

**TEWKSBURY TOWNSHIP SCHOOL DISTRICT**  
**173 Old Turnpike Road**  
**Califon, New Jersey 07830**  
**Phone: 908-439-2010 Fax: 908-439-2655**

**BOARD MEETING AGENDA**  
**Date: September 28, 2017**  
**7:00 PM**

<u>District Goals</u>
<ol style="list-style-type: none"> <li>1. Explore shared service and consolidation opportunities with other Voorhees sending districts and support district-wide initiatives.</li> <li>2. Evaluate NWEA and PAARC results for required curricular and instructional improvements.</li> <li>3. Develop appropriate communication with the community and foster community input.</li> </ol>
<u>Board Goals</u>
<ol style="list-style-type: none"> <li>1. Develop a sustainable administrative structure.</li> <li>2. Develop appropriate communication with the community and foster community input.</li> </ol>

**I. SUNSHINE ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Mrs. Ackerman	Mrs. Frank	Mrs. Jenkins	Mrs. Pettegrove	Mrs. Larsen
Mrs. Bartels	Mrs. Geoffrion	Mr. Mulroony	Mr. Thorp	

**IV. PRESENTATIONS**

**V. CORRESPONDENCE**

**VI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS**

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be

considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

**VII. BOARD ACTION**

**A. APPROVAL OF MINUTES**

**Motion to approve the following minutes:**

- Approval of Minutes - July 27, 2017 Regular Board Meeting
- Approval of Minutes - August 10, 2017 Committee of the Whole Meeting
- Approval of Minutes - August 10, 2017 Executive Session
- Approval of Minutes - August 24, 2017 Regular Board Meeting
- Approval of Minutes - August 24, 2017 Executive Session

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman\_\_\_ Mrs. Bartels\_\_\_ Mrs. Frank\_\_\_ Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Mulroony\_\_\_ Mrs. Pettegrove\_\_\_ Mr. Thorp\_\_\_ Mrs. Larsen\_\_\_

**B. CURRICULUM**

Discussion

**Motion to approve the following:**

1. Approve the following field trips for the 2017-2018 school year:

Grade	Destination	Date ( Approximate Month/Year)	Approximate Cost Per Student (cost of attendance not paid by district)
6-8	Hershey Park Music Performance	5/18/18	\$110.00 (includes Bus, T-Shirt, Park Entrance
1	Centenary Theatre- "Miss Nelson is Missing"	10/13/17	\$8.25

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman\_\_\_ Mrs. Bartels\_\_\_ Mrs. Frank\_\_\_ Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Mulroony\_\_\_ Mrs. Pettegrove\_\_\_ Mr. Thorp\_\_\_ Mrs. Larsen\_\_\_

**C. POLICY**

Discussion

**Motion to approve the following policies on second reading:**

- 5141.4 Missing Abused and Neglected Children
- 3542.2 School Meal Program Arrears

- 3510 Operation and Maintenance of Plant
- 3516 Safety

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman\_\_\_ Mrs. Bartels\_\_\_ Mrs. Frank\_\_\_ Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Mulroony\_\_\_ Mrs. Pettegrove\_\_\_ Mr. Thorp\_\_\_ Mrs. Larsen\_\_\_

**D. FINANCE**  
Discussion

**Motion to approve the following:**

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of July 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district’s Board of Education.

\_\_\_\_\_ Date  
Board Secretary

**CERTIFICATION OF FUNDS**

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for July 31, 2017, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

1. Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending July, 2017.
2. Approve the attached list of transfers.
3. Approve the list of bills dated September 28, 2017 in the amount of \$ 1,279,529.16.
4. Approve to transport Student ID#8326836 from Suburban Hills Preschool (Mon.-Thurs.) to Tewksbury Elementary School through September 28, 2017.
5. Approve the following workshops for the 2017-2018 school year:

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Janet Wadler	10/2/17	\$200.00	-0-	yes	Art Educators of NJ Fall Conference, Long Branch, NJ
Joanne Black	9/27/17	-0-	-0-	yes	SAIF Safety Meeting, Hampton, NJ
Mary Chandler	2017/18 Webinar	\$200.00	-0-	no	NAEOP-Challenging the Educational Office Professional
Emily Searle	11/16/17	\$149.00	-0-	yes	NJASL Fall Conference, Long

					Branch, NJ
Kristen Rinehart	11/17/17	\$125.00	-0-	yes	NJGSS Science Workshop-Developing and Using Models to Represent Natural Phenomena, RVCC Branchburg, NJ
Barbara Tosco	10/11/17	\$209.99	-0-	yes	Autism & Sensory Processing Disorders, East Brunswick, NJ
Brian Jesby	10/11/17, 11/8/17, 12/13/17, 1/10/18, 2/14/18, 3/21/18, 4/11/18, 5/9/18, 6/13/18	\$250.00	-0-	yes	NJ Buildings & Grounds Association Chapter Meetings, Stewartville, NJ

6. Approve the 2017-2018 Joint Transportation Agreement between Lebanon Township School District and Tewksbury Township School District. Lebanon Township School District will transport four resident choice students attending Lebanon Township Schools for a total cost of \$3,460.00.

7. Approve the following fundraising events for the 2017-2018 school year

Name/Description of Fundraiser	Date	Advisors	# of Chaperones
Grade 5-8 School Dance (4 hours) Proceeds to: 8th Grade Dinner Dance	10/20/17	Bonnie Mendralla Dee Krowl	4 (includes Advisors)
Give a Teacher an Apple for \$1.00 Proceeds to: 8th Grade DC Trip	11/2/17	Bonnie Mendralla Dee Krowl	0
Pie Sale Proceeds to: 8th Grade DC Trip	10/13/17- 11/13/17	Bonnie Mendralla Dee Krowl	0

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman\_\_\_ Mrs. Bartels\_\_\_ Mrs. Frank\_\_\_Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Mulroony\_\_\_ Mrs. Pettegrove\_\_\_ Mr. Thorp\_\_\_ Mrs. Larsen\_\_\_

**E. TECHNOLOGY**

Discussion

**F. FACILITIES**

Discussion

**Motion to approve the following:**

1. Approve the submission of the Lead Testing Program Statement of Assurance and lead testing reimbursement request for the school year 2016-2017 to the NJDOE.
2. Approve the following use of school facilities through October 31, 2017:

Organization	Event Date	Start Time	End Time	Location	Event Title	Room
Board Of Education	9/28/2017	7:00 PM	10:00 PM	OTS	Board Meeting	Library
Board Of Education	10/12/2017	7:00 PM	10:00 PM	OTS	Board Meeting	Library
Board Of Education	10/26/2017	7:00 PM	10:00 PM	OTS	Board Meeting	Library
Child Study Team	10/23/2017	5:00 PM	6:30 PM	TES	TPACC MTG	Library
Girl Scouts	9/22/2017	3:30 PM	4:30 PM	TES	GS-Holohan	Rm 103
Girl Scouts	9/29/2017	3:30 PM	4:30 PM	TES	GS-Holohan	Rm 104
Girl Scouts	10/6/2017	3:30 PM	4:30 PM	TES	GS-Holohan	Rm 103
Girl Scouts	10/13/2017	3:30 PM	4:30 PM	TES	GS-Holohan	Rm 104
Girl Scouts	10/20/2017	3:30 PM	4:30 PM	TES	GS-Holohan	Rm 103
Morris County Arts Workshop	10/3/2017	3:30 PM	4:30 PM	TES	MCAW-Minecraft	Rm 121-Comp. Lab
Morris County Arts Workshop	10/3/2017	3:30 PM	4:30 PM	TES	MCAW-Guitar	Rm 122-Faculty
Morris County Arts Workshop	10/6/2017	3:30 PM	4:30 PM	TES	MCAW-Fencing	Gym
Morris County Arts Workshop	10/10/2017	3:30 PM	4:30 PM	TES	MCAW-Minecraft	Rm 121-Comp. Lab
Morris County Arts Workshop	10/10/2017	3:30 PM	4:30 PM	TES	MCAW-Guitar	Rm 122-Faculty
Morris County Arts Workshop	10/13/2017	3:30 PM	4:30 PM	TES	MCAW-Fencing	Gym
Morris County Arts Workshop	10/17/2017	3:30 PM	4:30 PM	TES	MCAW-Minecraft	Rm 121-Comp. Lab
Morris County Arts Workshop	10/17/2017	3:30 PM	4:30 PM	TES	MCAW-Guitar	Rm 122-Faculty
Morris County Arts Workshop	10/18/2017	3:30 PM	4:30 PM	TES	TES Treble Choir	Rm 115
Morris County Arts Workshop	10/20/2017	3:30 PM	4:30 PM	TES	MCAW-Fencing	Gym
Morris County Arts Workshop	10/24/2017	3:30 PM	4:30 PM	TES	MCAW-Minecraft	Rm 121-Comp. Lab
Morris County Arts Workshop	10/24/2017	3:30 PM	4:30 PM	TES	MCAW-Guitar	Rm 122-Faculty
Morris County Arts Workshop	10/25/2017	3:30 PM	4:30 PM	TES	TES Treble Choir	Rm 115
Morris County Arts Workshop	10/27/2017	3:30 PM	4:30 PM	TES	MCAW-Fencing	Gym
Morris County Arts Workshop	10/31/2017	3:30 PM	4:30 PM	TES	MCAW-Minecraft	Rm 121-Comp. Lab
Morris County Arts Workshop	10/31/2017	3:30 PM	4:30 PM	TES	MCAW-Guitar	Rm 122-Faculty
Odyssey of the Mind	9/22/2017	3:30 PM	4:30 PM	TES	Odyssey of the Mind	Rm 107
PTA	9/28/2017	6:00 PM	9:00 PM	OTS	PTA-Google Classroom for Parents	106A-Technology
PTA	10/3/2017	9:15 AM	10:30 AM	TES	PTA-General Meeting	APR
PTA	10/23/2017	6:00 PM	9:00 PM	OTS	PTA-Meet the Candidates Night	All Purpose Room
PTA	10/27/2017	5:00 PM	9:00 PM	TES	PTA Trunk or Treat	Parking Lot
School	10/25/2017	3:45 PM	5:30 PM	OTS	Play Practice	All Purpose Room
School	10/30/2017	3:45 PM	5:30 PM	OTS	Play Practice	All Purpose Room
School	9/27/2017	2:30 PM	3:30 PM	OTS	Just An Hour	B214
TAA	9/30/2017	9:00 AM	2:00 PM	OTS	TAA Youth Softball	Softball Field
TAA	10/7/2017	9:00 AM	2:00 PM	OTS	TAA Youth Softball	Softball Field
TAA	10/14/2017	9:00 AM	2:00 PM	OTS	TAA Youth Softball	Softball Field
TAA	10/21/2017	9:00 AM	2:00 PM	OTS	TAA Youth Softball	Softball Field
TAA	9/26/2017	7:30 PM	9:30 PM	OTS	TAA Adult Rec Basketball	Gym
TAA	9/28/2017	7:30 PM	9:30 PM	OTS	TAA Adult Rec Basketball	Gym
TAA	10/3/2017	7:30 PM	9:30 PM	OTS	TAA Adult Rec Basketball	Gym
TAA	10/5/2017	7:30 PM	9:30 PM	OTS	TAA Adult Rec Basketball	Gym
TAA	10/10/2017	7:30 PM	9:30 PM	OTS	TAA Adult Rec Basketball	Gym
TAA	10/12/2017	7:30 PM	9:30 PM	OTS	TAA Adult Rec Basketball	Gym
TAA	10/17/2017	7:30 PM	9:30 PM	OTS	TAA Adult Rec Basketball	Gym
TAA	10/19/2017	7:30 PM	9:30 PM	OTS	TAA Adult Rec Basketball	Gym
TAA	10/24/2017	7:30 PM	9:30 PM	OTS	TAA Adult Rec Basketball	Gym
TAA	10/26/2017	7:30 PM	9:30 PM	OTS	TAA Adult Rec Basketball	Gym
TAA	10/31/2017	7:30 PM	9:30 PM	OTS	TAA Adult Rec Basketball	Gym
Tewksbury Ed. Foundation	9/22/2017	9:00 AM	9:45 AM	TES	TEF-4th Gr. Teachers PD-Wellness	Rm 122-Faculty
Tewksbury Ed. Foundation	10/10/2017	7:45 AM	10:45 AM	OTS	TEF-8th Gr. Liberty Science Center Residency	A107
Tewksbury Township	9/24/2017	8:00 AM	10:00 PM	TES	Tewksbury Harvest Festival Sign	Parking Lot
Tewksbury Township	10/21/2017	8:00 AM	12:00 PM	OTS	Tewks Township Shredder Truck	Staff Parking Lot

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman \_\_\_ Mrs. Bartels \_\_\_ Mrs. Frank \_\_\_ Mrs. Geoffrion \_\_\_ Mrs. Jenkins \_\_\_ Mr. Mulroony \_\_\_ Mrs. Pettegrove \_\_\_ Mr. Thorp \_\_\_ Mrs. Larsen \_\_\_

**G. COMMUNICATIONS**  
Discussion

**H. OTHER**  
Discussion

**Motion to approve the following:**

1. Approve the two qualitative and two quantitative merit goals for Joanne Black, School Business Administrator for the 2017-2018 school year.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman \_\_\_ Mrs. Bartels \_\_\_ Mrs. Frank \_\_\_ Mrs. Geoffrion \_\_\_ Mrs. Jenkins \_\_\_ Mr. Mulroony \_\_\_ Mrs. Pettegrove \_\_\_ Mr. Thorp \_\_\_ Mrs. Larsen \_\_\_

**VIII. SUPERINTENDENT'S REPORT**  
Discussion

- HIB Report

**IX. LEGISLATIVE REVIEW**

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. AUDIENCE**

**XIII. EXECUTIVE SESSION**

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters for approximately 30 minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**I. PERSONNEL**  
Discussion

**Motion to approve the following:**

1. At the recommendation of the Superintendent, approve Marianne Farrell for the position of Instructional Aide for 5.5 hours daily Monday through Friday at Step 13 at an hourly rate of \$19.26 beginning October 2, 2017 through June 30, 2018.
2. At the recommendation of the Superintendent, approve the extension of maternity leave for Brittany Friedel, Basic Skills Math Teacher, by one month, to December 1, 2017.
3. At the recommendation of the Superintendent, approve the extension of Elizabeth Stryker as a Basic Skills Math Teacher maternity leave replacement to December 1, 2017 at Step 1 BA at an annual salary of \$54,193 (pro-rated).

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman\_\_\_ Mrs. Bartels\_\_\_ Mrs. Frank\_\_\_Mrs. Geoffrion\_\_\_ Mrs. Jenkins\_\_\_ Mr. Mulroony\_\_\_ Mrs. Pettegrove\_\_\_ Mr. Thorp\_\_\_ Mrs. Larsen\_\_\_

**XIV. ADJOURNMENT**

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

The next meeting of the Board of Education will be October 12, 2017.