,270 + \$750 longevity
- Heather Olla MA Step 8 \$65,353 to MA+15 Step 9 \$69,858

Approve entering into contract with the Hunterdon County YMCA to provide Before and After Care School Programs for the 2017-2018 school year.

Approve submission of a \$3,400 safety grant application to NJ Schools Insurance Group for security enhancements at the Old Turnpike School.

Approve entering into a joint transportation agreement for the 2017-2018 school year with Califon School District to transport twelve Califon students attending Tewksbury Township School District as choice students. The District shall receive \$10,608.00 (\$884.00 per student) from Califon School District.

Approve entering into a joint transportation agreement with Warren County Special Services School District for the 2017-2018 school year for the transportation of student ID# 8648863621.

Approve the tuition payment of \$16,000 for student ID#8326287 to attend the Lebanon Township School District for the 2017-2018 school year.

Approve entering into contract with JAS Educational Consulting, LLC for Learning Disabilities Teacher-Consultant Services for Education Evaluations for 2017-2018 School Year beginning July 1, 2017 through June 30, 2018 at a rate of \$400.00 per evaluation.

Approve entering into contract with JAS Educational Consulting, LLC for Learning Disabilities Teacher-Consultant Services for Child Study Team Meetings (Planning, Eligibility, IEP, Reevaluation, etc.) for 2017-2018 School Year beginning July 1, 2017 through June 30, 2018 at a rate of \$75.00 per hour, one hour minimum.

Approve entering into contract with Advancing Opportunities for Assistive Technology Services for 2017-2018 School Year beginning July 1, 2017 through June 30, 2018 at a rate of \$925.00 per AT evaluation, at a rate of \$1,200.00 per ACC Evaluation, at a rate of \$120.00 per hour for AT Support and Training, at a rate of \$150.00 per hour for ACC Support and Training and at a rate of \$60.00 per hour for travel.

Approve entering into contract with Therapeutic Intervention, Inc. for Occupational Therapy Evaluations beginning July 1, 2017, through June 30, 2018, at a rate of \$375.00 per evaluation.

Approve entering into contract with Therapeutic Intervention, Inc. for Occupational Therapy Services beginning July 1, 2017, through June 30, 2018, at an hourly rate of \$91.50 per hour.

Approve entering into contract with Therapeutic Intervention, Inc. for Physical Therapy Evaluations beginning July 1, 2017, through June 30, 2018, at a rate of \$375.00 per evaluation.

Approve entering into contract with Therapeutic Intervention, Inc. for Physical Therapy Services beginning July 1, 2017, through June 30, 2018, at an hourly rate of \$91.50 per hour.

Approve entering into contract with Hunterdon Medical Center for Neurodevelopmental Evaluation for student #9595560268 at a cost of \$927.00.

Approve entering into contract with North Hunterdon-Voorhees Regional High School District Board of Education for Learning Disabilities Teacher-Consultant Services for Child Study Team Meetings (Planning, Eligibility, IEP, Reevaluation, etc.) for 2016-2017 School Year beginning June 1, 2017 through June 30, 2017 at a rate of no charge from June 1, 2017 through June 15; at a rate of \$65.25 per hour from June 16, 2017 through June 30, 2017.

Accept the quote in the amount of \$13,780.90 from Weatherproofing Technologies, Inc.(WTI-subsiary of Tremco) for replacement of roof areas and drain repairs at the Tewksbury Elementary School.

Accept the quote in the amount of \$38,094.44 from Weatherproofing Technologies, Inc. (WTI-subsiary of Tremco) for replacement of roof areas and edging repairs at the Old Turnpike School.

Accept the check in the amount of \$3,487.50 from Universal Service Administrative Company for the E-Rate Billed Entity Applicant Remittance (BEAR) program.

Accept the donation from the PTA in the amount of \$2,912.95 for the purchase of chairs for the Old Turnpike School library.

Accept the donation from the PTA in the amount of \$182.80 for the purchase of recess equipment at Tewksbury Elementary School.

Motion carried on a roll call vote.

**TECHNOLOGY:** Mr. Belske will present a year-end report in June and also address the purchase of chromebooks.

**COMMUNICATIONS:** Mrs. Black responded to an email received from Mr. A. Patykula regarding the March 9th minutes.

**OTHER:** None.

**SUPERINTENDENT'S REPORT:** Mrs. Rowland stated that there were no HIB/suspension reports. The Board received copies of the School Bus Emergency Evacuation Reports.

**LEGISLATIVE REVIEW:** None.

**UNFINISHED BUSINESS:**

Gwen Thornton will discuss the BOE self-evaluation at the retreat which will be held on June 13th. The Superintendent evaluation is due June 30th. Ms. Rowland reviewed the kindergarten numbers and presented her preliminary recommendations for the Kindergarten and 1st grade next year.

**AUDIENCE:** Ms. Lauriene Taylor inquired if there was any movement on the vacant Principal position at OTS

**PERSONNEL:**

Motion was made by Mrs. Larsen and seconded by Mrs. Bartels to approve the following:

Approve the consultant agreement between Roseann Humphrey and the Tewksbury Board of Education for the period June 1, 2017 through June 30, 2017 pending a criminal background check.

Motion carried on a roll call vote.

**EXECUTIVE SESSION:**

Motion was made by Mrs. Larsen and seconded by Mrs. Pettegrove to enter Executive Session. The time was 8:00 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

The Board exited the Executive Session. The time was 9:10 p.m.

Mrs. Geoffrion exited the meeting.

**PERSONNEL:**

Motion was made by Mrs. Bartels and seconded by Mrs. Larsen to approve the following:

At the recommendation of the Superintendent, approve the following substitutes for the 2016-2017 school year pending criminal history review:

- Juliean Picardo
- Carol Kasperowitz

Accept the letter of retirement, with regret, from Connie Feinsod, School Social Worker, effective July 1, 2017.

At the recommendation of the Superintendent, approve to hire the attached list of employees for the 2017-2018 school year.

Attachment #1 - Non-Tenured Secretaries  
Attachment #2 - Substitutes

At the recommendation of the Superintendent, approve the following positions for summer 2017:

Approve Courtney Shideler as a Special Education Teacher for Extended School Year Preschool Disabled Program for up to 4.25 hours per day beginning July 5, 2017, through August 7, 2017, Monday through Thursday, at Step 3 BA at \$38.51 per hour.

Approve Juliean Picardo as a Special Education Teacher for Extended School Year Elementary/Middle School Program for up to 4.25 hours per day beginning July 5, 2017, through August 7, 2017, Monday through Thursday, at Step 2 BA at \$38.16 per hour.

Approve Pamela Nugent as a Special Education Teacher for Extended School Year Elementary/Middle School Program for up to 4.25 hours per day beginning July 5, 2017, through August 7, 2017, Monday through Thursday, Step 15 BA+15 at \$57.40 per hour.

Approve Erin Brogan as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 5, 2017, through August 7, 2017, Monday through Thursday, Step 10 at \$18.07 per hour.

Approve Mary Calo as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 5, 2017, through August 7, 2017, Monday through Thursday, at Step 8 at \$17.34 per hour.

Approve Alyssa DeGrau as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 5, 2017, through August 7, 2017, Monday through Thursday, at Step 4 at \$16.00 per hour.

Approve Michael Fortino as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 5, 2017, through August 7, 2017, Monday through Thursday, at Step 1 at \$15.11 per hour.

Approve Shane Thomas as a Special Education Instructional Aide for Extended School Year Program for up to 4 hours per day beginning July 5, 2017, through August 7, 2017, Monday through Thursday, at Step 2 at \$15.40 per hour.

Approve Susan Stecker as a Speech Language Specialist for Extended School Year Program for up to 4.25 hours per day beginning July 5, 2017, through August 7, 2017, Monday through Thursday, at Step 10 MA+15 at \$50.39 per hour.

Approve Kelly Cullen as a School Nurse for Extended School Year Program for up to 4 hours per day beginning July 5, 2017, through August 7, 2017, Monday through Thursday, Step 15 MA+30 at \$61.23 per hour.

Approve Judi Piccolo-Torsky as a School Nurse for Extended School Year Program for up to 4 hours per day beginning July 5, 2017, through August 7, 2017, Monday through Thursday, at Step 15 MA at \$59.70 per hour.

NOTE: 76 hours for ESY School Nurse to be shared between two nurses.

Approve Cynthia Allen as a substitute for Extended School Year Program beginning July 5, 2017, through August 7, 2017, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve Barbara Antonelli as a substitute for Extended School Year Program beginning July 5, 2017, through August 7, 2017, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve Sharon Dec as a substitute for Extended School Year Program beginning July 5, 2017, through August 7, 2017, Monday through Thursday, at the approved substitute rate of pay on an as needed basis.

Approve Katherine Kelsey as a substitute for Extended School Year Program beginning July 5, 2017, through August 7, 2017, Monday through Thursday, on an as needed basis at Step 5 MA at \$42.34 per hour.

Approve Heather Olla as a substitute for Extended School Year Program beginning July 5, 2017, through August 7, 2017, Monday through Thursday, on an as needed basis at Step 9 MA+15 at \$48.74 per hour.

Approve Barbara Tosco as a substitute for Extended School Year Program beginning July 5, 2017, through August 7, 2017, Monday through Thursday, on an as needed basis at Step 15 MA+15 at \$60.47 per hour.

Approve Amanda Thomas as a substitute Speech Language Specialist for Extended School Year Program beginning July 5, 2017 through August 7, 2017, Monday through Thursday, on an as needed basis at Step 4 MA at \$41.91 per hour.

Approve Kimberly Leonhardt as School Psychologist for up to 62 hours for summer evaluations, reports, meetings, and case management beginning July 5, 2017 through August 25, 2017 at Step 2 MA+30 at \$42.76 per hour.

Approve Amanda Thomas as Speech Language Specialist for up to 60 hours for summer evaluations, reports, meetings, and case management beginning July 5, 2017 through August 25, 2017 at Step 4 MA at \$41.91 per hour.

Approve the following Special Education Teachers for a cumulative 15 hours to attend summer IEP meetings as needed beginning July 5, 2017, through August 25, 2017 at a rate of \$39.00 per hour.

- Michael Fortino
- Katherine Kelsey
- Pamela Nugent
- Heather Olla
- Juliean Picardo
- Barbara Tosco

Approve the following General Education Teachers for a cumulative 15 hours to attend summer IEP meetings as needed beginning July 5, 2017, through August 25, 2017 at a rate of \$39.00 per hour.

- Rebecca Chapman
- Michael Fortino
- Gail Grube
- Katherine Kelsey
- Pamela Nugent
- Juliean Picardo
- Barbara Tosco

Motion carried on a roll call vote.

**FINANCE**

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the following:

Approve the following for the 2017-2018 school year:

- Increase for support staff 2.75%.
- Increase for bus drivers 2.75%.
- Increase for Transportation Coordinator 2.75%.
- Increase for Cash Account Reconciliation Specialist 2.75%.

Motion carried on a roll call vote.

Motion was made by Mrs. Larsen and seconded by Mrs. Jenkins to approve the following:

<b>Staff Member</b>	<b>Date</b>	<b>Registration</b>	<b>Other Expenses</b>	<b>Travel/ Mileage</b>	<b>Event/Destination</b>
Jodi DenBleyker	6/6/17	\$100.00	-0-	yes	Kiker Learning Workshop: Google and Student Centered Math Classroom hosted by Clinton Public School
Patty Jennings	6/6/17	\$100.00	-0-	yes	Kiker Learning Workshop: Google and Student Centered Math Classroom hosted by Clinton Public School
Becky Palmer	6/6/17	\$100.00	-0-	yes	Kiker Learning Workshop: Google and Student Centered Math Classroom hosted by Clinton Public School

Motion carried on a roll call vote.

**ADJOURNMENT:**

Motion was made by Mrs. Larsen and seconded by Mrs. Pettegrove to adjourn the meeting. The time was 9:15 p.m.

Respectfully submitted,

Joanne Black/Board Secretary