

**TEWKSBURY TOWNSHIP SCHOOL DISTRICT**  
**173 Old Turnpike Road**  
**Califon, New Jersey 07830**  
**Phone: 908-439-2010 Fax: 908-439-2655**

**BOARD MEETING AGENDA**

**Date: April 27, 2017**

**7:00 PM**

District Goals

1. To continue to monitor the progress of the implementation of the Strategic Plan initiatives outlined by the administration. The Plan will be broken into quarterly objectives for the 2016-2017 school year by the August Board meeting. Progress will be monitored quarterly beginning in October 2016 (January 2017, April 2017, and July 2017).
2. To support continued improvement in writing for students in grades 3-8 by monitoring annual growth as measured by the district approved writing rubrics.
3. To increase student performance in the area of mathematics in grades K-8 as measured by growth and growth projection data on the NWEA MAP test.

Board Goals

1. To continue and expand the staff and student recognition program to highlight the best practices, initiatives and achievements of both our students and staff.
2. To develop a mentorship program in each area of board governance to ensure continuity and the preservation of institutional memory.
3. By June 2017, develop a plan for administrative succession.

**I. SUNSHINE ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Mrs. Ackerman	Mrs. Geoffrion	Mr. Mulroony	Mr. Thorp	Mrs. Larsen
Mrs. Bartels	Mrs. Jenkins	Mrs. Pettegrove		

**IV. NEW BOARD MEMBER OATH**

- Mrs. Paulette Frank was appointed at the April 12th meeting to fill the open seat.

**V. PRESENTATION**

- Staff Recognition Nominees
- 2017-2018 Public Budget Hearing

1. \*Motion to adopt the budget for the 2017-2018 school year as follows:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2017-2018 Total Expenditures	\$14,601,383	\$139,800	\$770,552	\$15,511,735
Less: Anticipated Revenues	\$2,264,586	\$139,800	-0-	\$2,404,386
Taxes to be Raised	\$12,336,797	-0-	\$770,552	\$13,107,349

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman\_\_\_ Mrs. Bartels\_\_\_ Mrs. Frank\_\_\_Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Mulroony\_\_\_ Mrs. Pettegrove\_\_\_ Mr. Thorp\_\_\_ Mrs. Larsen\_\_\_

**VI. CORRESPONDENCE**

**VII. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS**

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

**VIII. BOARD ACTION**

**A. APPROVAL OF MINUTES**

Motion to approve the following minutes:

- Approval of Minutes - March 9, 2017 Committee of the Whole Meeting
- Approval of Minutes - March 16, 2017 Special Budget Meeting
- Approval of Minutes - March 23, 2017 Regular Board Meeting

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**B. CURRICULUM**

Discussion

1. Motion to approve the following bus trips during Kindergarten Orientation:

Group/Class	Event/Destination	Date	Approximate Cost Per Student (Cost of Attendance not Paid by District)
Kindergarten	Take current Kindergarten Students Home on the Bus at 11:30 a.m.	6/2/17	\$0.00
Children registering at Kindergarten Orientation	Kindergarten Safety and Bus Ride Around the TES Parking Lot	6/2/17	\$0.00

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman\_\_\_ Mrs. Bartels\_\_\_ Mrs. Frank\_\_\_Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Mulroony\_\_\_ Mrs. Pettegrove\_\_\_ Mr. Thorp\_\_\_ Mrs. Larsen\_\_\_

**C. POLICY**

Discussion

Old Business

- Athletic participation for students homeschooled and/or attending schools outside of the Tewksbury School District
- Fundraising

Motion to approve the following policies on first reading:

- 5119 Transfers
- 5143.3 Health Examinations
- 6010 Goals and Objectives
- 6114 Emergencies and Disaster Preparedness
- 6140 Curriculum Adoption
- 6141 Curriculum Design, Development
- 6142 Subject Fields
- 6142.4 Physical Education and Health
- 6142.10 Internet Safety and Technology
- 6145 Extracurricular Activities
- 6145.1, 6145.2 Intramural, Interscholastic Competition
- 6162.5 Research
- 6163.1 Media Center, Library
- 6164.4 Child Study Team
- 6171 Special Instructional Program
- 6173 Home Instruction

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman\_\_\_ Mrs. Bartels\_\_\_ Mrs. Frank\_\_\_Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Mulroony\_\_\_ Mrs. Pettegrove\_\_\_ Mr. Thorp\_\_\_ Mrs. Larsen\_\_\_

**D. FINANCE**  
Discussion

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of February 28, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district’s Board of Education.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**CERTIFICATION OF FUNDS**

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for February 28, 2017, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion to approve the following:

1. Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending February 28, 2017.
2. Approve the attached list of transfers.
3. Approve the list of bills dated April 27, 2017 in the amount of \$1,335,914.76.
4. Approve the following workshops:

Staff Member	Date	Registration	Other Expenses	Travel/Mileage	Event/Destination
Cathy Carver	5/8/17	-0-	-0-	yes	CDK end of year accounting workshop
Cynthia Weiss	5/8/17	-0-	-0-	no	CDK end of year accounting system workshop
Joanne Black	tbd	-0-	-0-	yes	CDK end of year accounting system workshop
Barbara Simcox	5/9/17	-0-	-0-	no	CDK end of year personnel system workshop
Cynthia Weiss	5/9/17	-0-	-0-	no	CDK end of year personnel system workshop

Sheila Donovan	on-line	\$299.00	-0-	no	Pesi - Child Development on-line Conference
Barbara Tosco	4/28/17	\$140.00	-0-	yes	Workshop- Strategies for Understanding and Supporting Students with High Functioning Autism in the Mainstream or Inclusion Based Classroom

5. Accept the receipt of the following e-rate funds:

- 3/28/2017      \$22,471.53    IT Upgrade Project
- 4/4/2017      \$ 2,173.53    Telecommunications
- \* 4/11/2017    \$21,815.77    IT Upgrade project

6. Accept receipt of the following grant funds from the School Development Authority

- Project name: OTS Generator  
Project Number: 5180-030-14-2004 Grant G5-5233  
Total Cost      \$446,132.07  
FEC              \$446,132.07  
State Share:    \$178,452.83
  
- Project name: TES Security Upgrades  
Project Number: 5180-055-14-1008 Grant G5-5236  
Total Cost      \$220,846.10  
FEC              \$220,846.10  
State Share:    \$ 88,338.44

7. Approve the Business Administrator’s Merit Goal Attainment for the 2016-2017 school year and submission to the Executive County Superintendent for payment approval.

Goal #1: Obtain QPA(Qualified Purchasing Agent) Certificate    \$2,833.00

8. Approve Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor “of record” for the 2017-2018 school year.

9. Approve the transfer from maintenance reserve in the amount of \$75,000 for WWTP (wastewater treatment plant) and the OTS septic pump repairs.

10. Accept the receipt of funds in the amount of \$25,000 from NJ Schools Insurance Group for claim # 16PR00249D for damages due to mold as per insurance policy.

11. \*Approve use of the Health Care cost adjustment in the amount of \$131,939 in the 2017-2018 budget to support a substantial increase in health benefits.

**Roll Call:**

Mrs. Ackerman\_\_\_ Mrs. Bartels\_\_\_ Mrs. Frank\_\_\_Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Mulroony\_\_\_ Mrs. Pettegrove\_\_\_ Mr. Thorp\_\_\_ Mrs. Larsen\_\_\_

**E. TECHNOLOGY**

Discussion

**F. FACILITIES**

Discussion

1. Approve the Hunterdon County YMCA Summer Recreation Program to be held at Tewksbury Elementary School from July 10 - August 3, 2017 between the hours of 8:30 a.m. to 1:00 p.m.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman\_\_\_ Mrs. Bartels\_\_\_ Mrs. Frank\_\_\_Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Mulroony\_\_\_ Mrs. Pettegrove\_\_\_ Mr. Thorp\_\_\_ Mrs. Larsen\_\_\_

**G. COMMUNICATIONS**

Discussion

**H. OTHER**

Discussion

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman\_\_\_ Mrs. Bartels\_\_\_ Mrs. Frank\_\_\_Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Mulroony\_\_\_ Mrs. Pettegrove\_\_\_ Mr. Thorp\_\_\_ Mrs. Larsen\_\_\_

**IX. SUPERINTENDENT’S REPORT**

Discussion

- HIB/Suspension Report - There was one HIB report for the month of April.

**X. LEGISLATIVE REVIEW**

**XI. UNFINISHED BUSINESS**

**XII. NEW BUSINESS**

**XIII. AUDIENCE**

**XIV. EXECUTIVE SESSION**

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**XV. ADJOURNMENT**

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

\*Items marked with an asterisk have been added since the Committee of the Whole Meeting.