

TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

BOARD MEETING AGENDA
August 22, 2019
7:00 PM

District Goals

1. Identify and implement curricular and instructional improvements to our social emotional programming that will improve TES and OTS student/staff and parent scores in that area.
2. Increase opportunities for staff and student engagement in decision making processes.

Board Goals

1. Revise long range facilities plan to improve school facilities as well as staff and student spirit.
2. Continuously improve the quality of education in the district while remaining fiscally responsible.

I. SUNSHINE ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Ackerman	Dr. Deeney	Mrs. Johnson	Mr. Mulroony	Mrs. Pettegrove
Mrs. Carrino	Mrs. Frank	Mrs. Larsen	Mr. Thorp	

IV. PRESENTATIONS

- Bonnie Mendralla and Dee Krowl - Grade 8 activity costs
- TES Facilities walk-thru

V. CORRESPONDENCE

VI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

VII. BOARD ACTION

A. APPROVAL OF MINUTES

Motion to approve the following minutes:

- July 11, 2019 Board Retreat
- July 11, 2019 Committee of the Whole Meeting
- July 25, 2019 Regular Board Meeting
- July 25, 2019 Executive Session

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

B. CURRICULUM

Discussion

- QSAC Instructional Program

Motion to approve the following:

1. Approve the updated "Design and Modeling" curriculum unit and the newly created "Computer Science for Innovators and Makers" curriculum unit for grades 6-8 technology.

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

Motion to approve the following for the 2019-2020 school year:

2. Approve Michael Mitchell as the District HIB Specialist and the Anti-Bullying Coordinator.
3. Approve Sheila Donovan as the Tewksbury Elementary School HIB Coordinator.
4. Approve Mary Cutri-French as the Old Turnpike School HIB Coordinator.
5. Approve Megan Verderamo as the School Safety Specialist.
6. Approve Megan Verderamo as the District Testing Coordinator.
7. Approve Sheila Donovan as the Tewksbury Elementary School Testing Coordinator.

8. Approve Mary Cutri-French as the Old Turnpike School Testing Coordinator.
9. Approve Sheila Donovan as the Tewksbury Elementary School 504 Plan Coordinator.
10. Approve Mary Cutri-French as the Old Turnpike School 504 Plan Coordinator.
11. Approve the use of the Charlotte Danielson 2013 Teacher Evaluation Model-Frontline Professional Growth Evaluation Tool.
12. Approve the use of the Kim Marshall Evaluation Rubric for the Administrator Evaluation.
13. Approve the adoption of the 2019-2020 Mentoring Plan.
14. Approve the adoption of the 2019-2020 Professional Development Plan.
15. Approve the following members of the District Safety Team:
 - Jennifer Shouffler - Superintendent
 - Megan Verderamo - Supervisor of Special Services
 - Jim Miller - Principal, Tewksbury Elementary School
 - Michael Mitchell - Principal, Old Turnpike School
 - Lori Tirone - School Business Administrator
 - Brian Jesby - Coordinator of Buildings and Grounds
 - Ken Oppel - Custodian
 - Dale Grover- Custodian
 - Bob Hoffman, Jr. - Coordinator of Transportation
 - Kelly Cullen - School Nurse, Old Turnpike School
 - Grace Page - School Nurse, Tewksbury Elementary School
 - Emmalee Hedlund - Music Teacher
 - Eileen Callahan - Principal's Secretary, Tewksbury Elementary School
 - Dee Krowl - Principal's Secretary, Old Turnpike School
 - Detective Tim Hanft - Tewksbury Township Police Department

14. Approve the following members of the School Improvement Panel (SciP):

- Tewksbury Elementary School
 - Jim Miller-Principal
 - Katherine Kelsey-Grade 1 Teacher
 - Tara Saksa-Grade ASAP Reading Teacher
- Old Turnpike School
 - Michael Mitchell-Principal
 - Katrina Moore-Spanish Teacher
 - John Preston-Social Studies Teacher

15. Approve the following members of the Data Quality Team:

- Jennifer Shouffler-Superintendent
- Kirsli Spinks-Network and Database Support Technician
- Matt Hamma-Database SIS Administrator

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony___ Mr. Thorp___ Mrs. Pettegrove___

C. POLICY
Discussion

Motion to approve the following policies on second reading:

- 5141.21 Administering Medication
- 5141.21R Administering Medication REGULATION

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

D. FINANCE
Discussion

- Health Care Cards

Motion to approve the following:

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of June 30, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district’s Board of Education.

Board Secretary

Date

CERTIFICATION OF FUNDS

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for June 30, 2019, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

1. Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending June 30, 2019,
2. Approve the attached list of transfers.
3. Approve the list of bills dated August 22, 2019 in the amount of \$1,046,059.65.
4. Approve the following workshops for the 2019-2020 school year.

Staff Member	Date	Registration	Other Expenses	Event/Destination
Allison Caruso	10/22/19 & 10/23/19	\$300.00	-0-	NJ Science Convention - Bringing 21st Century Science Skills to the Classroom - Princeton, NJ
Samantha Wu	10/22/19 & 10/23/19	\$300.00	-0-	NJ Science Convention - Bringing 21st Century

				Science Skills to the Classroom - Princeton, NJ
Donna Lance	10/4/19	\$195.00	-0-	NJIDA Conference - Somerset, NJ
Carol Moran	10/4/19	\$195.00	-0-	NJIDA Conference - Somerset, NJ

Mileage expenses will be reimbursed in accordance with school policy.

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

E. TECHNOLOGY

Discussion

- Summer project updates
- Website update

F. FACILITIES

Discussion

- Summer project updates

Motion to approve the following:

1. Approve the following organizations to use the school facilities through September 30, 2019. Documentation is available in the Board of Education office.

- Boy Scouts of America
- Hunterdon County YMCA
- Tewksbury PTA
- Tewksbury Education Foundation

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

G. COMMUNICATIONS

Discussion

H. OTHER

Discussion

VIII. SUPERINTENDENT’S REPORT

Discussion

- HIB Report - no HIB incidents for months of July and August, 2019
- Preparations for the opening of school

IX. LEGISLATIVE REVIEW

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. AUDIENCE

XIII. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____ p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss _____ for approximately _____ minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____ p.m.

I. PERSONNEL
Discussion

Motion to approve the following:

1. Approve to hire Meghan Erb as a full time special education teacher for the 2019-2020 school year beginning August 26, 2019 through June 30, 2020 at Step 2 BA at a salary of \$55,693.00.
2. Approve to hire Donald Schuyler as a school bus driver for the 2019-2020 school year beginning August 29, 2019 through June 30, 2020. Hours and salary to be determined.
3. Accept the request for unpaid FMLA from Patty Greeby, secretary, effective August 19, 2019 through approximately October 21, 2019.
4. Approve the Superintendent Merit Goals.
5. Approve the Superintendent District Goals.

Motion _____ 2nd _____

Roll Call:

Mrs. Ackerman___ Mrs.Carrino___ Dr. Deeney___ Mrs. Frank___ Mrs. Johnson___ Mrs. Larsen___ Mr. Mulroony ___ Mr. Thorp___ Mrs. Pettegrove___

XIV. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____ p.m.

The next meeting of the Board of Education will be September 12, 2019.

