

Minutes August 24, 2017

TEWKSBURY TOWNSHIP BOARD OF EDUCATION
Regular Board Meeting
August 24, 2017

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Joanne Black, Business Administrator at 7:04 p.m. in the Library of the Old Turnpike School.

Joanne Black read the Sunshine Law:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

The Board pledged Allegiance to the Flag.

PRESENT: Mrs. Ackerman, Mrs. Bartels, Mrs. Jenkins, Mr. Mulroony (arrived at 8:20), Mrs. Pettegrove, Mr. Thorp

ABSENT: Mrs. Frank, Mrs. Geoffrion, Mrs. Larsen

ALSO PRESENT: Dr. Roseann Humphrey -Interim Superintendent, Mrs. Joanne Black-Business Administrator, Ms. Lisa Schneider-Supervisor of Curriculum

PRESENTATIONS: None.

CORRESPONDENCE: None.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion was made by Mrs. Bartels and seconded by Mrs. Jenkins to approve the following minutes:

- Approval of Minutes- June 22, 2017 Regular Meeting
- Approval of Minutes - July 27, 2017 Executive Session

Motion carried on a roll call vote.

Approval for the July 27, 2017 Regular Meeting Minutes was tabled for approval at the September 28, 2017 meeting.

POLICY: The BOE reviewed the procedure regarding the reminder of students with balances in arrears. Dr. Humphrey will review academic requirements for 8th grade advancement.

Motion was made by Mrs. Jenkins and seconded by Mr. Thorp to approve the following:

Approve the following policies on first reading:

- 5141.4 Missing Abused and Neglected Children
- 3542.2 School Meal Program Arrears
- 3510 Operation and Maintenance of Plant
- 3516 Safety

Motion carried on a roll call vote.

Motion was made by Mrs. Jenkins and seconded by Mrs. Pettegrove to approve the following:

Approve the following policies on second reading:

- 1330 Use of School Facilities
- 3514.2 School Furnished Electronic Device: distribution and use
- 6145.8 Extracurricular Athletics
- 5136 Fundraising Activities
- 5119 Transfers
- 5143.3 Health Examinations
- 6010 Goals and Objectives
- 6114 Emergencies and Disaster Preparedness
- 6140 Curriculum Adoption
- 6141 Curriculum Design, Development
- 6142 Subject Fields
- 6142.4 Physical Education and Health
- 6142.10 Internet Safety and Technology
- 6145 Extracurricular Activities
- 6145.1, 6145.2 Intramural, Interscholastic Competition
- 6162.5 Research
- 6163.1 Media Center, Library
- 6164.4 Child Study Team
- 6171 Special Instructional Program
- 6173 Home Instruction

Motion carried on a roll call vote.

CURRICULUM: Ms. Lisa Schneider was present for any questions from the Board regarding the curriculum. Alternate programs and training for PLTW, reviewing district test data and performance, and the release date of the NWEA information for the new year were discussed.

Motion was made by Mrs. Bartels and seconded by Mrs. Jenkins to approve the following:

Approve the Tewksbury Township Schools *K-4 Science Curriculum* according to the 2016 New Jersey Student Learning Standards set forth by the New Jersey Department of Education.

Approve the Tewksbury Township Schools *K-8 STEM Curriculum* according to the 2016 New Jersey Student Learning Standards set forth by the New Jersey Department of Education.

Approve the following workshops for the 2017-2018 school year:

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Joan Condren	10/13/17	\$230.00	-0-	yes	NJIDA Fall Conference Somerset, NJ
Carol Moran	10/13/17	\$190.00 (member rate)	-0-	yes	NJIDA Fall Conference Somerset, NJ
Jennifer Burns	9/28/17	\$125.00	-0-	yes	Wilson Language Training-Clinton Township, NJ
Joseph Frankosky	9/28/17	\$125.00	-0-	yes	Wilson Language Training-Clinton Township, NJ
Stephen Strange	9/28/17	\$125.00	-0-	yes	Wilson Language Training-Clinton Township, NJ
Alessandra MacFarlane	10/6/17 - 10/7/17	\$185.00	\$103.50 (meals & incidentals) \$311.85 (hotel)	yes	National Science Teacher Association Conference Baltimore, MD
Cynthia Weiss	10/30/17	\$149.00	-0-	yes	Payroll Law 2018 Parsippany, NJ
Mary Cutri-French	9/29/17	\$125.00	-0-	yes	NJ. School Counselor Assoc. Fall Conference, Edison, NJ
Joanne Black	9/20/17 10/18/17 11/15/17 12/13/17 1/17/18 2/21/18 3/21/18 4/25/18 5/16/18 6/7/18	-0-	-0-	yes	Hunterdon/Warren County Association of School Business Officials

Motion carried on a roll call vote.

FINANCE:

Motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of June 30, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for June 30, 2017, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending June, 2017.

Approve the attached list of transfers.

Approve the list of bills dated August 24, 2017 in the amount of \$319,958.13.

Approve the following resolution:

THE TEWKSBURY TOWNSHIP SCHOOL DISTRICT
TEWKSBURY TOWNSHIP, NJ

Resolution

Authorizing Disposal of Surplus Property

WHEREAS, the Tewksbury Township School District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Tewksbury Township School District are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Tewksbury Township School District in the Township of Tewksbury, County of Hunterdon, as follows:

(A) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Tewksbury Township School District.

(B) The sale will be conducted online and the address of the auction site is govdeals.com.

(C) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(D) A list of the surplus property to be sold is in attached spreadsheet.

(E) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(F) Tewksbury Township School District reserves the right to accept or reject any bid submitted.

Approve the estimate from Pennucci Construction, LLC, 25 Railroad Avenue, Califon, NJ 07830, to replace two toilets and valves in Tewksbury Elementary School. Total cost of labor and materials \$1,574.00.

Approve Bonnie Mendralla to provide training to Dolores Krowl for the inputting of the schedules into Realtime at Old Turnpike School. 20 hours of training provided at the rate of \$39.00/hour for a total of \$780.00.

Approve proposal from H.A. DeHart Son, Inc. 311 Crown Point Road, Thorofare, NJ 08086, for the purchase of a new school bus as budgeted in the 2017-2018 budget. Total purchase price \$104,027.75 through HCESC Bus Bid Trans #17-01B.

Approve entering into contract with Educational Based Services (EBA) for Speech Therapist services for 2017-2018 school year beginning August 28, 2017 through June 25, 2018 at a rate of \$80.00 per hour plus mileage.

Approve the following workshops for the 2017-2018 school year.

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Joanne Black	9/14/17, 10/5/17, 11/16/17, 12/7/17, 1/23/18, 2/13/18, 3/20/18, 4/12/18, 5/10/18	\$900.00 annual subscription service	-0-	yes	NJ Association of School Business Administrator's Workshop/Seminar

Approved the following Field Trip for the 2017-2018 school year. Date correction 10/26/17.

Grade	Destination	Date (Approximate Month/Year)	Approximate Cost Per Student (cost of attendance not paid by district)
5	Bronx Zoo	October 26, 2017 (correction to date)	\$61.00

Approve the attached list of Bus Routes for the 2017-2018 school year.

Motion carried on a roll call vote.

FACILITIES: Mrs. Black provided an update on the summer projects. The loading dock and stairs are waiting for as built documents from the engineer and additional work on the area outside the lower exit doors at TES resulted in a work order change in the amount of \$1830. The replacement of the flooring in the library and band room at OTS is complete. The roof repairs at TES have been completed and one additional day of roof repairs at OTS are anticipated. The septic pump repair project is still in progress. Indoor air quality sampling and the second round of state mandated lead sampling have been taken by Ahera Consultants and Haks Environmental Engineers. The manual for the recommissioning of the HVAC system at TES is being completed by Becht Engineers.

Mrs. L. Taylor(public) asked if the sidewalk project at TES would be finished prior to the PTA Trunk or Treat event. Mrs. Black stated that it would. The BOE requested that the morning traffic flow be reviewed by the administration..

Motion was made by Mrs. Bartels and seconded by Mrs. Jenkins to approve the following:

Approve the following change orders from K&D Contractors, LLC., 351 Monroe Avenue, Kenilworth, NJ 07033 pertaining to the Loading Dock and Exterior Stair Replacement at Tewksbury Elementary School

Change Order #02

Date: 10/10/2016

- Remove and replace 49 square yards of concrete sidewalk

Total Job Cost: \$4,900.00

Change Order #03

Date: 8/9/2017

- Remove and replace 458 square feet of concrete sidewalk

Total Job Cost: \$5,100.00

Change Order #04

Date: 8/11/17

- Remove existing concrete sidewalk to doorway entrance
- Supply and install rebar, 6x6 wire, and haunch
- Concrete to be 4000 PSI
- Slab to be 5' out from doors
- Supply and install trench drain and two area drains on either side of the sidewalk piped into the catch basin

Total Job Cost: \$19,330.00

Change Order #05

Date: 8/11/17

- Extend contract completion date to August 28, 2017

Total Job Cost: \$0.00

Total General Repair Allowance \$ 7,500.00

Total Concrete Sidewalk Allowance \$ 20,000.00

Total Allowance In Contract \$ 27,500.00

Additional Due for sidewalk repairs \$ 1,830.00

Motion carried on a roll call vote.

TECHNOLOGY: The 1:1 chromebook initiative was rolled out.

Mr. Mulroony arrived at 8:20.

COMMUNICATIONS: Mrs.Black will forward the community letter to NJSBA at this point for review.

OTHER: A reminder that the NJ School Board Member Convention is in Atlantic City October 23, 2017-October 26, 2017.

SUPERINTENDENT'S REPORT: Dr. Humphrey stated that she met with the PTA President and they will be hosting a breakfast for the teacher's on 8/28/17. PARCC scores were received. Parents should receive the scores by the second week in September. The administrative staff is looking at the Rutgers climate survey and will send a link to the Board.

NEW BUSINESS: Creating the School Calendar for the 18-19 School year was discussed.

AUDIENCE: None.

EXECUTIVE SESSION: Motion was made by Mrs. Bartels and seconded by Mrs. Jenkins to enter Executive Session. The time was 8:26 p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Executive Session ended at 9:28 p.m.

PERSONNEL: Motion was made by Mrs. Bartels and seconded by Mrs. Pettegrove to approve the following:

At the recommendation of the Superintendent, approve Elizabeth Stryker as a Basic Skills Math Teacher maternity leave replacement beginning August 28, 2017 through November 1, 2017 at Step 1 BA at an annual salary of \$54,193 (pro-rated).

Motion carried on a roll call vote.

Motion was made by Mrs. Bartels and seconded by Mrs. Jenkins to approve the following:

Accept the letter of resignation from Dr. Gene Polles, Interim Principal, Old Turnpike School, effective August 24, 2017.

At the recommendation of the Superintendent, approve Pasquale Orsini as Interim Principal of Old Turnpike School, pending reference checks and criminal history review, beginning August 28, 2017 through June 30, 2018.

Motion carried on a roll call vote.

ADJOURNMENT: Motion was made by Mrs. Bartels and seconded by Mrs. Ackerman to adjourn the meeting. The time was 9:30 p.m.

Motion carried.

Respectfully submitted,

Joanne Black
Board Secretary