

TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA

Date: August 24, 2017

7:00 PM

District Goals

1. To continue to monitor the progress of the implementation of the Strategic Plan initiatives outlined by the administration. The Plan will be broken into quarterly objectives for the 2016-2017 school year by the August Board meeting. Progress will be monitored quarterly beginning in October 2016 (January 2017, April 2017, and July 2017).
2. To support continued improvement in writing for students in grades 3-8 by monitoring annual growth as measured by the district approved writing rubrics.
3. To increase student performance in the area of mathematics in grades K-8 as measured by growth and growth projection data on the NWEA MAP test.

Board Goals

1. To continue and expand the staff and student recognition program to highlight the best practices, initiatives and achievements of both our students and staff.
2. To develop a mentorship program in each area of board governance to ensure continuity and the preservation of institutional memory.
3. By June 2017, develop a plan for administrative succession.

I. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Ackerman	Mrs. Frank	Mrs. Jenkins	Mrs. Pettegrove	Mrs. Larsen
Mrs. Bartels	Mrs. Geoffrion	Mr. Mulroony	Mr. Thorp	

IV. PRESENTATIONS

V. CORRESPONDENCE

VI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VII. BOARD ACTION

A. APPROVAL OF MINUTES

Motion to approve the following minutes:

- Approval of Minutes- June 22, 2017 Regular Meeting
- Approval of Minutes - July 27, 2017 Regular Meeting
- Approval of Minutes - July 27, 2017 Executive Session

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman ___ Mrs. Bartels ___ Mrs. Frank ___ Mrs. Geoffrion ___ Mrs. Jenkins ___ Mr. Mulroony ___ Mrs. Pettegrove ___ Mr. Thorp ___ Mrs. Larsen ___

B. CURRICULUM

Discussion - Curriculum approval Q&A with Lisa Schneider

Motion to approve the following:

1. *Approve the Tewksbury Township Schools *K-4 Science Curriculum* according to the 2016 New Jersey Student Learning Standards set forth by the New Jersey Department of Education.
2. *Approve the Tewksbury Township Schools *K-8 STEM Curriculum* according to the 2016 New Jersey Student Learning Standards set forth by the New Jersey Department of Education.
3. *Approve the following workshops for the 2017-2018 school year.

Staff Member	Date	Registration	Other Expenses	Travel/Mileage	Event/Destination
Joan Condren	10/13/17	\$230.00	-0-	yes	NJIDA Fall Conference Somerset, NJ
Carol Moran	10/13/17	\$190.00	-0-	yes	NJIDA Fall Conference

		(member rate)			Somerset, NJ
Jennifer Burns	9/28/17	\$125.00	-0-	yes	Wilson Language Training-Clinton Township, NJ
Joseph Frankosky	9/28/17	\$125.00	-0-	yes	Wilson Language Training-Clinton Township, NJ
Stephen Strange	9/28/17	\$125.00	-0-	yes	Wilson Language Training-Clinton Township, NJ
Alessandra MacFarlane	10/6/17 - 10/7/17	\$185.00	\$103.50 (meals & incidentals) \$311.85 (hotel)	yes	National Science Teacher Association Conference Baltimore, MD
Cynthia Weiss	10/30/17	\$149.00	-0-	yes	Payroll Law 2018 Parsippany, NJ
Mary Cutri-French	9/29/17	\$125.00	-0-	yes	NJ. School Counselor Assoc. Fall Conference, Edison, NJ
Joanne Black	9/20/17 10/18/17 11/15/17 12/13/17 1/17/18 2/21/18 3/21/18 4/25/18 5/16/18 6/7/18	-0-	-0-	yes	Hunterdon/Warren County Association of School Business Officials

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman ___ Mrs. Bartels ___ Mrs. Frank ___ Mrs. Geoffrion ___ Mrs. Jenkins ___ Mr. Mulroony ___ Mrs. Pettegrove ___ Mr. Thorp ___ Mrs. Larsen ___

C. POLICY
Discussion

Motion to approve the following:

1. Approve the following policies on first reading:
 - 5141.4 Missing Abused and Neglected Children
 - 3542.2 School Meal Program Arrears
 - 3510 Operation and Maintenance of Plant
 - 3516 Safety

2. Approve the following policies on second reading:
 - 1330 Use of School Facilities
 - 3514.2 School Furnished Electronic Device: distribution and use

- 6145.8 Extracurricular Athletics
- 5136 Fundraising Activities
- 5119 Transfers
- 5143.3 Health Examinations
- 6010 Goals and Objectives
- 6114 Emergencies and Disaster Preparedness
- 6140 Curriculum Adoption
- 6141 Curriculum Design, Development
- 6142 Subject Fields
- 6142.4 Physical Education and Health
- 6142.10 Internet Safety and Technology
- 6145 Extracurricular Activities
- 6145.1, 6145.2 Intramural, Interscholastic Competition
- 6162.5 Research
- 6163.1 Media Center, Library
- 6164.4 Child Study Team
- 6171 Special Instructional Program
- 6173 Home Instruction

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs. Bartels___ Mrs. Frank___Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Mulroony___ Mrs. Pettegrove___ Mr. Thorp___ Mrs. Larsen___

D. FINANCE
Discussion

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of June 30, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district’s Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for June 30, 2017, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion to approve the following:

1. Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending June, 2017.
2. Approve the attached list of transfers.

3. Approve the list of bills dated August 24, 2017 in the amount of \$319,958.13.
4. *Approve the following resolution:

**THE TEWKSBURY TOWNSHIP SCHOOL DISTRICT
TEWKSBURY TOWNSHIP, NJ**

Resolution

Authorizing Disposal of Surplus Property

WHEREAS, the Tewksbury Township School District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Tewksbury Township School District are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Tewksbury Township School District in the Township of Tewksbury, County of Hunterdon, as follows:

(A) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Tewksbury Township School District.

(B) The sale will be conducted online and the address of the auction site is govdeals.com.

(C) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(D) A list of the surplus property to be sold is in attached spreadsheet.

(E) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(F) Tewksbury Township School District reserves the right to accept or reject any bid submitted.

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman ___ Mrs. Bartels ___ Mrs. Frank ___ Mrs. Geoffrion ___ Mrs. Jenkins ___ Mr. Mulroony ___ Mrs. Pettegrove ___ Mr. Thorp ___ Mrs. Larsen ___

E. TECHNOLOGY

Discussion

F. FACILITIES

Discussion

- J. Black to provide update on summer projects

Motion to approve the following:

1. *Approve the following change orders from K&D Contractors, LLC., 351 Monroe Avenue, Kenilworth, NJ 07033 pertaining to the Loading Dock and Exterior Stair Replacement at Tewksbury Elementary School

Change Order #02

Date: 10/10/2016

- Remove and replace 49 square yards of concrete sidewalk

Total Job Cost: \$4,900.00

Change Order #03

Date: 8/9/2017

- Remove and replace 458 square feet of concrete sidewalk

Total Job Cost: \$5,100.00

Change Order #04

Date: 8/11/17

- Remove existing concrete sidewalk to doorway entrance
- Supply and install rebar, 6x6 wire, and haunch
- Concrete to be 4000 PSI
- Slab to be 5' out from doors
- Supply and install trench drain and two area drains on either side of the sidewalk piped into the catch basin

Total Job Cost: \$19,330.00

Change Order #05

Date: 8/11/17

- Extend contract completion date to August 28, 2017

Total Job Cost: \$0.00

Total General Repair Allowance \$ 7,500.00

Total Concrete Sidewalk Allowance \$ 20,000.00

Total Allowance In Contract \$ 27,500.00

Additional Due for sidewalk repairs \$ 1,830.00

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs. Bartels___ Mrs. Frank___Mrs. Geoffrion___ Mrs. Jenkins___ Mr. Mulroony___ Mrs. Pettegrove___ Mr. Thorp___ Mrs. Larsen___

G. COMMUNICATIONS

Discussion

H. OTHER

Discussion

- NJ School Board Member Convention Atlantic City October 23, 2017-October 26, 2017

VIII. SUPERINTENDENT'S REPORT

Discussion

- IX. LEGISLATIVE REVIEW**
- X. UNFINISHED BUSINESS**
- XI. NEW BUSINESS**
- XII. AUDIENCE**

XIII. EXECUTIVE SESSION

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss _____ for approximately _____ minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____

I. PERSONNEL
Discussion

XIV. ADJOURNMENT

Motion _____ 2nd _____

*Items marked with an asterisk have been added since the last Committee of the Whole Meeting.

The next meeting of the Board of Education will be September 14, 2017.