

TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA
Date: March 23, 2017
7:00 PM

District Goals

1. To continue to monitor the progress of the implementation of the Strategic Plan initiatives outlined by the administration. The Plan will be broken into quarterly objectives for the 2016-2017 school year by the August Board meeting. Progress will be monitored quarterly beginning in October 2016 (January 2017, April 2017, and July 2017).
2. To support continued improvement in writing for students in grades 3-8 by monitoring annual growth as measured by the district approved writing rubrics.
3. To increase student performance in the area of mathematics in grades K-8 as measured by growth and growth projection data on the NWEA MAP test.

Board Goals

1. To continue and expand the staff and student recognition program to highlight the best practices, initiatives and achievements of both our students and staff.
2. To develop a mentorship program in each area of board governance to ensure continuity and the preservation of institutional memory.
3. By June 2017, develop a plan for administrative succession.

I. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Ackerman	Mrs. Geoffrion	Mr. Mulroony	Mr. Thorp	Mrs. Larsen
Mrs. Bartels	Mrs. Jenkins	Mrs. Pettegrove		

IV. PRESENTATION

- Climate Survey
- Bond refunding
Public Hearing- public statement presented by representative from Wilentz, Goldman & Spitzer, P.A.

V. CORRESPONDENCE

- An e-mail was received from Bob Hoffman, Transportation Coordinator, thanking the Board for their support in the professional development of the bus drivers and for sending them to the School Bus Drivers Safety Seminar.

VI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items..

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VII. BOARD ACTION

A. APPROVAL OF MINUTES

Motion to approve the following minutes:

- Approval of Minutes - February 23, 2017 Regular Board Meeting
- Approval of Minutes - February 23, 2017 Executive Session

Motion _____ 2nd _____

B. CURRICULUM

Discussion

C. POLICY

Discussion

- Outside student participation in athletics

Motion to approve the following policies:

Approve on second reading the following policies:

- 4231/4231.1 Staff Development, Inservice Education, Visitation, Conferences (non-certified staff)
- 6146.2 Promotion and Retention
- 6171.2 Gifted and Talented
- 6142.2 English as a Second Language; Bilingual Programs
- 6172 Alternative Education Programs
- 1120 Board of Education Meetings
- 3100 Budget Planning and Preparation
- 4112.2 Certification
- 4112.6/4212.6 Personnel Records
- 5111 Admission
- 5131 Conduct and Discipline
- 5135.5 Violence and Vandalism
- 5134 Married and Pregnant Students
- 5141 Health
- 5141.4 Missing, Abused and Neglected Children
- 5118.2 Foster Care and Educational Stability (new policy and regulation)

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs. Bartels___ Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Mulroony___ Mrs. Pettegrove___ Mr. Thorp___ Mrs. Larsen___

D. FINANCE
Discussion

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of January 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district’s Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for January 31, 2017, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion to approve the following:

1. Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending January 31, 2017.
2. Approve the attached list of transfers.

3. Approve the list of bills dated March 23, 2017 in the amount of \$1,198,457.58.

4. Approve the following workshops:

Staff Member	Date	Registration	Other Expenses	Travel/Mileage	Event/Destination
Joanne Black	6/7-6/9/2017	\$275.00	hotel	yes	NJASBO 55th Annual Conference- Atlantic City NJ
Rebecca Chapman	7/24-7/28/2017	*\$250.00	-0-	yes	NGSS Summer Science Institute for Gr. K-5
Jaime Levy	7/24-7/28/2017	*\$250.00	-0-	yes	NGSS Summer Science Institute for Gr. K-5
Joanne Black	4/21/2017	\$299.00	-0-	yes	NJCPA Importance of Security for Digital Information.NJ Law and Ethics
*Patty Greeby	4/27/17	\$100.00	-0-	yes	School Law for Administrative Assistants
*Dee Krowl	4/27/17	\$100.00	-0-	yes	School Law for Administrative Assistants
*Connie Feinsod	3/23/17	-0-	-0-	yes	Hunterdon County Agency Resources
*Kimberly Leonhardt	3/23/17	-0-	-0-	yes	Hunterdon County Agency Resources

5. Accept receipt of the following funds from the School Development Authority

- Project name: HVAC Upgrades, Main Office Renovations
 Project Number: 5180-030-09-1001 Grant G5-3218
 Total Cost \$823,693.45
 FEC \$823,693.45
 State Share: \$329,477.38

6. *Approve entering into contract with Fisher Speech-Language Literacy Consulting, LLC, beginning March 16, 2017 through June 30, 2017 for Speech-Language services as follows: Speech-language therapy services at a rate of \$65.00 per hour; Attendance at IEP meetings at a rate of \$65.00 per hour; Diagnostic speech-language evaluation with report at a rate of \$185.00 per evaluation; Diagnostic artic/fluency/voice evaluation with report at a rate of \$140.00 per evaluation.

7. *Approve the Shared Services Agreement for Technology Support Services between the Tewksbury Board of Education and the Readington Township District Board of Education commencing July 1, 2017 through June 30, 2018. There is a one year renewal option in the agreement.

8. *Approve placement of student #7003440055 at The Craig School, Mountain Lakes, NJ for the 2016-2017 school year at a tuition cost of \$25,000.00. Transportation is not provided by the District.

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman ___ Mrs. Bartels ___ Mrs. Geoffrion ___ Mrs. Jenkins ___ Mr. Mulroony ___ Mrs. Pettegrove ___ Mr. Thorp ___ Mrs. Larsen ___

9. *Motion to approve the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF TEWKSBURY IN THE COUNTY OF HUNTERDON, NEW JERSEY, AUTHORIZING CERTAIN ACTIONS NECESSARY IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$4,900,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS AND AUTHORIZING THE APPROPRIATE OFFICIALS TO DO ALL ACTS AND THINGS DEEMED NECESSARY AND ADVISABLE IN CONNECTION WITH THE SALE, ISSUANCE AND DELIVERY OF SAID BONDS

WHEREAS, on December 21, 2006, The Board of Education of the Township of Tewksbury in the County of Hunterdon, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$8,500,000 aggregate principal amount of tax-exempt Refunding School Bonds dated December 21, 2006 (the “2006 School Bonds”); and

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the “Refunding School Bonds”) to refund all or a portion of the \$4,805,000 aggregate principal amount of the outstanding 2006 School Bonds maturing on or after February 15, 2018 (the “Refunded Bonds”); and

WHEREAS, the Board introduced a refunding school bond ordinance (the “Refunding Bond Ordinance”) on first reading by resolution of the Board on February 23, 2017, and

WHEREAS, on the date hereof, the Board has held a public hearing on the Refunding Bond Ordinance; and

WHEREAS, the Board has determined to issue and sell such Refunding School Bonds; and

WHEREAS, the Board now desires to finally adopt the Refunding Bond Ordinance and to authorize certain actions in connection with the sale and issuance of the Refunding School Bonds.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF TEWKSBURY IN THE COUNTY OF HUNTERDON, NEW JERSEY, AS FOLLOWS:

SECTION 1. The Refunding Bond Ordinance is hereby adopted and shall take effect immediately.

SECTION 2. The Refunding School Bonds are hereby authorized to be sold to Peapack-Gladstone Bank (the “Purchaser”) in accordance with the terms set forth in the proposal provided to the Board.

SECTION 3. There is hereby delegated to the Business Administrator/Board Secretary, subject to the limitations contained herein and in consultation with Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey, Bond Counsel to the Board (“Bond Counsel”) and Phoenix Advisors, LLC, as financial advisor to the Board (the “Financial Advisor”) the power with respect to the Refunding School Bonds to determine and carry out the following:

a) the sale of the Refunding School Bonds at private sale, provided that the purchase price paid by the purchaser thereof shall not be less than ninety-five percent (95%) of the principal amount of the Refunding School Bonds so sold;

b) the principal amount of Refunding School Bonds to be issued, provided that (i) such amount shall not exceed \$4,900,000, and (ii) such amount shall not exceed the amount necessary to pay the costs of issuance associated with the Refunding School Bonds and to fund the deposit to the escrow fund as set forth in the Escrow Deposit Agreement (as defined herein) in an amount that, when invested, will be sufficient to provide for the timely payments required for the Refunded Bonds;

c) the maturity dates and the principal amount of each maturity or sinking fund redemption amount of the Refunding School Bonds, provided that no Refunding School Bonds refunding the Refunded Bonds shall mature later than the maturity date of the Refunded Bonds;

d) the interest payment dates and the interest rates on the Refunding School Bonds, provided that the true interest cost on the Refunding School Bonds shall produce a present value debt service savings of at least three percent (3%) of the principal amount of the Refunded Bonds;

e) the denomination or denominations of and the manner of numbering and lettering the Refunding School Bonds, provided that all Refunding School Bonds of like maturity shall be identical in all respects, except as to denominations, amounts, numbers and letters;

f) provisions for the sale or exchange of the Refunding School Bonds and for the delivery thereof;

g) the form of the Refunding School Bonds shall be substantially in the form set forth in Exhibit A attached hereto, with such additions, deletions and omissions as may be necessary for the Board to market the Refunding School Bonds in accordance with the requirements of The Depository Trust Company, New York, New York, (“DTC”), if applicable, and the Purchase Contract (as defined herein);

h) the direction for the application and investment of the proceeds of the Refunding School Bonds;

i) the terms of redemption of the Refunding School Bonds; and

j) any other provisions deemed advisable by the Business Administrator/Board Secretary not in conflict with the provisions hereof.

The Business Administrator/Board Secretary shall execute a certificate evidencing the determinations or other actions taken pursuant to the authority granted hereunder, and any such certificate shall be conclusive evidence of the actions or determinations of the Business Administrator/Board Secretary as to the matters stated therein.

SECTION 4. The President and Vice President of the Board are hereby authorized and directed to execute by manual or facsimile signature the Refunding School Bonds in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Refunding School Bonds.

SECTION 5. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to approve a Bond Purchase Contract (the “Purchase Contract”), if required, for the Refunding School Bonds, to be dated the date of sale of such Refunding School Bonds and to be executed by the Purchaser. The President, Vice President and Business Administrator/Board Secretary are hereby authorized and directed on behalf of the Board to execute and deliver said Purchase Contract.

SECTION 6. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to approve the Escrow Deposit Agreement (the “Escrow Deposit Agreement”) with an escrow agent (the “Escrow Agent”) to be selected by the Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, with respect to the Refunded Bonds, to be dated the date of the closing on the Refunding School Bonds. The President and Vice President of the Board are hereby authorized and directed to execute and deliver the Escrow Deposit Agreement in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Escrow Deposit Agreement. The Financial Advisor is hereby authorized to act as the agent and representative of the Board for the purpose of subscribing for

the purchase of United States Treasury Securities – State and Local Government Series to be held by the Escrow Agent. In the alternative, if United States Treasury Securities – State and Local Government Series are not available, the Financial Advisor is hereby authorized to seek bids for the acquisition of United States Treasury Securities – Open Market Securities.

SECTION 7. The Business Administrator/Board Secretary is hereby authorized and directed to select a verification agent (the “Verification Agent”), if required, in consultation with Bond Counsel and the Financial Advisor, with respect to the Refunded Bonds. The Verification Agent shall prepare the verification report required to verify the sufficiency of the escrowed monies to refund the Refunded Bonds.

SECTION 8. The Board hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate (the “Certificate”) which will set forth the obligation of the Board to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events deemed material in accordance with the provision of the Rule. The Business Administrator/Board Secretary is hereby authorized and directed to execute and deliver this Certificate evidencing the Board’s undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Board to comply with the Certificate shall not be considered a default on the Refunding School Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance to cause the Board to comply with its obligations hereunder.

SECTION 9. The President, Vice President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this resolution, the Purchase Contract, the Escrow Deposit Agreement and the Commitment, and for the authorization, sale and issuance of the Refunding School Bonds. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with Bond Counsel, as hereinabove provided, shall be conclusive and no further ratification or other action by the Board shall be required with respect thereto.

SECTION 10. In accordance with the provisions of N.J.A.C. 5:30-2.5, within ten (10) days of the date of the closing on the Refunding School Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds’ debt service and the Refunded Bonds’ debt service, which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds; and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of Section (b) of N.J.A.C. 5:30- 2.5 have been met, and (ii) this resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant to 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

SECTION 11. The Board hereby covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, (the “Code”) of the interest on the Refunding School Bonds. There is hereby delegated to the Business Administrator/Board Secretary the ability to designate the Refunding School Bonds as “qualified tax-exempt obligations” for purposes of section 265(b)(3)(B)(ii) of the Code.

SECTION 12. All other resolutions adopted in connection with the Refunding School Bonds and inconsistent herewith are hereby rescinded to the extent of such inconsistency.

SECTION 13. This resolution shall take effect immediately.

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman ___ Mrs. Bartels ___ Mrs. Geoffrion ___ Mrs. Jenkins ___ Mr. Mulroony ___ Mrs. Pettegrove ___ Mr. Thorp ___ Mrs. Larsen ___

E. TECHNOLOGY

Discussion

F. FACILITIES

Discussion

G. COMMUNICATIONS

Discussion

H. OTHER

Discussion

- BOE meeting schedule- summer and second half of calendar year
- Off-site BOE retreat meeting dates

1. Motion to approve the following fundraisers for the 8th grade class:

Name/Description of Fundraiser	Date	Advisors/ Chaperones
Pancake Breakfast at Oldwick Firehouse	3/19/17	Bonnie Mendralla Dee Krowl
Coupon Card - phone app for discounts at various stores Cost of card = \$20	3/24-4/21/17	Bonnie Mendralla Dee Krowl
Spring Clothing Drive	4/29/17	Bonnie Mendralla Dee Krowl
Car Wash at Oldwick Firehouse	5/6/17	Bonnie Mendralla Dee Krowl

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman ___ Mrs. Bartels ___ Mrs. Geoffrion ___ Mrs. Jenkins ___ Mr. Mulroony ___ Mrs. Pettegrove ___ Mr. Thorp ___ Mrs. Larsen ___

VIII. SUPERINTENDENT’S REPORT

Discussion

- HIB/Suspension Report - There was one HIB report for the month of March.

IX. LEGISLATIVE REVIEW

X. UNFINISHED BUSINESS

- Review/discuss parental request for bus stop

XI. NEW BUSINESS

XII. AUDIENCE

XIII. EXECUTIVE SESSION

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately ten minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____

XIV. ADJOURNMENT

Motion _____ 2nd _____

*Items marked with an asterisk have been added since the Committee of the Whole Meeting.