

TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA

Date: July 27, 2017

7:00 PM

District Goals

1. To continue to monitor the progress of the implementation of the Strategic Plan initiatives outlined by the administration. The Plan will be broken into quarterly objectives for the 2016-2017 school year by the August Board meeting. Progress will be monitored quarterly beginning in October 2016 (January 2017, April 2017, and July 2017).
2. To support continued improvement in writing for students in grades 3-8 by monitoring annual growth as measured by the district approved writing rubrics.
3. To increase student performance in the area of mathematics in grades K-8 as measured by growth and growth projection data on the NWEA MAP test.

Board Goals

1. To continue and expand the staff and student recognition program to highlight the best practices, initiatives and achievements of both our students and staff.
2. To develop a mentorship program in each area of board governance to ensure continuity and the preservation of institutional memory.
3. By June 2017, develop a plan for administrative succession.

I. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Ackerman	Mrs. Frank	Mrs. Jenkins	Mrs. Pettegrove	Mrs. Larsen
Mrs. Bartels	Mrs. Geoffrion	Mr. Mulroony	Mr. Thorp	

IV. SUPERINTENDENT'S REPORT

Discussion

- HIB/Suspension Report - None
- Middle School Principal Search

V. PRESENTATIONS

- Interim Principal Candidate
- Professional Services Interviews
 - Architects
 - Attorneys
- Lisa Schneider - Overview of key curriculum changes

VI. CORRESPONDENCE

- Letter received from Tewksbury School District parent

VII. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VIII. BOARD ACTION

A. APPROVAL OF MINUTES

Motion to approve the following minutes:

- Approval of Minutes - June 8, 2017 Committee of the Whole Meeting
- Approval of Minutes - June 8, 2017 Executive Session
- Approval of Minutes- June 13, 2017 Board Retreat
- Approval of Minutes - June 22, 2017 Regular Meeting
- Approval of Minutes - June 22, 2017 Executive Session

Motion _____ 2nd _____

B. CURRICULUM

Discussion

Motion to approve the following:

1. Approve the following field trips for the 2017-2018 school year.

Grade	Destination	Date (Approximate Month/Year)	Approximate Cost Per Student (cost of attendance not paid by district)
Pre-K	Whittemore Wildlife Sanctuary	September, 2017	\$7.00 Donation
Pre-K	West Portal Pumpkin Patch	October, 2017	\$10.00
Pre-K	Raritan Valley Planetarium	March, 2018	\$10.00
Pre-K	Whittemore Wildlife Sanctuary	May, 2018	\$7.00 Donation
Pre-K	Ort Farm	May, 2018	\$6.00
Pre-K	Califon Park	June, 2018	\$0.00
K	Melick's Farm	Sept./Oct., 2017	\$0.00
K	Tewksbury Rescue & Police Station	Spring 2018	\$0.00
K	Oldwick Library	Spring 2018	\$0.00
K	Frelinghuysen Arboretum	Spring 2018	\$10.00
K	Fosterfield's Farm	Spring 2018	\$10.00
1	Raritan Valley C.C. Theatre	Winter 2018	\$9.00
1	Raritan Valley C.C. Theatre	Spring 2018	\$9.00
2	Teetertown Park	May/June 2018	\$3.00
2	Sandy Hook	May/June 2018	\$12.00
4	Delaware River floating Steamboat Classroom, Lambertville, NJ	Sept./Oct. 2017	\$25.00
4	Raritan Valley C.C. Theatre (1 or 2 visits)	Winter 2018	\$7.00-\$10.00
4	Franklin Mineral Mine	April/May 2018	\$9.00
4	Old Turnpike School	May/June 2018	\$0.00
5	Bronx Zoo	October 20, 2017	\$61.00
6	Camp Mason	March 2018	\$215.00
7	Philadelphia	May 2018	\$80.00

7	Clinton Township Middle School-Dr. Julie Taylor - Body Image/Social Media	October 31, 2017	\$0.00 (received grant from TEF)
8	Clinton Township Middle School-Michael Fowlin Presentation	October 6, 2017	\$0.00
8	NYC - Broadway Show	November 2017	\$50.00
8	Voorhees H.S. - scheduling	January 2018	\$0.00
8	Peer Leadership Conference, Long Branch, NJ	February 2018	\$50.00
8	Washington D.C.	May/June 2018	\$100.00-\$200.00 (depending on fundraising)
5-8	OTS Field Hockey Team Trip to Voorhees High School	Sept./Oct. 2018	\$0.00
5-6	Holland Township Reading Olympics	Mar./Apr. 2018	\$5.00
7-8	Readington Middle School Battle of the Books	Mar./Apr. 2018	\$5.00

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman ___ Mrs. Bartels ___ Mrs. Frank ___ Mrs. Geoffrion ___ Mrs. Jenkins ___ Mr. Mulroony ___ Mrs. Pettegrove ___ Mr. Thorp ___ Mrs. Larsen ___

C. POLICY
Discussion

1. Motion to approve the following policies on second reading:

- 6171.4 E Procedural Statement
- 6171.4 Special Education

2. Motion to approve the following policies on first reading:

- 1330 Use of School Facilities
- 6145.8 Extracurricular Athletics
- 5136 Fundraising Activities

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman ___ Mrs. Bartels ___ Mrs. Frank ___ Mrs. Geoffrion ___ Mrs. Jenkins ___ Mr. Mulroony ___ Mrs. Pettegrove ___ Mr. Thorp ___ Mrs. Larsen ___

D. FINANCE

Discussion

- Increase in state aid \$11,200.00
- School Auditor Ardito & Co. will commence the 16-17 school year audit on September 12th, 2017

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of May 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district’s Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for May 31, 2017, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion to approve the following:

1. Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending May 31, 2017.
2. Approve the attached list of transfers.
3. Approve the list of bills dated June 30, 2017 in the amount of \$232,073.63.
4. Approve the list of bills dated July 27, 2017 in the amount of \$911,766.32.
5. Rescind the June 22, 2017 motion to approve NJSIG as the district’s insurance carrier for the 2017-18 school year.
6. Approve SAIF (School Alliance Insurance Fund) as the district’s insurance carrier for the 2017-2018 school year.
7. Accept the 2016-2017 Extraordinary Aid (EXAID) in the amount of \$50,330.00.
8. Approve the following workshops:

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Kelly Cullen	10/18/17	\$175.00	-0-	yes	NJAAP School Health Conference

Judi Piccolo-Torsky	10/18/17	\$175.00	-0-	yes	NJAAP School Health Conference
Yahna Fiscarelli	10/27/17	\$180.00	-0-	yes	Rutgers Reading & Writing Conference
Heather Olla	8/7/17-8/11/17	\$300.00	-0-	yes	RVCC Summer Science Institute
Lori Nichols	7/24/17-7/28/17	\$300.00	-0-	yes	RVCC Summer Science Institute
Kristen Rinehart	10/20/17	\$235.00	-0-	yes	Tech and Learning Live

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman ___ Mrs. Bartels ___ Mrs. Frank ___ Mrs. Geoffrion ___ Mrs. Jenkins ___ Mr. Mulroony ___ Mrs. Pettegrove ___ Mr. Thorp ___ Mrs. Larsen ___

E. TECHNOLOGY

Discussion

- 1-1 Initiative for computer devices

F. FACILITIES

Discussion

- Softball field improvements
- Summer project update- Wastewater Treatment Plant, flooring, roof repairs, pump station/septic repairs, loading dock & stairway, HVAC recommissioning
- Water testing compliance

Motion to approve the following:

1. Approve the payment of \$1,248.00 for the purchase of Beam Clay lite Infield Mix for the improvement of the softball field at the Old Turnpike School pending approval by the architect and Tewksbury Township, if necessary. This represents 1/3 of the total cost of the amount of \$3,744.00. Note that \$1,248.00 will be contributed by the TAA and \$1,248.00 will be contributed by the PTA.
2. Accept the donation of infield mix for the Old Turnpike School softball field in the amount of \$1,248.00 each from both the TAA and PTA.
3. Motion to approve the disposal of obsolete inventory/items as per attached list. Items will be posted on Gov Deals.com.

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman ___ Mrs. Bartels ___ Mrs. Frank ___ Mrs. Geoffrion ___ Mrs. Jenkins ___ Mr. Mulroony ___ Mrs. Pettegrove ___ Mr. Thorp ___ Mrs. Larsen ___

G. COMMUNICATIONS

Discussion

- On June 29, 2017 former Governor Christie Todd Whitman visited the Voorhees Stars 12U Girls Softball Team, a Tewksbury-based softball program that plays home games at Old Turnpike School. The Governor spoke to the girls about female leadership and engaged in a question and answer session. A picture and article appeared in the Hunterdon Democrat on July 9, 2017.

H. OTHER

Discussion

Old Business

- Annual School Board Election will be Tuesday, November 7, 2017. The petition for school board candidates is due to the County Clerk’s office by Monday, July 31, 2017 no later than 4:00 pm

New Business

- Review of job descriptions: 8th Grade Overnight Trip Coordinator, 8th Grade Class Advisor, Outdoor Education Coordinator

Motion to approve the following:

1. Submit the Attainment Report for Superintendent (M. Rowland) Goal #2 2016-2017 to the Hunterdon County Superintendent’s Office for approval.

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs. Bartels___ Mrs. Frank___Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Mulroony___ Mrs. Pettegrove___ Mr. Thorp___ Mrs. Larsen___

IX. LEGISLATIVE REVIEW

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

- North Hunterdon-Voorhees Sending District Roundtable/Feasibility Study
- Revised School Calendar for 2017-2018 school year

XII. AUDIENCE

XIII. MISCELLANEOUS APPROVALS

Motion to approve the following:

1. Approve Phoenix Advisors, LLC as the Municipal Advisor for the 2017-2018 school year.

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs. Bartels___ Mrs. Frank___Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Mulroony___ Mrs. Pettegrove___ Mr. Thorp___ Mrs. Larsen___

XIV. EXECUTIVE SESSION

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

I. PERSONNEL

Discussion

XV. ADJOURNMENT

Motion _____ 2nd _____

The next meeting of the Board of Education will be August 10, 2017.