

## **Policy**

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### SUPERVISION OF CONSTRUCTION

The Tewksbury Township Board of Education directs that the school business administrator/board secretary be responsible for the supervision of all building construction in this district. Supervision shall include field inspection of the contractor's operations, administrative review of the activities of the architect relating to the construction, and any other construction matters relating to the interests of the school district.

The school business administrator/board secretary and the superintendent shall report periodically to the board that by his/her personal knowledge the work of the construction contractor and the architect is being performed in accordance with the plans, specifications, and contracts approved by the board.

The superintendent and school business administrator/board secretary will also ensure that designated construction areas are properly secured, and that members of the public and unauthorized personnel are not permitted designated construction areas.

Upon completion of a building project and a final inspection of all its aspects by the architect, contractors, and school officials, a recommendation for acceptance shall be made to the board by the architect.

Adopted: December 17, 2008

NJSBA Review/Update: February 2015

Readopted:

#### Key Words

Supervision, Supervisor, Construction Supervision

<b><u>Legal References:</u></b> <u>N.J.S.A.</u> 18A:18A-16	Preparation and approval of plans and specifications of public schoolhouses
<u>N.J.S.A.</u> 18A:18A-43	Supervision of school building repairs
<u>N.J.S.A.</u> 18A:18A-44	Inspection, condemnation and rejection of work and materials

#### **Possible**

<b><u>Cross References:</u></b>	*3100	Budget planning, preparation and adoption
	*4119.21/4219	Conflict of interest
	*7110	Long-range facilities plan
	*7115	Developing educational specifications
	7420	New Contracts
	*9270	Conflict of interest

\*Indicates policy is included in the Critical Policy Reference Manual.