

TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA
March 28, 2019
7:00 PM

<u>District Goals</u>
<ol style="list-style-type: none"> 1. Explore shared service and consolidation opportunities with other Voorhees sending districts and support district-wide initiatives. 2. Evaluate NWEA and PARCC results for required curricular and instructional improvements. 3. Develop appropriate communication with the community and foster community input.
<u>Board Goals</u>
<ol style="list-style-type: none"> 1. Develop a sustainable administrative structure. 2. Develop appropriate communication with the community and foster community input.

I. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Ackerman	Dr. Deeney	Mrs. Johnson	Mr. Mulroony	Mrs. Pettegrove
Mrs. Carrino	Mrs. Frank	Mrs. Larsen	Mr. Thorp	

IV. PRESENTATIONS

- Governor’s Educator of the Year award recipients
- School Safety Specialist Report

V. CORRESPONDENCE

VI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VII. BOARD ACTION

A. APPROVAL OF MINUTES

Motion to approve the following minutes:

- February 5, 2019 Special Meeting
- February 7, 2019 Special Meeting
- February 7, 2019 Committee of the Whole Meeting
- February 7, 2019 Executive Session
- February 21, 2019 Regular Board Meeting
- February 21, 2019 Executive Session

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

B. CURRICULUM

Discussion

C. POLICY

Discussion

D. FINANCE

Discussion

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of January 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district's Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for January 31, 2019, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account

or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion to approve the following:

1. Accept the Board Secretary's Report and the Cash Account Reconciliation Report for month ending January 31, 2019,
2. Approve the attached list of transfers.
3. Approve the list of bills dated March 28, 2019 in the amount of \$2,004,389.53.
4. Renew the Technology Shared Service Agreement with Readington School District in the amount of \$154,037 (3% increase) for the 2019-20 school year.
5. Approve the following workshops for the 2018-2019 school year.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Dolores Krowl	5/20/19	\$149.00	-0-	Conference for Women, Parsippany
Eileen Callahan	5/20/19	\$149.00	-0-	Conference for Women, Parsippany
Karen Morrow	3/28/19	\$45.00	-0-	Tri-County Literacy Council Spring Fling - Asbury
Katrina Moore	3/20/19	\$75.00	-0-	Conscious Discipline - Ignite & Excite, Flemington
Mary Cutri-French	Online	\$99.00	-0-	Anxiety & Stress Management Specialist Online Training
Cathy Carver	5/2/19	\$0.00	-0-	CDK End of Year Accounting Program Meeting, Washington NJ
LeighAnn Kimmick	5/2/19	\$0.00	-0-	CDK End of Year Accounting Program Meeting, Washington N
Barbara Simcox	5/3/19	\$0.00	-0-	CDK End of Year Personnel Program Meeting, Washington N
LeighAnn Kimmick	5/3/19	\$0.00	-0-	CDK End of Year Personnel Program Meeting, Washington N
LeighAnn Kimmick	5/9/19	\$100.00	-0-	NJASBO Administrative Assistant Program, Rockaway, NJ
Emily Searle	5/30/19	\$105.00	Hotel \$79.00 Mileage \$81.22	NJ. Librarian's Association Conference, Atlantic City, NJ

Mileage expenses will be reimbursed in accordance with school policy.

6. Approve the lease of a wheelchair accessible bus from Yellow Bus Leasing.com. The lease shall commence on March 25, 2019 and shall continue until June 25, 2019 or upon mutual agreement by both parties that this arrangement is to end. Monthly leasing rate: \$1,600.00. The delivery charges will be \$150.00 for pick up and \$150.00 for drop off.

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony___ Mr. Thorp___ Mrs. Pettegrove___

E. TECHNOLOGY
Discussion

F. FACILITIES
Discussion

Motion to approve the following:

1. Approve the following organizations to use the school facilities through May 31, 2019. Documentation is available in the Board of Education office.

- Boy Scouts
- Girl Scouts
- Hunterdon County YMCA
- Morris County Arts Workshop
- Odyssey of the Mind
- PTA
- Readington-Tewksbury Jr. Baseball League
- TAA
- Tewksbury Education Foundation

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

G. COMMUNICATIONS

Discussion

H. OTHER

Discussion

Motion to approve the following:

1. Approve the Tewksbury Township School District Mentoring Plan for the 2018-2019 school year.
2. Authorize the Business Administrator to post and advertise the public hearing to be held on Thursday, May 2, 2019 at 7:00 PM in the library of Old Turnpike School for the purpose of conducting a public hearing on the budget for the 2019-2020 school year.

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

VIII. SUPERINTENDENT’S REPORT

Discussion

- HIB Report
- Emergency/Fire Drill Report (attachment)
- School Performance Report

IX. LEGISLATIVE REVIEW

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. AUDIENCE

XIII. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____ p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____ p.m.

I. PERSONNEL

Discussion

Motion to approve the following:

1. Approve two teachers to supervise each of the spring 2019 Track and Field home meets at the student supervision rate of \$39.00/hour. Hours not to exceed 3 hours per teacher.
2. Approve the request from Yahna Fiscarelli, Tewksbury Elementary School ASAP teacher, to extend her maternity leave by two weeks. Ms. Fiscarelli’s new return date will be Monday, April 15, 2019.
3. At the recommendation of the Interim Superintendent, Approve Alyssa Forsythe as a full-time ASAP teacher beginning April 1, 2019 through June 30, 2019 at Step 1 BA \$54,193.00 (pro-rated).
4. At the recommendation of the Interim Superintendent, approve Joelle DiSessa as a full-time Instructional Aide beginning April 1, 2019 through June 30, 2019 at Step 3 at \$15.89 per hour.
5. At the recommendation of the Interim Superintendent, approve to hire the following substitute Nurse for the 2018-2019 school year, pending criminal history review:
 - Grace Page

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony___ Mr. Thorp___ Mrs. Pettegrove___

XIV. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment: _____ p.m.

The next meeting of the Board of Education will be April 4, 2019.