

**TEWKSBURY TOWNSHIP SCHOOL DISTRICT**  
**173 Old Turnpike Road**  
**Califon, New Jersey 07830**  
**Phone: 908-439-2010 Fax: 908-439-2655**

**BOARD MEETING AGENDA**  
**April 26, 2018**  
**7:00 PM**

<u>District Goals</u>
<ol style="list-style-type: none"> <li>1. Explore shared service and consolidation opportunities with other Voorhees sending districts and support district-wide initiatives.</li> <li>2. Evaluate NWEA and PARCC results for required curricular and instructional improvements.</li> <li>3. Develop appropriate communication with the community and foster community input.</li> </ol>
<u>Board Goals</u>
<ol style="list-style-type: none"> <li>1. Develop a sustainable administrative structure.</li> <li>2. Develop appropriate communication with the community and foster community input.</li> </ol>

**I. SUNSHINE ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News, the Hunterdon Democrat, the Hunterdon Review and notice of the meeting has been posted in the Township Municipal Building, both school buildings and the Tewksbury Township Public Library.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Mrs. Ackerman	Mrs. Frank	Mrs. Jenkins	Mr. Mulroony	Mrs. Pettegrove
Mrs. Bartels	Mrs. Geoffrion	Mrs. Johnson	Mr. Thorp	

**IV. PRESENTATIONS**

- Governor’s Educator of the Year Award Recipients
- 2018-2019 Public Budget Hearing

\* 1. Motion to adopt the budget for the 2018-2019 school year as follows:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2018-2019 Total Expenditures	\$ 14,934,507	\$ 117,500	\$ 726,055	\$15,778,062
Less: Anticipated Revenues	\$2,388,636	\$ 117,500	-0-	\$2,506,136
Taxes to be Raised	\$ 12,545,871	-0-	\$ 726,055	\$ 13,271,926

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman \_\_\_ Mrs. Bartels \_\_\_ Mrs. Frank \_\_\_ Mrs. Geoffrion \_\_\_ Mrs. Jenkins \_\_\_ Mrs. Johnson \_\_\_ Mr. Mulroony \_\_\_ Mr. Thorp \_\_\_ Mrs. Pettegrove \_\_\_

**V. CORRESPONDENCE**

**VI. OPPORTUNITY FOR PUBLIC COMMENT - AGENDA ITEMS**

During this portion of the meeting, the public is invited to address the Board with questions or comments on agenda items and if time permitting, other items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn.

**VII. BOARD ACTION**

**A. APPROVAL OF MINUTES**

**Motion to approve the following minutes:**

- March 14, 2018 Committee of the Whole Meeting
- March 14, 2018 Executive Session
- March 22, 2018 Regular Board Meeting
- March 22, 2018 Executive Session

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman \_\_\_ Mrs. Bartels \_\_\_ Mrs. Frank \_\_\_ Mrs. Geoffrion \_\_\_ Mrs. Jenkins \_\_\_ Mrs. Johnson \_\_\_ Mr. Mulroony \_\_\_ Mr. Thorp \_\_\_ Mrs. Pettegrove \_\_\_

**B. CURRICULUM**  
Discussion

**C. POLICY**  
Discussion

**Motion to approve the following policies on first reading:**

- 5131 Conduct/Discipline
- 5131.1 Harassment, Intimidation and Bullying
- 5131.5 Violence and Vandalism
- 5131.6 Substance Abuse
- 5145.4 Equal Educational Opportunity

**Motion to approve the following policies on second reading:**

- 2130 Principal Evaluation

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman \_\_\_ Mrs. Bartels \_\_\_ Mrs. Frank \_\_\_ Mrs. Geoffrion \_\_\_ Mrs. Jenkins \_\_\_ Mrs. Johnson \_\_\_ Mr. Mulroony \_\_\_ Mr. Thorp \_\_\_ Mrs. Pettegrove \_\_\_

**D. FINANCE**  
Discussion

- Reap grant request submitted for FY18

Pursuant to N.J.A.C. 6A-23A-16.10(c)(3), I certify that as of February 28, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district’s Board of Education.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**CERTIFICATION OF FUNDS**

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for February 28, 2018, and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A-23A-16.10(c)(4) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Motion to approve the following:**

1. Accept the Board Secretary’s Report and the Cash Account Reconciliation Report for month ending February 28, 2018.
2. Approve the attached list of transfers.
3. Approve the list of bills dated April 26, 2018 in the amount of \$1,510,455.89.

4. Approve the following workshops.

Staff Member	Date	Registration	Other Expenses	Travel/ Mileage	Event/Destination
Kelly Cullen	10/17/18	\$150.00	-0-	Mileage in accordance with school policy	25th Annual School Health Conference
Cynthia Weiss	5/3/2018	-0-	-0-	Mileage in accordance with school policy	CDK Annual End of Year Personnel Workshop
Cathy Carver Cynthia Weiss	5/7/18	-0-	-0-	Mileage in accordance with school policy	CDK Annual End of Year Accounting Workshop
Joanne Black	5/8/2018	-0-	-0-	Mileage in accordance with school policy	CDK Annual End of Year Accounting Workshop
Joanne Black	6/6/18-6/8/18	\$275.00	Hotel in accordance with school policy	Mileage in accordance with school policy	56th Annual NJASBO Conference

5. Approve Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor “of record” for the 2018-2019 school year at an annual fee of \$850.00.
6. Approve the Shared Services Agreement for Technology Support Services between the Readington Township Board of Education and Tewksbury Board of Education for the period commencing July 1, 2018 through June 30, 2019 at an annual cost of \$149,215.00.
7. Approve the agreement between the Hunterdon County Educational Services Commission and the Tewksbury Board of Education for the provision of Child Study Team services for July 1, 2018 through June 30, 2019 based on the 2018-2019 approved rate schedule for the Commission.
8. Approve the contract between the YMCA and the Tewksbury Board of Education for the YMCA School Age Child Care program for the 2018-2019 school year. The program includes before and after school child care as well as the summer recreation program.
9. Accept the quote from ACT for proposal GR 05102004 in the amount of \$822.44 for the purchase and installation of a software license for the the access control system .
- \* 10. Accept the receipt of the REAP(Rural Education Achievement Program) funds from the US Department of Education in the amount of \$44,629.00.
- \* 11. Accept the highest bids received for the sale of the school buses through Hunterdon County Educational Services Commission under Bid #TRANS 18-04 on April 17, 2018 as follows:

Year/Make of Bus	Vehicle ID Number	Highest Bidder	Bid amount
2000 Chevy	1GBHG31F1Y1249162	Car Country	\$510.00
2001 Thomas	4UZ6CFAA91CH51883	Jersey One	\$1,031.00

2001 GM	1GDM7TIC3YJ521898	Jersey One	\$1,226.00
2002 Thomas	4UZAAXBV93CK91731	Jersey One	\$424.00
2003 Ford Wheelchair Van	1FDWE45F52HA76894	Car Country	\$675.00
2007 Thomas	1FDXE45PX6HA899109	Garas	\$3,000.00
2007 Thomas	4UZABRDC77CW15284	Garas	\$5,400.00
2009 IC	4DRBUAAN19B101493	Garas	\$8,000.00
		TOTAL PROCEEDS	\$20,266.00
		HCESC Commission(10%)	\$2,026.60
		Tewksbury Proceeds	\$18,239.40

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman \_\_\_ Mrs. Bartels \_\_\_ Mrs. Frank \_\_\_ Mrs. Geoffrion \_\_\_ Mrs. Jenkins \_\_\_ Mrs. Johnson \_\_\_ Mr. Mulroony \_\_\_ Mr. Thorp \_\_\_ Mrs. Pettegrove \_\_\_

**E. TECHNOLOGY**

Discussion

**F. FACILITIES**

Discussion

- Vending machine discussion

**Motion to approve the following:**

1. Approve the following organizations to use the school facilities through May 31, 2018. Documentation is available in the Board of Education office.

- Boy Scouts
- Girl Scouts
- Morris County Arts Workshop
- Odyssey of the Mind
- Tewksbury Athletic Association
- Tewksbury Education Foundation

2. Approve Tewksbury Township to use one of the district's school vans and a bus driver for the Senior Citizen Picnic to be held on Friday, June 15, 2018. Seniors will be transported from parking lot at Oldwick Firehouse to The Meadows Community Center in Oldwick (approximately .1 miles).
- \* 3. Approve the following field trip:
  - 5/14/2018 Junior Solar Sprints to Great Meadows, NJ- No cost to students.
- \* 4. Approve the use of a Tewksbury BOE passenger van by Delaware Township School on a temporary basis to transport students- Hunterdon County DOE and insurance approvals have been obtained.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman \_\_\_ Mrs. Bartels \_\_\_ Mrs. Frank \_\_\_ Mrs. Geoffrion \_\_\_ Mrs. Jenkins \_\_\_ Mrs. Johnson \_\_\_ Mr. Mulroony \_\_\_ Mr. Thorp \_\_\_ Mrs. Pettegrove \_\_\_

**G. COMMUNICATIONS**

Discussion

**H. OTHER**

Discussion

**Motion to approve the following:**

1. Approve the attached annual Evaluation Forms as required by QSAC.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman \_\_\_ Mrs. Bartels \_\_\_ Mrs. Frank \_\_\_ Mrs. Geoffrion \_\_\_ Mrs. Jenkins \_\_\_ Mrs. Johnson \_\_\_ Mr. Mulroony \_\_\_ Mr. Thorp \_\_\_ Mrs. Pettegrove \_\_\_

**VIII. SUPERINTENDENT'S REPORT**

Discussion

- HIB Report

**IX. LEGISLATIVE REVIEW**

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. AUDIENCE**

**XIII. EXECUTIVE SESSION**

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss \_\_\_\_\_ for approximately \_\_\_\_\_ minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**I. PERSONNEL**  
Discussion

1. At the recommendation of the Superintendent, approve the following substitute teachers for the 2017-2018 school year pending criminal history review:

- Lauren Bristow
- Samantha Cottone
- Jayne Hruza
- Kelly Scardelli

\* 2. Accept, with regret, the resignation of Amanda Russell, due to retirement effective June 30, 2018.

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

**Roll Call:**

Mrs. Ackerman \_\_\_ Mrs. Bartels \_\_\_ Mrs. Frank \_\_\_ Mrs. Geoffrion \_\_\_ Mrs. Jenkins \_\_\_ Mrs. Johnson \_\_\_ Mr. Mulroony \_\_\_ Mr. Thorp \_\_\_ Mrs. Pettegrove \_\_\_

**XIV. ADJOURNMENT**

Motion \_\_\_\_\_ 2nd \_\_\_\_\_

\* Items marked with an asterisk have been added since the last Committee of the Whole Meeting.

The next meeting of the Board of Education will be May 10, 2018.