

**TEWKSBURY TOWNSHIP SCHOOL DISTRICT**  
**173 Old Turnpike Road**  
**Califon, New Jersey 07830**  
**Phone: 908-439-2010 Fax: 908-439-2655**

**BOARD MEETING AGENDA**  
**Date: November 22, 2016**  
**7:00 PM**

District Goals

1. To continue to monitor the progress of the implementation of the Strategic Plan initiatives outlined by the administration. The Plan will be broken into quarterly objectives for the 2016-2017 school year by the August Board meeting. Progress will be monitored quarterly beginning in October 2016 (January 2017, April 2017, and July 2017).
2. To support continued improvement in writing for students in grades 3-8 by monitoring annual growth as measured by the district approved writing rubrics.
3. To increase student performance in the area of mathematics in grades K-8 as measured by growth and growth projection data on the NWEA MAP test.

Board Goals

1. To continue and expand the staff and student recognition program to highlight the best practices, initiatives and achievements of both our students and staff.
2. To develop a mentorship program in each area of board governance to ensure continuity and the preservation of institutional memory.
3. By June 2017, develop a plan for administrative succession.

**I. SUNSHINE ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

____ Mrs. Bartels, VP	____ Mrs. Geoffrion	____ Mr. Regan	____ Dr. Schiller	____ Mrs. Larsen, Pres.
	____ Mrs. Jenkins	____ Mrs. Resnick	____ Mrs. Ackerman	

**IV. PRESENTATION**

- Presentation by Tyler Cashman (8th grade student) and Heather Jean Olla (teacher) of a plaque from the US Pain Foundation for Tewksbury’s participation in the Points for Pain fundraiser
- Staff Recognition Recipients

**V. CORRESPONDENCE**

**VI. OPEN TO THE PUBLIC**

Public comment on any items on the agenda is welcome. In accordance with policy, the time limit for topics is three minutes. Please state your name and address for the record.

**VII. BOARD ACTION**

**A. APPROVAL OF MINUTES**

**Motion to approve the following minutes:**

- October 13, 2016 Committee of the Whole Meeting
- October 13, 2016 Executive Session
- October 27, 2016 Regular Board Meeting
- October 27, 2016 Executive Session

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**B. CURRICULUM**

Discussion

**C. POLICY**

Discussion

**Motion to approve on second reading the following policies:**

- 2131 Chief School Administrator
- 2224 Nondiscrimination-Affirmative Action
- 4111 Recruitment, Hiring and Selection
- 4111.1, 4211.1 Nondiscrimination, Affirmative Action
- 4112.4 4212.4 Employee Health
- 4113, 4213 Assignment; Transfer
- 4211 Recruitment, Selection and Hiring
- 5114 Suspension and Expulsion
- 5145.4 Equal Educational Opportunity
- 6121 Nondiscrimination, Affirmative Action
- 6164.2 Guidance Services

**Motion to approve on first reading the following policies:**

- 3542.1 E Local Wellness, Nutrition, Food
- 3542.1 Wellness and Nutrition

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:** Mrs. Bartels\_\_\_ Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Regan\_\_\_ Mrs. Resnick\_\_\_ Dr.Schiller\_\_\_ Mrs. Ackerman\_\_\_ Mrs. Larsen\_\_\_

**D. FINANCE**  
Discussion

**Motion to approve the following:**

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of September 30, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

\_\_\_\_\_

Board Secretary

\_\_\_\_\_

Date

**CERTIFICATION OF FUNDS**

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for September 30, 2016 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending September 30, 2016.
2. Approve the attached list of transfers.
3. Approve the list of bills dated November 22, 2016 in the amount of \$1,004,309.28.
4. Approve the following workshops:

Staff Member	Date	Registration	Other Expenses	Travel/Mileage	Event/Destination
Megan Verderamo	11/29/16	\$0.00	-0-	yes	Hunterdon County Dept. of Education - School Security, Memorandum of Agreement & Gang Awareness
Liz Gentile	12/6/16	\$199.99	-0-	yes	Yoga Mindfulness for Kids: Improve Emotional Regulation and Increase Attention
*Kimberly Leonhardt	12/9/16	\$120.00	-0-	yes	NJASP Winter Conference
*Nicole Amato	12/14/16	\$125.00	-0-	yes	NJACE Science Institute

*Camille Bristow	12/14/16	\$125.00	-0-	yes	NJACE Science Institute
*Allison Caruso	12/14/16	\$125.00	-0-	yes	NJACE Science Institute
*Regina DeStefano	12/14/16	\$125.00	-0-	yes	NJACE Science Institute
*Lori Nichols	12/14/16	\$125.00	-0-	yes	NJACE Science Institute
*Becky Palmer	12/14/16	\$125.00	-0-	yes	NJACE Science Institute
*Steven Strange	12/14/16	\$125.00	-0-	yes	NJACE Science Institute
*Jeff Munsey	Monthly through 6/30/16	\$250 Annual Fee	-0-	yes	NJ School Buildings & Grounds Assn. -Hunterdon/Warren Chapter

5. Accept the annual Audit and Management Report (AMR), and Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2016.
6. \*Approve entering into contract with Somerset County Educational Services Commission for a Speech-Language Evaluation for student #5344566836 at a cost of \$340.00.
7. \* Accept the receipt of \$ 5,516.29 for the FEMA reimbursement for costs related to the snow storm Jonas in January 2016.
8. \* Accept the receipt of \$8,764.49 for e-rate funds for reimbursement for telecommunications for the period 1/2016 through 6/2016.
- 9..\* Approve entering into a joint transportation agreement for school year 2016/2017 with Califon School District to transport eleven Califon students attending Tewksbury Township School District as choice students for a total cost of \$9,724.00.
- 10.\* Approve entering into a joint transportation agreement for school year 2016/2017 with Lebanon Township School District to transport two Tewksbury Township students attending Lebanon as choice students for a total cost of \$1,730.00.
11. \*Approve the tuition contract with Lebanon Township School District for the school year 2016/2017 For SID# 3277384614 in the amount of \$16,000.00.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:** Mrs. Bartels\_\_\_ Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Regan\_\_\_ Mrs. Resnick\_\_\_ Dr.Schiller\_\_\_ Mrs. Ackerman\_\_\_ Mrs. Larsen\_\_\_

**E. TECHNOLOGY**  
Discussion

**F. FACILITIES**

Discussion

- Loading Dock/stairway update
- Discussion/timeline of HVAC review at OTS and TES
- NJDEP inspection of wastewater treatment plant at TES
- Mr. Eric Clarkson, Ahera environmental consultant, will present and discuss the indoor air quality/mold analysis report at the December 8, 2016 Committee of the Whole Meeting.

1 . \* Accept the proposal from SSP Architects for professional services for the pump station repairs at the Old Turnpike School for a fixed fee of \$11,000.00.

2. .\* Accept the proposal from SSP Architects for professional services for the HVAC/insulation repairs at the Tewksbury Elementary School for a fixed fee of \$37,840.00.

3. \* Accept the proposal from Ahera Consultants for microbial testing and project management in the amount of \$5,840.00. This was awarded under Sec 18A:18-7 Emergency Contracts.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:** Mrs. Bartels\_\_\_ Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Regan\_\_\_ Mrs. Resnick\_\_\_ Dr.Schiller\_\_\_ Mrs. Ackerman\_\_\_ Mrs. Larsen\_\_\_

**G. COMMUNICATIONS**

Discussion

**H. OTHER**

Discussion

**Motion to approve the following:**

1. Approve the Nursing Services Plan for the 2016-2017 school year.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:** Mrs. Bartels\_\_\_ Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Regan\_\_\_ Mrs. Resnick\_\_\_ Dr.Schiller\_\_\_ Ms. Ackerman\_\_\_ Mrs. Larsen\_\_\_

**I. PERSONNEL**

Discussion

**Motion to approve the following:**

1. Approve the following substitute teachers for the 2016-2017 school year pending criminal history review:
  - Arielle Fleischer
  - Lulu Slaughter
  - Erika Negrin
  - Christopher Tavaglione
  - Lauren Marianino
  - Phyllis Pedersen
  - Monica Scala

**VIII. SUPERINTENDENT’S REPORT**

Discussion

- \*HIB - There were no incidents for the month of November

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:** Mrs. Bartels\_\_\_ Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Regan\_\_\_ Mrs. Resnick\_\_\_ Dr.Schiller\_\_\_ Mrs. Ackerman\_\_\_ Mrs. Larsen\_\_\_

**IX. LEGISLATIVE REVIEW**

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. AUDIENCE**

**XIII. EXECUTIVE SESSION**

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**XIV. ADJOURNMENT**

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

\*Items marked with an asterisk have been added since the Committee of the Whole Meeting.

